

Ordinance

Year 2012

BYRON FOREST PRESERVE DISTRICT

**Combined Budget and
Appropriation Ordinances**

Ordinance No. 12-3

ORDINANCE # 12-3

THE COMBINED BUDGET AND APPROPRIATION ORDINANCE OF THE BYRON FOREST PRESERVE DISTRICT, OGLE COUNTY, ILLINOIS FOR THE YEAR BEGINNING ON THE FIRST DAY OF JANUARY, 2013 AND ENDING ON THE 31ST DAY OF DECEMBER, 2013.

WHEREAS, the Board of Commissioners of the Byron Forest Preserve District, Ogle County, Illinois, caused to be prepared in tentative form a Combined Budget and Appropriation Ordinance, and the Secretary of the Board has made the same conveniently available to public inspection for at least thirty days prior to final action thereon, and

WHEREAS, a public hearing was held as to such Budget and Appropriation Ordinance on the 19th day of November, 2012, and the notice of said hearing was given by publication of notice thereof in the Ogle County Life on -----, at least thirty days prior thereto as required by the provisions of the Illinois Municipal Budget Law, and all other legal requirements have been complied with.

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE BYRON FOREST PRESERVE DISTRICT, OGLE COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1: That the amounts herein set forth, or so much thereof as may be authorized by law and as may be needed, are hereby budgeted and appropriated for the corporate purposes of the Byron Forest Preserve District, Ogle County, Illinois to defray all necessary expenses of said Forest Preserve District, as specified in Section 2 for the year beginning January 1, 2013 and ending December 31, 2013.

SECTION 2: The amounts budgeted and appropriated for each object or purpose are as follows:

I. CORPORATE FUND

BEGINNING CASH/FUND EQUITY		\$ 495,750
ESTIMATED REVENUE		
Property taxes	397,000	
Gift Shop Income	2,000	
Concessions	2,000	
Interest	1,100	
Bar Service	2,500	
Education Programs Fees	89,860	
Property Rental/Lease	114,000	
Blaze Sponsors	7,500	
Other Income	10,000	
Total Estimated Revenue	625,960	625,960
Total Estimated Funds Available		1,121,710

Administrative

Personnel		
Wages - Salary	59,500	
Wages - Part Time	8,500	
Wages - Seasonal	15,050	
Health Insurance	30,000	
Total Personnel	113,050	113,050

Supplies		
Janitorial Supplies	2,000	
Office	3,500	
Motor Fuel & Lubrication	1,600	
Hardware and Small Tools	150	
Safety Supplies	500	
Gift Shop	1,500	
Concession	1,000	
Bar Service Supplies	1,300	
Volunteer Supplies	800	
Total Supplies		12,350
Contractual Services		
Public Notices	250	
Legal	12,000	
Other Professional	1,500	
Communications	14,300	
Postage	10,500	
Training & Travel	6,300	
Printing	30,000	
Advertising	25,000	
Natural Gas	6,600	
Electrical	24,000	
Building Repair & Maint.	8,000	
Equipment Repair & Maint.	2,500	
Dues & Memberships	4,505	
Uniforms	1,500	
Computer Support & Repairs	9,000	
Total Contractual Services		155,955
Miscellaneous		2,500
Total Administrative		283,855
Board of Commissioners		
Personnel		
Supplemental Compensation		6,500
Contractual Services		
Training and Travel	2,500	
Dues and Membership	4,500	
Miscellaneous	5,000	
Total Contractual Services		12,000
Total Board of Commissioners		18,500
Heritage Farm		
Contractual Services		
Total Contractual Services		-
Total Heritage Farm		-

Education

Personnel

Wages - Salary	80,375	
Wages - Part Time	59,500	
Health Insurance	<u>17,650</u>	
Total Personnel		157,525

Supplies

Office	750	
Motor Fuel & Lubrication	500	
Building & Construction	250	
Grain, Feed, & Game	750	
Nature Preschool	4,500	
Adventure Club	500	
Earthkeepers	100	
Children's Concert	800	
Birthday Parties	300	
Field Trips	450	
Halloween on the Prairie	1,200	
Summer Concerts	2,500	
Summer Camp	3,000	
Outdoor Adventure	<u>8,000</u>	
Total Supplies		23,600

Contractual Services

Professional Services	2,000	
Postage	250	
Training and Travel	3,000	
Equipment Repair & Maint.	250	
Natural Gas	750	
Electric	2,000	
Dues and Membership	1,000	
Uniforms	750	
Heritage Farm Operating	400	
Museum Displays	<u>500</u>	
Total Contractual Services		<u>10,900</u>
Total Education		192,025

Restoration/Land Management

Personnel

Wages - Salary	23,200	
Wages - Full Time Hourly	19,200	
Wages - Seasonal	4,000	
Health Insurance	<u>7,500</u>	
Total Personnel		53,900

Supplies		
Janitorial Spplies	750	
Office	600	
Motor Fuel and Lubrication	7,000	
Building and Construction	1,000	
Hardware and Small Tools	1,000	
Equipment Parts	2,000	
Grain, Feed and Game	500	
Safety	1,000	
Total Supplies		13,850
Contractual		
Other Professional Services	6,000	
Postage	100	
Training and Travel	2,000	
Advertising	100	
Natural Gas	1,750	
Electrical	4,500	
Building Repair and Maintenance	3,000	
Vehicle Repair & Maintenance	1,000	
Equipment Repair and Maintenance	1,500	
Dues and Memberships	500	
Uniforms	500	
Computer Support	4,000	
Total Contractual		24,950
Total Restoration/Land Management		92,700
Total Corporate Expenditures		587,080
ENDING CASH/FUND EQUITY		\$ 534,630

II. PRAIRIEVIEW GOLF COURSE

BEGINNING CASH/FUND EQUITY		\$ 3,225,000
ESTIMATED REVENUE		
Golf interest income	1,750	
Pro Shop	70,000	
Green fees	250,000	
Playday green fees	90,000	
Assoc. golf fees	2,400	
Rental fees (carts, clubs)	1,400	
Golf lessons	8,500	
Concessions	136,000	
Playday concessions	86,000	
Cart rental	191,000	
Driving range	18,000	
Other Income	16,500	
Total Estimated Revenue		871,550
Total Estimated Funds Available		4,096,550

Golf Clubhouse Expenses

Personnel

Wages - Salary	93,600	
Seasonal	-	
Seasonal - PV concessions	50,000	
Seasonal - PV ranger / starter	-	
Seasonal - PV cart attendant	11,000	
Seasonal - PV shop cashier	28,000	
Health Insurance	<u>16,500</u>	
Total Personnel		199,100

Supplies

Janitorial Supplies	3,000	
Office	1,500	
Motor Fuel & Lubrication	10,000	
Building & Small Tools	500	
Hardware and Small Tools	500	
Equipment parts	500	
Golf supplies	1,200	
Safety Supplies	500	
Gift Shop	55,000	
Concession supplies	99,000	
Concession equipment/small wares	1,000	
Tournament expenses	1,500	
Driving range	<u>3,000</u>	
Total Supplies		177,200

Contractual Services

Other Professional	13,000	
Communications	4,000	
Postage	500	
Training & Travel	1,000	
Printing	1,500	
Advertising	15,000	
Natural Gas	5,000	
Electrical	10,000	
Building Repair & Maint.	5,000	
Equipment Repair & Maint.	5,000	
Equipment Rental	-	
Dues & Memberships	3,500	
Taxes & license fees	2,200	
Computer Support & Repairs	3,800	
Uniforms	1,400	
Miscellaneous/other	<u>12,000</u>	
Total Contractual Services		<u>82,900</u>

Total Clubhouse Expenses

459,200

Golf Administrative Expenses

Personnel

Wages - Salary	67,025	
Health Insurance	<u>13,000</u>	
Total Golf Administration		80,025

Board of Comm.

Supplemental Compensation	<u>8,000</u>	
Total Board Expenses		<u>8,000</u>

88,025

Golf Maintenance Expenses

Personnel

Wages - Salary	100,256	
Wages - Part Time	13,000	
Wages - seasonal	45,000	
Health Insurance	<u>25,000</u>	
Total Personnel		183,256

Supplies

Chemicals	52,000	
Janitorial	600	
Office	700	
Motor fuel & lubricant	17,000	
Grass & landscaping	4,000	
Golf supplies	4,000	
Safety supplies	400	
Top dressing / bunker sand	<u>9,000</u>	
Total Supplies		87,700

Contractual Services

Public notices	50	
Other Professional	-	
Postage	75	
Training & Travel	2,500	
Natural Gas	8,000	
Electrical	19,000	
Building Repair & Maint.	1,500	
Equipment Repair & Maint.	14,000	
Equipment Rental	1,500	
Dues & Memberships	1,600	
Computer Support & Repairs	3,000	
Uniforms	<u>1,400</u>	
Total Contractual Services		52,625

Total Golf Maintenance Expenses 323,581

Total Golf Course Expenditures 870,806

ENDING CASH/FUND EQUITY

\$ 3,225,744

III. INSURANCE DEDUCTIBLE

BEGINNING CASH/FUND EQUITY		\$	-
ESTIMATED REVENUE			
Interest Income	-		
Transfers from Prairie View	-		
Total Estimated Revenue	<u>-</u>		-
CONTRACTED EXPENDITURES			
Contractual Services - Employer cost			<u>-</u>
ENDING CASH/FUND EQUITY		\$	<u><u>-</u></u>

IV. ILLINOIS MUNICIPAL RETIREMENT FUND

BEGINNING CASH/FUND EQUITY		\$	23,000
ESTIMATED REVENUE			
Property Tax	90,000		
Interest	100		
Total Estimated Revenue	<u>90,100</u>		<u>90,100</u>
Total Estimated Funds Available			113,100
ESTIMATED EXPENDITURES			
Contractual Services - Employer Share			<u>90,000</u>
ENDING CASH/FUND EQUITY		\$	<u><u>23,100</u></u>

V. LIABILITY INSURANCE FUND

BEGINNING CASH/FUND EQUITY		\$	66,200
ESTIMATED REVENUE			
Property Taxes	107,000		
Interest	250		
Total Estimated Revenue	<u>107,250</u>		<u>107,250</u>
Total Estimated Funds Available			173,450

ESTIMATED EXPENDITURES

Personnel

Wages - Salary	56,084	
Health Insurance	<u>11,500</u>	
Total Personnel		67,584

Contractual Services

Camera Phones	6,720	
Drug Tests	1,750	
Insurance Premium	30,000	
Miscellaneous	<u>1,000</u>	
		<u>39,470</u>

Total Liability Insurance Expenditures		<u>107,054</u>
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ENDING CASH/FUND EQUITY		\$ <u><u>66,396</u></u>
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VI. UNEMPLOYMENT INSURANCE FUND

BEGINNING CASH/FUND EQUITY		\$ 31,700
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ESTIMATED REVENUE

Property Tax	10,000	
Interest	<u>250</u>	
Total Estimated Revenues		<u>10,250</u>

Total Estimated Funds Available		41,950
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ESTIMATED EXPENDITURES

Contractual Services - Unemployment Insurance		<u>10,000</u>
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ENDING CASH/FUND EQUITY		\$ <u><u>31,950</u></u>
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VII. WORKER'S COMPENSATION FUND

BEGINNING CASH/FUND EQUITY		\$ 43,000
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ESTIMATED REVENUE

Property Tax	25,000	
Interest	<u>250</u>	
Total Estimated Revenues		<u>25,250</u>

Total Estimated Funds Available		68,250
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ESTIMATED EXPENDITURES

Contractual Services - Worker's Compensation Insurance		<u>25,000</u>
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ENDING CASH/FUND EQUITY		\$ <u><u>43,250</u></u>
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VIII. SOCIAL SECURITY FUND

BEGINNING CASH/FUND EQUITY		22,300
ESTIMATED REVENUE		
Property Tax	85,000	
Interest	<u>100</u>	
Total Estimated Revenues		<u>85,100</u>
Total Estimated Funds Available		107,400
ESTIMATED EXPENDITURES		
Contractual Services - FICA and Medicare		<u>85,000</u>
ENDING CASH/FUND EQUITY		\$ <u><u>22,400</u></u>

IX. AUDIT

BEGINNING CASH/FUND EQUITY		\$ 5,100
ESTIMATED REVENUE		
Property Tax	12,000	
Interest	<u>75</u>	
Total Estimated Revenues		<u>12,075</u>
Total Estimated Funds Available		17,175
ESTIMATED EXPENDITURES		
Contractual Services - Audit		<u>11,500</u>
ENDING CASH/FUND EQUITY		\$ <u><u>5,675</u></u>

X. DEBT SERVICE FUND

BEGINNING CASH/FUND EQUITY		\$ 70,410
ESTIMATED REVENUE		
Property Tax	1,994,000	
Interest	<u>750</u>	
Total Estimated Revenues		<u>1,994,750</u>
Total Estimated Funds Available		2,065,160
ESTIMATED EXPENDITURES		
Other Professional Services		3,600
G.O. Bond principal		1,720,000
G.O. Bond interest		<u>271,000</u>
Total Debt Service Expenditures		<u>1,994,600</u>
ENDING CASH/FUND EQUITY		\$ <u><u>70,560</u></u>

XI. CAPITAL PROJECTS FUND

BEGINNING CASH/FUND EQUITY		\$	145,000
ESTIMATED REVENUE			
Bond Proceeds	1,400,000		
BAB Refund	85,675		
Other Income	5,000		
Interest	4,000		
Gain on Sale of Golf Carts	<u>243,000</u>		
Total Estimated Revenue			<u>1,737,675</u>
Total Estimated Available Funds			1,882,675
ESTIMATED EXPENDITURES			
Capital Projects			
Administrative Capital	180,500		
Restoration	88,500		
Golf Maintenance	<u>1,226,500</u>		
Total Capital Projects			1,495,500
Capital Construction Department			
Personnel			
Wages - Salary	163,875		
Wages - Full Time Hourly	76,900		
Wages - Part-time	-		
Wages - Seasonal	25,000		
Health Insurance	<u>72,000</u>		
Total Personnel		337,775	
Supplies			
Motor Fuel and Lubrication	17,500		
Building and Construction	2,000		
Equipment Parts	10,000		
Safety	<u>2,000</u>		
Total Supplies		31,500	
Contractual			
Natural Gas	1,500		
Electric	1,000		
Building Repair	1,500		
Vehicle Repair	4,000		
Equipment Repair	6,000		
Uniforms	1,500		
Training and Travel	2,000		
Total Contractual		<u>17,500</u>	
Total Capital Construction Department			<u>386,775</u>
Total Capital Projects Expenditures			<u>1,882,275</u>
ENDING CASH/FUND EQUITY		\$	<u>400</u>

XII. LAND ACQUISITION FUND

BEGINNING CASH/FUND EQUITY		\$ 1,225,000
ESTIMATED REVENUE		
Bond Proceeds	1,200,000	
Interest	<u>15,000</u>	
Total Estimated Revenue		<u>1,215,000</u>
Total Estimated Available Funds		2,440,000
ESTIMATED EXPENDITURES		
Legal	12,000	
Other Professional Service	6,000	
Restoration/Maintenance Complex	<u>2,400,000</u>	
Total Land Acquisition Expenditures		<u>2,418,000</u>
ENDING CASH/FUND EQUITY		<u><u>22,000</u></u>

SUMMARY OF BUDGET AND APPROPRIATIONS FOR 2012

Corporate Fund	\$ 587,080
PrairieView Golf Course	870,806
Stone Quarry Recreation Area	-
Illinois Municipal Retirement Fund	90,000
Liability Insurance Fund	107,054
Unemployment Insurance Fund	10,000
Worker's Compensation Fund	25,000
Social Security Fund	85,000
Audit Fund	11,500
Debt Service Fund	1,994,600
Capital Projects Fund	1,882,275
Land Acquisition	<u>2,418,000</u>
Total Appropriations All Funds	\$ <u><u>8,081,315</u></u>

EXHIBIT A

BRYON FOREST PRESERVE DISTRICT

CERTIFIED ESTIMATE OF REVENUES BY SOURCE

January 1, 2012 - December 31, 2012

CORPORATE FUND

Property Taxes	397,000	
Gift Shop Income	2,000	
Concessions	2,000	
Interest	1,100	
Food Service Beverages	2,500	
Education Programs Fees	89,860	
Property Rental/Lease	114,000	
Blaze Sponsors	7,500	
Other Income	<u>10,000</u>	
Total Corporate Fund		<u>625,960</u>

GOLF COURSE ENTERPRISE FUND

Golf interest income	1,750	
Pro Shop	70,000	
Green fees	250,000	
Playday green fees	90,000	
Assoc. golf fees	2,400	
Rental fees (carts, clubs)	1,400	
Golf lessons	8,500	
Concessions	136,000	
Playday concessions	86,000	
Cart rental	191,000	
Driving range	18,000	
Other Income	<u>16,500</u>	
Total Golf Course Enterprise Fund		<u>871,550</u>

ILLINOIS MUNICIPAL RETIREMENT FUND

Property Taxes	90,000	
Interest	<u>100</u>	
Total Illinois Municipal Retirement Fund		90,100

LIABILITY INSURANCE FUND		
Property Taxes	107,000	
Interest	<u>250</u>	
Total Liability Insurance Fund		107,250
UNEMPLOYMENT INSURANCE FUND		
Property Taxes	10,000	
Interest	<u>250</u>	
Total Unemployment Insurance Fund		10,250
WORKER'S COMPENSATION FUND		
Property Taxes	25,000	
Interest	<u>250</u>	
Total Worker's Compensation Fund		25,250
SOCIAL SECURITY FUND		
Property Taxes	85,000	
Interest	<u>100</u>	
Total Social Security Fund		85,100
AUDIT FUND		
Property Taxes	12,000	
Interest	<u>75</u>	
Total Audit Fund		12,075
DEBT SERVICE FUND		
Property Taxes	1,994,000	
Interest	<u>750</u>	
Total Debt Service Fund		1,994,750
CAPITAL PROJECTS FUND		
Bond Proceeds	1,400,000	
BAB Refund	85,675	
Other Income	5,000	
Interest	4,000	
Golf Cart Gain on Sale	<u>243,000</u>	
Total Capital Projects Fund		1,737,675
LAND ACQUISITION FUND		
Bond Proceeds	1,200,000	
Interest	<u>15,000</u>	
Total Land Acquisition Fund		<u>1,215,000</u>
Total revenues all funds		\$ <u><u>6,774,960</u></u>

SECTION 3: That all sums of money not needed for immediate specific purposes may be invested in interest bearing obligations of the United States or savings certificates of deposit of any State or National Bank, provided that they are fully insured by the Federal Deposit Insurance Corporation.

SECTION 4: This ordinance shall be in full force and effect from and after its passage as prescribed by law. Within 10 days after adoption hereof, this ordinance shall be published once in the Ogle County Life, the same being a newspaper published in and of general circulation in the district. Following publication hereof, the Secretary of the Board is directed to file a certified copy hereof with the Ogle County Clerk no later than 30 days following adoption hereof.

SECTION 5: That all ordinances or resolutions or parts thereof in conflict herewithin be and the same are hereby repealed.

ADOPTED this 19th day of November, 2012, pursuant to a roll call vote by the Board of Commissioners of the Byron Forest Preserve District, Ogle County, Illinois.

AYES: Breen
Brooks
Cravatta
Hogan
Ludwig

NAYS: -none-

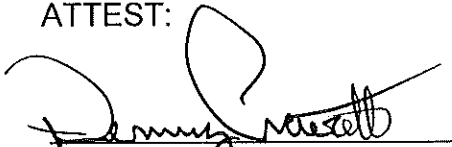
ABSENT: -none-

APPROVED this 19th day of November, 2012.



David Breen, President
BOARD OF COMMISSIONERS
BYRON FOREST PRESERVE DISTRICT

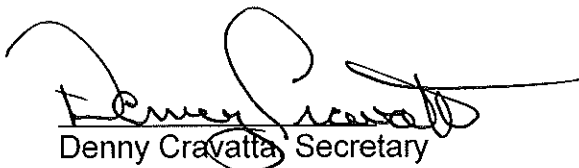
ATTEST:



Denny Cravatta, Secretary
Byron Forest Preserve District

Published in pamphlet form by order of the Board of Commissioners
on November 19, 2012.

Published in the Ogle County Life by order of the Board of Commissioners
on _____, 2012.



Denny Cravatta, Secretary

STATE OF ILLINOIS)
) SS
COUNTY OF OGLE)

CERTIFICATE OF ORDINANCE AND MINUTES

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Commissioners of the Byron Forest Preserve District, Ogle County, Illinois (the "Board"), and such Secretary I am the keeper of the records and files of the Board.

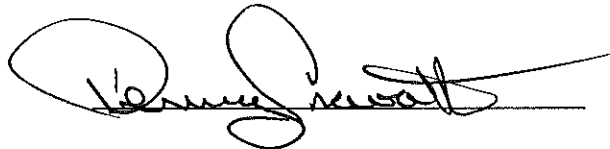
I do further certify that the attached and foregoing is a true, full and complete transcript of that portion of the minutes of the meeting of the Board held on the 19th day of November, 2012, insofar as same relates to the adoption of Ordinance No. 12-3 entitled:

THE COMBINED BUDGET AND APPROPRIATION ORDINANCE
OF THE BYRON FOREST PRESERVE DISTRICT, OGLE
COUNTY, ILLINOIS FOR THE YEAR BEGINNING OF THE 1ST
DAY OF JANUARY, 2013 AND ENDING ON THE 31ST DAY OF
DECEMBER, 2013.

A true, correct and complete copy of which said Ordinance as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I do further certify that the deliberations of the Board on the adoption of said ordinance were conducted openly, that the vote on the adoption of said ordinance was taken openly, that said meeting was held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Downstate Forest Preserve District Act, approved June 27, 1913, as amended, and that the Board has complied with all the provisions of said Acts and with all of the procedural rules of the Board in the conduct of said meeting and in adoption of said ordinance.

IN WITNESS WHEREOF, I have hereunto set my official signature and corporate seal of the Byron Forest Preserve District, Ogle County, Illinois, at Byron, Illinois, this 19th day of November, 2012.



[SEAL]

Secretary, Board of Commissioners
Byron Forest Preserve District,
Ogle County, Illinois

STATE OF ILLINOIS)
) SS
COUNTY OF OGLE)

FILING CERTIFICATE

I, the undersigned, do hereby certify that I am the duly qualified and acting County Clerk of the County of Ogle, Illinois, and as such official do further certify that on the ____ day of _____, 2012, there was filed in my office a duly certified copy of Ordinance No. 12-3 entitled:

THE COMBINED BUDGET AND APPROPRIATION ORDINANCE
OF THE BYRON FOREST PRESERVE DISTRICT, OGLE
COUNTY, ILLINOIS FOR THE YEAR BEGINNING ON THE 1ST
DAY OF JANUARY, 2013 AND ENDING ON THE 31ST DAY OF
DECEMBER, 2013.

duly passed by the Board of Commissioners of the Byron Forest Preserve District, Ogle County, Illinois, on the 19th day of November, 2012, and that the same had been deposited in the officials files and records of my office.

GIVEN under my hand and the seal of said Ogle County, Illinois this ____ day of _____, 2012.

County Clerk of The
County of Ogle, Illinois

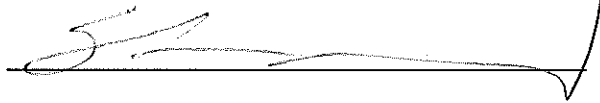
[SEAL]

CERTIFIED ESTIMATE OF REVENUES BY SOURCE

The undersigned, Chief Fiscal Officer of the Byron Forest Preserve District, Ogle County, Illinois, does hereby certify that the estimate of revenues by source, and anticipated to be received by said taxing district, are set forth in the Annual Budget And Appropriation Ordinance as "Estimated Revenues", and is a true statement of said estimates.

This certification is made and filed pursuant to the requirements of Public Act 83-881 (35 ILCS 205/162) and on behalf of the Byron Forest Preserve District, Ogle County, Illinois.

Date this __19th__ day of November, 2012

A handwritten signature in black ink, appearing to be a stylized name, is written over a horizontal line. The signature is positioned to the left of a large, curved bracket that spans across the line and extends upwards.