Ordinance

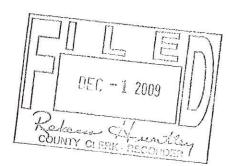
Year 2009

BYRON FOREST PRESERVE DISTRICT

Combined Budget and

Appropriation Ordinances

Ordinance No. 09-03



ORDINANCE # 09-3

THE COMBINED BUDGET AND APPROPRIATION ORDINANCE OF THE BYRON FOREST PRESERVE DISTRICT, OGLE COUNTY, ILLINOIS FOR THE YEAR BEGINNING ON THE FIRST DAY OF JANUARY, 2010 AND ENDING ON THE 31ST DAY OF DECEMBER, 2010.

WHEREAS, the Board of Commissioners of the Byron Forest Preserve District, Ogle County, Illinois, caused to be prepared in tentative form a Combined Budget and Appropriation Ordinance, and the Secretary of the Board has made the same conveniently available to public inspection for at least thirty days prior to final action thereon, and

WHEREAS, a public hearing was held as to such Budget and Appropriation Ordinance on the 16h day of November, 2009, and the notice of said hearing was given by publication of notice thereof in the Ogle County Life on October 5, 2009, at least thirty days prior thereto as required by the provisions of the Illinois Municipal Budget Law, and all other legal requirements have been complied with.

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE BYRON FOREST PRESERVE DISTRICT, OGLE COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1: That the amounts herein set forth, or so much thereof as may be authorized by law and as may be needed, are hereby budgeted and appropriated for the corporate purposes of the Byron Forest Preserve District, Ogle County, Illinois to defray all necessary expenses of said Forest Preserve District, as specified in Section 2 for the year beginning January 1, 2010 and ending December 31, 2010.

SECTION 2: The amounts budgeted and appropriated for each object or purpose are as follows:

I. CORPORATE FUND

BEGINNING CASH/FUND EQUITY	\$ 500,000
ESTIMATED REVENUE 372,5 Property taxes 372,5 Gift Shop Income 2,5 Concessions 4,0 Interest 25,0 Bar Service 9,0 Education Programs Fees 71,2 Property Rental/Lease 28,5 Blaze Sponsors 12,5 Other Income 6,7 School reimbursement 43,0	500 500 500 500 500 500 500
Total Estimated Revenue Total Estimated Funds Available	574,910 1,074,910

Administrative Personnel Wages - Salary Wages - Part Time Wages - Seasonal Health Insurance Auto Per Diem Total Personnel	58,766 19,500 2,550 25,101 1,000	106,917	
Supplies Janitorial Supplies Office Motor Fuel & Lubrication Hardware and Small Tools Safety Supplies Gift Shop Concession Bar Service Supplies Volunteer Supplies Total Supplies	1,100 4,500 1,600 250 600 1,500 3,000 3,000	17,050	
Contractual Services Public Notices Legal Other Professional Communications Postage Training & Travel Printing Advertising Natural Gas Electrical Rental Property Repairs Building Repair & Maint. Equipment Repair & Maint. Dues & Memberships Uniforms Employee Loss Insurance Computer Support & Repairs Bartending Services in/out Acct. Total Contractual Services	1,200 10,000 4,000 13,000 10,200 5,500 31,000 20,000 7,225 21,444 1,000 8,000 1,500 5,000 1,500 750 10,000 1,200	152,519	
Miscellaneous Health Insurance	_	2,000	

Total Administrative

278,486

Board of Commissioners Personnel Supplemental Compensation Contractual Services Training and Travel Dues and Membership Miscellaneous Total Contractual Services	2,500 6,000 5,000	6,500 13,500	v
Total Board of Commissioners			20,000
Heritage Farm Contractual Services Natural Gas Electric Total Contractual Services Total Heritage Farm	1,100 2,400	3,500	3,500
Education Personnel Wages - Salary Wages - Part Time Health Insurance Total Personnel	74,925 35,180 10,199	120,304	
Supplies Office Motor Fuel & Lubrication Building & Construction Grain, Feed, & Game Nature Preschool Adventure Club Earthkeepers Children's Concert Birthday Parties Field Trips Halloween on the Prairie Summer Concerts Byron School Field Trips Outdoor Adventure Total Supplies Contractual Services Professional Services Postage Training and Travel	500 750 500 1,000 3,200 600 1,200 1,200 300 350 1,200 2,200 150 9,000	22,150	
Natural Gas Electricity Equipment Repair & Maint. Dues and Membership	1,000 1,000 100 1,600		

Uniforms	400		
Heritage Farm Operating	400		
Employee Loss Insurance	500		
Museum Displays	100		
Total Contractual Services	100	9,700	
Total Education		0,700	152,154
Total Education			102,104
Restoration/Land Management			
Personnel			
Wages - Salary	17,525		
Wages - Galary Wages - Full Time Hourly	1,865		
Wages - Part-Time	12,890		
Wages - Seasonal	7,600		
Health Insurance	2,800		
	2,000	42,680	
Total Personnel		42,000	
Cumpling			
Supplies	750		
Janitorial Spplies Office	600		
Motor Fuel and Lubrication	7,000		
	1,000		
Building and Construction Hardware and Small Tools	1,000		
	3,000		
Equipment Parts	500		
Grain, Feed and Game	1,000		
Safety Total Supplies	1,000	14,850	
Total Supplies		14,000	
Contractual			
Other Professional Services	5,000		
Postage	100		
Training and Travel	3,000		
Advertising	100		
Natural Gas	1,000		
Electrical	2,590		
Building Repair and Maintenance	2,000		
Vehicle Repair & Maintenance	750		
Equipment Repair and Maintenance	2,000		
Alarm Maintenance	615		
Dues and Memberships	500		
Uniforms	700		
Employee Loss Insurance	250		
Computer Support	1,500		
Total Contractual	1,000	20,105	
Total Restoration/Land Management		20,100	77,635
Total Nestoration/Land Management			17,000
School Mowing - Intergovernmental			
Personnel			
Salaries - Seasonal	35,000		
Total Personnel	00,000	35,000	
I diai i ciodillici		00,000	

	plies Equipment Parts Equipment Repair & Maintenance Miscellaneous Total Supplies	6,000 500 1,500	8,000		
	Total School Mowing	2		43,00	00_
	Total Corporate Expenditures			574,77	<u>′5</u> _
ENDIN	G CASH/FUND EQUITY			\$500,13	<u>85</u>
II.	PRAIRIEVIEW GOLF COURSE				
BEGIN	NING CASH/FUND EQUITY			\$ 3,450,00	00
Goli Pro Gre Play Ass Ren Goli Con Play Car Driv Jun Oth	ATED REVENUE f interest income Shop en fees vday green fees oc. golf fees tal fees (carts, clubs) f lessons cessions vday concessions t rental ing range for golf fund reimbursement er Income Total Estimated Revenue	•	23,000 75,000 260,000 80,000 2,000 1,300 7,000 145,000 96,000 190,000 18,000 1,000	908,30 4,358,30	
Pers	ubhouse Expenses sonnel Wages - Salary Seasonal Seasonal - PV concessions Seasonal - PV ranger / starter Seasonal - PV cart attendant Seasonal - PV shop cashier Seasonal - Custodial maintenance Health Insurance Total Personnel plies Janitorial Supplies Office Motor Fuel & Lubrication Building & Small Tools Jardware and Small Tools	112,250 7,000 44,000 5,000 9,000 25,000 10,000 15,900 3,000 1,700 10,000 750 500	228,150		

-5-

Equipment parts Golf supplies Safety Supplies Gift Shop Concession supplies Concession equipment/small wares Tournament expenses Driving range	500 1,000 500 65,000 110,000 1,000 1,000		
Junior golf supplies Total Supplies	1,000	197,450	
Contractual Services Other Professional Communications Postage Training & Travel Printing Advertising Audio-Visual Natural Gas Electrical Building Repair & Maint. Equipment Repair & Maint. Equipment Rental Dues & Memberships Taxes & license fees Computer Support & Repairs Uniforms Employee Loss insurance Miscellaneous/other Transfer to Health Insurance Total Contractual Services	10,500 4,000 600 3,200 1,000 15,000 - 8,000 11,000 3,000 5,000 1,000 2,000 2,000 2,000 3,500 1,600 750 12,000 30,000	114,150	520.750
Total Clubhouse Expenses			539,750
Golf Administrative Expenses Personnel Wages - Salary Health Insurance Total Golf Administration Board of Comm.	62,575 8,500	71,075	
Supplemental Compensation Total Board Expenses	8,500_	8,500	
Gold Maintenance Expenses Personnel Wages - Salary Wages - Full-time hourly Wages - Part Time Wages - seasonal Health Insurance Total Personnel	73,254 32,754 10,050 42,642 9,500	168,200	79,575

Supplies ¹			
Chemicals	54,850		
Janitorial	600		
Office	700		
Motor fuel & lubricant	20,000		
Grass & landscaping	5,000		
Golf supplies	4,000		
Safety supplies	400		
Top dressing / bunker sand	4,400	89,950	
Total Supplies		00,000	
Contractual Services			
Public notices	50		
Other Professional	4,000		
Postage	75		
Training & Travel	2,500		
Natural Gas	8,000		
Electrical	18,115		
Building Repair & Maint.	3,225		
Equipment Repair & Maint.	15,000		
Equipment Repair & Maint.	1,200		
Dues: & Memberships	1,600		
Computer Support & Repairs	2,300		
Uniforms	1,400		
Employee Loss insurance	1,250		
Total Contractual Services	1,200	58,715	
Total Collinactual Cervices		221	
Total Golf Maintenance Expenses			316,865
Total Golf Course Expenditures			936,190
			A 0 400 440
ENDING CASH/FUND EQUITY		æ	\$ 3,422,110
III. STONE QUARRY RECREATION AREA			
			\$ 1,900,000
BEGINNING CASH/FUND EQUITY			\$ 1,900,000
ESTIMATED REVENUE			
General admission Skate Park		45,000	
Group rates		17,500	
Programs		44,873	
Arcade games		3,500	
Summer Day Camp		27,810	
Concessions		32,000	
Rental Property Income		5,700	
Other income		3,500	
Total Estimated Revenue			179,883
T. L. I. C. Liver Land Court of Association			2,079,883
Total Estimated Funds Available			2,019,000

Stone Quarry Expenses					
Personnel					
Wages - Salary		44,100			
Wages - Seasonal		8,500			
Wages - Seasonal Attendants/Car	rt	16,900			
Summer Day Camp Director	•	6,720			
Summer Day Camp Counselors		6,800			
Health Insurance		7,432			
Total Personnel		7,102	90,452		
Total Personnel			00,402		
0					
Supplies		1,000			
Janitorial		C 25 C			
Office		1,000			
Hardware & Small Tools		50			
Summer Day Camp supplies		5,500			
Safety supplies		600			
Concession supplies		15,000			
Concession small wares		385			
Rec. supplies		200			
Program supplies		8,850_			
Total Supplies			32,585		
Contractual Services		0.040			
Other Professional		2,640			
Communications		2,934			
Postage		700			
Training & Travel		700			
Advertising		3,500			
Printing		3,330			
Natural Gas		10,000			
Electrical		16,000			
Building Repair & Maint.		3,750			
Equipment Repair & Maint.		2,500			
Dues & Memberships		380			
Computer Support & Repairs		3,861			
Uniforms		600			
Employee Loss insurance		500			
Miscellaneous Other		2,650			
Total Contractual Services		2,000	54,045		
Total Contractual Services			01,010		
Total Stone Quarry Expenses				177,082	
Total Stolle Quality Expenses				11.1002	
ENDING CASH/FUND EQUITY				\$ 1,902,801	
LINDING CASIN SIND EQUIT				' 	
INCLIDANCE DEDUCTIDI E					
IV. INSURANCE DEDUCTIBLE					
BEGINNING CASH/FUND EQUITY				\$ 7,000	
ESTIMATED REVENUE					
Interest Income			300		
Transfers from Prairie View			30,000		
				30,300	
Total Estimated Revenue	-8-			00,000	
	-0-				

CONTRACTED EXPENDITURES Contractual Services - Employer cost		_	12,000
ENDING CASH/FUND EQUITY		\$_	25,300
V. IILINOIS MUNICIPAL RETIREMENT FUND			
BEGINNING CASH/FUND EQUITY		\$	40,000
ESTIMATED REVENUE Property Tax Interest Total Estimated Revenue	63,500 1,500		65,000
Total Estimated Funds Available			105,000
ESTIMATED EXPENDITURES Contractual Services - Employer Share		_	64,000
ENDING CASH/FUND EQUITY		\$_	41,000
VI. LIABILITY INSURANCE FUND BEGINNING CASH/FUND EQUITY	a.	\$	54,000
ESTIMATED REVENUE Property Taxes Interest Total Estimated Revenue Total Estimated Funds Available	110,000 1,500		111,500 165,500
ESTIMATED EXPENDITURES Personnel Wages - Salary Health Insurance Total Personnel Contractual Services Legal Camera Phones Drug Tests Insurance Premium 53,00 5,70 5,70 5,70 5,70 5,70 5,70 5,70 5	58,703 00 20 00 00		
Miscellaneous	49,520	•	108,223
Total Liability Insurance Expenditures		-	
ENDING CASH/FUND EQUITY		\$_	57,277

VII.	UNEMPLOYMENT INSURANCE FUND			
BEGINI	NING CASH/FUND EQUITY		\$	35,000
Prop Inter	ATED REVENUE perty Tax rest tal Estimated Revenues	14,000 1,000		15,000
Ť	Total Estimated Funds Available			50,000
	ATED EXPENDITURES tractual Services - Unemployment Insurance			12,000
ENDING	G CASH/FUND EQUITY		\$	38,000
VIII.	WORKER'S COMPENSATION FUND			
BEGINN	NING CASH/FUND EQUITY		\$	22,000
Prop Inter	ATED REVENUE perty Tax rest otal Estimated Revenues	31,500 500		32,000
ר" ַ	Total Estimated Funds Available			54,000
Conf	ATED EXPENDITURES tractual Services - Vorker's Compensation Insurance			24,000
ENDING	G CASH/FUND EQUITY		\$	30,000
IX.	SOCIAL SECURITY FUND			
BEGINN	ING CASH/FUND EQUITY			12,000
	ATED REVENUE Perty Tax est	88,000 400		
	tal Estimated Revenues		-	88,400
Т	otal Estimated Funds Available			100,400
	TED EXPENDITURES ractual Services - FICA and Medicare		-	85,000
ENDING	CASH/FUND EQUITY		\$	15,400

X. AUDIT			
BEGINNING CASH/FUND EQUITY		\$	6,000
ESTIMATED REVENUE Property Tax Interest Total Estimated Revenues	11,000 150		11,150
Total Estimated Funds Available			17,150
ESTIMATED EXPENDITURES Contractual Services - Audit			10,120
ENDING CASH/FUND EQUITY		\$_	7,030
XI. DEBT SERVICE FUND			
BEGINNING CASH/FUND EQUITY		\$	110,000
ESTIMATED REVENUE Property Tax Interest Total Estimated Revenues	1,825,000 7,000	e (2 	1,832,000
Total Estimated Funds Available			1,942,000
ESTIMATED EXPENDITURES G.O. Bond principal G.O. Bond interest Total Debt Service Expenditures		_	1,600,000 225,000 1,825,000
ENDING CASH/FUND EQUITY		\$_	117,000
XII. CAPITAL PROJECTS FUND			
BEGINNING CASH/FUND EQUITY		\$	10,000
ESTIMATED REVENUE Bond Proceeds Gain on Sale of Golf Carts	8,100,000 216,800		
Total Estimated Revenue		_	8,316,800
Total Estimated Available Funds			8,326,800

ESTIMATED EXPENDITURES Capital Projects Administrative Capital Restoration Education Golf Maintenance Clubhouse Stone Quarry Mini Golf		2,465,500 368,500 52,000 739,500 67,000 86,600	
Total Capital Projects			3,779,100
Capital Construction Department Personnel Wages - Salary Wages - Full Time Hourly Wages - Part-time Wages - Seasonal Health Insurance Total Personnel	124,581 122,982 6,349 24,000 37,000	314,912	
Supplies Motor Fuel and Lubrication Building and Construction Equipment Parts Safety Total Supplies	16,000 2,000 10,000 3,000	31,000	
Contractual Natural Gas Electric Building Repair Vehicle Repair Equipment Repair Computer Repair Uniforms Training and Travel Employee Loss Insurance Total Contractual Total Capital Construction Department	1,400 750 1,500 4,000 6,000 3,000 1,500 2,000 1,750	21,900	367,812
Total Capital Projects Expenditures			4,146,912
ENDING CASH/FUND EQUITY			\$ 4,179,888

SUMMARY OF BUDGET AND APPROPRIATIONS FOR 2010

Corporate Fund		\$	574,775
PrairieView Golf Course			936,190
Stone Quarry Recreation Area			177,082
Insurance Deductible	3		12,000
Illinois Municipal Retirement Fund			64,000
			108,223
Liability Insurance Fund			12,000
Unemployment Insurance Fund	•		24,000
Worker's Compensation Fund	er reg		
Social Security Fund			85,000
Audit Fund			10,120
Debt Service Fund			1,825,000
Capital Projects Fund			4,146,912
Capital Fiojects Fully		-	
Total Appropriations All Funds		\$	7,975,302
Total Appropriations Air Funds		T :	

SECTION 3: That all sums of money not needed for immediate specific purposes may be invested in interest bearing obligations of the United States or savings certificates of deposit of any State or National Bank, provided that they are fully insured by the Federal Deposit Insurance Corporation.

SECTION 4: This ordinance shall be in full force and effect from and after its passage as prescribed by law. Within 10 days after adoption hereof, this ordinance shall be published once in the Ogle County Life, the same being a newspaper published in and of general circulation in the district. Following publication hereof, the Secretary of the Board is directed to file a certified copy hereof with the Ogle County Clerk no later than 30 days following adoption hereof.

SECTION 5: That all ordinances or resolutions or parts thereof in conflict herewithin be and the same are hereby repealed.

ADOPTED this 16th day of November, 2009, pursuant to a roll call vote by the Board of Commissioners of the Byron Forest Preserve District, Ogle County, Illinois.

AYES:	Breen Brooks Cravatta Ludwig
NAYS:	none
ABSENT:	Huber

APPROVED this 16th day of November, 2009.
Sandy Brooks, President
BOARD OF COMMISSIONERS BYRON FOREST PRESERVE DISTRIC
ATTEST:
Jeff Huber, Secretary Byron Forest Preserve District
Published in pamphlet form by order of the Board of Commissioners
on November <u>l</u> , 2009.
Published in the Ogle County Life by order of the Board of Commissioners on, 2009.
Jese July Secretary

EXHIBIT A

BRYON FOREST PRESERVE DISTRICT

CERTIFIED ESTIMATE OF REVENUES BY SOURCE

January 1, 2010 - December 31, 2010

Property Taxes Gift Shop Income Concessions Interest Food Service Beverages Education Programs Fees Property Rental/Lease Blaze Sponsors Other Income Planned Reduction of Fund Balance Total Corporate Fund	372,500 2,500 4,000 25,000 9,000 71,210 28,500 12,500 6,700 43,000	574,910
GOLF COURSE ENTERPRISE FUND Golf interest income Pro Shop Green fees Playday green fees Assoc. golf fees Rental fees (carts, clubs) Golf lessons Concessions Playday concessions Cart rental Driving range Junior golf fund reimbursement Other Income Total Estimated Revenue	23,000 75,000 260,000 80,000 2,000 1,300 7,000 145,000 96,000 190,000 18,000 1,000	908,300
STONE QUARRY RECREATION AREA General admission Skate Park Group rates Programs Arcade games Party Room rentals Concessions Rental Property Income Other income Total Estimated Revenue	45,000 17,500 44,873 3,500 27,810 32,000 5,700 3,500	179,883

INSURANCE DEDUCTIBLE Interest Transfer from Prairie View Total Insurance Deductible Fund ILLINOIS MUNICIPAL RETIREMENT FUND Property Taxes	300 30,000 63,500	30,300
Interest Total Illinois Municipal Retirement Fund	1,500	65,000
LIABILITY INSURANCE FUND Property Taxes Interest Total Liability Insurance Fund	110,000 1,500	111,500
UNEMPLOYMENT INSURANCE FUND Property Taxes Interest Total Unemployment Insurance Fund	14,000 1,000	15,000
WORKER'S COMPENSATION FUND Property Taxes Interest Total Worker's Compensation Fund	31,500 500	32,000
SOCIAL SECURITY FUND Property Taxes Interest Total Social Security Fund	88,000 400	88,400
AUDIT FUND Property Taxes Interest Total Audit Fund	11,000 150	11,150
DEBT SERVICE FUND Property Taxes Interest Total Debt Service Fund	1,825,000 7,000	1,832,000
CAPITAL PROJECTS FUND Bond Proceeds Golf Cart Gain on Sale Total Capital Projects Fund	8,100,000 216,800	8,316,800
Total revenues all funds		\$ <u>12,165,243</u>

STATE OF ILLINOIS)) SS COUNTY OF OGLE)

CERTIFICATE OF ORDINANCE AND MINUTES

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Commissioners of the Byron Forest Preserve District, Ogle County, Illinois (the "Board"), and such Secretary I am the keeper of the records and files of the Board.

I do further certify that the attached and foregoing is a true, full and complete transcript of that portion of the minutes of the meeting of the Board held on the 16th day of November, 2009, insofar as same relates to the adoption of Ordinance No. 09-3 entitled:

THE COMBINED BUDGET AND APPROPRIATION ORDINANCE OF THE BYRON FOREST PRESERVE DISTRICT, OGLE COUNTY, ILLINOIS FOR THE YEAR BEGINNING OF THE 1ST DAY OF JANUARY, 2010 AND ENDING ON THE 31ST DAY OF DECEMBER, 2010.

A true, correct and complete copy of which said Ordinance as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I do further certify that the deliberations of the Board on the adoption of said ordinance were conducted openly, that the vote on the adoption of said ordinance was taken openly, that said meeting was held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Downstate Forest Preserve District Act, approved June 27, 1913, as amended, and that the Board has complied with all the provisions of said Acts and with all of the procedural rules of the Board in the conduct of said meeting and in adoption of said ordinance.

IN WITNESS WHEREOF, I have hereunto set my official signature and corporate seal of the Byron Forest Preserve District, Ogle County, Illinois, at Byron, Illinois, this 16th day of November, 2009.

[SEAL]

Secretary, Board of Commissioners Byron Forest Preserve District, Ogle County, Illinois

STATE OF ILLINOIS)	
) SS COUNTY OF OGLE)	
FILING C	CERTIFICATE
at the County of Oalo Illinois and as such	nat I am the duly qualified and acting County Clerk official do further certify that on the day of my office a duly certified copy of Ordinance No.
THE COMBINED BUDGET AN OF THE BYRON FOREST	ND APPROPRIATION ORDINANCE PRESERVE DISTRICT, OGLE YEAR BEGINNING ON THE 1ST DENDING ON THE 31ST DAY OF
duly passed by the Board of Commissione County, Illinois, on the 16th day of Novembe the officials files and records of my office.	ers of the Byron Forest Preserve District, Ogle r, 2009, and that the same had been deposited in
GIVEN under my hand and the sea, 2009.	l of said Ogle County, Illinois this day of
;	
	County Clerk of The County of Ogle, Illinois

[SEAL]

CERTIFIED ESTIMATE OF REVENUES BY SOURCE

The undersigned, Chief Fiscal Officer of the Byron Forest Preserve District, Ogle County, Illinois, does hereby certify that the estimate of revenues by source, and anticipated to be received by said taxing district, are set forth in the Annual Budget And Appropriation Ordinance as "Estimated Revenues", and is a true statement of said estimates.

This certification is made and filed pursuant to the requirements of Public Act 83-881 (35 ILCS 205/162) and on behalf of the Byron Forest Preserve District, Ogle County, Illinois.

Date this	day of November, 2009