Ordinance

Year 2011

BYRON FOREST PRESERVE DISTRICT

Combined Budget and

Appropriation Ordinances

Ordinance No. 11-3



ORDINANCE # 11-3

THE COMBINED BUDGET AND APPROPRIATION ORDINANCE OF THE BYRON FOREST PRESERVE DISTRICT, OGLE COUNTY, ILLINOIS FOR THE YEAR BEGINNING ON THE FIRST DAY OF JANUARY, 2012 AND ENDING ON THE 31ST DAY OF DECEMBER, 2012.

WHEREAS, the Board of Commissioners of the Byron Forest Preserve District, Ogle County, Illinois, caused to be prepared in tentative form a Combined Budget and Appropriation Ordinance, and the Secretary of the Board has made the same conveniently available to public inspection for at least thirty days prior to final action thereon, and

WHEREAS, a public hearing was held as to such Budget and Appropriation Ordinance on the 21st day of November, 2011, and the notice of said hearing was given by publication of notice thereof in the Ogle County Life on -----, at least thirty days prior thereto as required by the provisions of the Illinois Municipal Budget Law, and all other legal requirements have been complied with.

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE BYRON FOREST PRESERVE DISTRICT, OGLE COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1: That the amounts herein set forth, or so much thereof as may be authorized by law and as may be needed, are hereby budgeted and appropriated for the corporate purposes of the Byron Forest Preserve District, Ogle County, Illinois to defray all necessary expenses of said Forest Preserve District, as specified in Section 2 for the year beginning January 1, 2012 and ending December 31, 2012.

SECTION 2: The amounts budgeted and appropriated for each object or purpose are as follows:

I. CORPORATE FUND

Wages - Part Time

Wages - Seasonal

Total Personnel

Health Insurance

BEGINNING CASH/FUND EQUITY			\$ 485,000
Property taxes Gift Shop Income Concessions Interest Bar Service Education Programs Fees Property Rental/Lease Blaze Sponsors Other Income Total Estimated Revenue Total Estimated Funds Available	_	388,500 2,800 3,500 1,300 3,000 81,310 60,200 7,500 10,200	 558,310 1,043,310
Administrative Personnel Wages - Salary	59,500		v

8,500

15,050

29,025

112,075

Supplies			
Janitorial Supplies	2,300		
Office	3,500		
Motor Fuel & Lubrication	1,600		
Hardware and Small Tools	150		
Safety Supplies	500		
Gift Shop	1,500		
Concession	2,500		
Bar Service Supplies	1,800		
Volunteer Supplies	1,500_		
Total Supplies		15,350	
Contractual Services			
Public Notices	500		
Legal	10,000		
Other Professional	1,500		
Communications	13,500		
Postage	10,200		
Training & Travel	5,500		
Printing & Travel	30,000		
Advertising	20,000		
Natural Gas	6,600		
Electrical	24,000		
	9,000		
Building Repair & Maint.	2,500		
Equipment Repair & Maint.	5,000		
Dues & Memberships	The state of the s		
Uniforms	1,250		
Computer Support & Repairs	10,000	440.550	
Total Contractual Services		149,550	
Miscellaneous		2,500_	070 475
Total Administrative			279,475
Board of Commissioners			
Personnel			
Supplemental Compensation		6,500	
Contractual Services			
Training and Travel	2,500		
Dues and Membership	4,500		
Miscellaneous	5,000_		
Total Contractual Services		12,000_	
Total Board of Commissioners			18,500
Heritage Farm			
Contractual Services			
Natural Gas	1,000		
Electric	2,300		
Total Contractual Services		3,300	
Total Heritage Farm			3,300
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Education			
Personnel			
Wages - Salary	79,500		
Wages - Part Time	52,000		
Health Insurance	17,650_	4.40.450	
Total Personnel		149,150	
Supplies			
Office	750		
Motor Fuel & Lubrication	500		
Building & Construction	500		
Grain, Feed, & Game	750		
Nature Preschool	4,500		
Adventure Club	600		
Earthkeepers	200		
Children's Concert	1,000		
Birthday Parties	300		
Field Trips	350		
Halloween on the Prairie	1,200		
Summer Concerts	2,400		
Byron School Field Trips	100		
Outdoor Adventure	9,000	22,150	
Total Supplies		22, 130	
Contractual Services			
Professional Services	2,000		
Postage	500		
Training and Travel	2,500		
Equipment Repair & Maint.	250		
Dues and Membership	1,400		
Uniforms	400		
Heritage Farm Operating	750		
Museum Displays	100	=	
Total Contractual Services	_	7,900	470 000
Total Education			179,200
Restoration/Land Management			
Personnel			
Wages - Salary	20,500		
Wages - Full Time Hourly	12,360		
Wages - Seasonal	4,000		
Health Insurance	4,475		
Total Personnel		41,335	

Supplies Janitorial Spplies Office Motor Fuel and Lubrication Building and Construction Hardware and Small Tools Equipment Parts Grain, Feed and Game Safety Total Supplies	750 600 7,000 1,000 1,000 3,000 500 1,000	14,850		
Other Professional Services Postage Training and Travel Advertising Natural Gas Electrical Building Repair and Maintenance Vehicle Repair & Maintenance Equipment Repair and Maintenance Dues and Memberships Uniforms Computer Support Total Contractual Total Restoration/Land Management	6,000 100 2,000 100 1,050 2,500 3,400 750 1,500 500 500 2,000	20,400		76,585
Total Corporate Expenditures				557,060
ENDING CASH/FUND EQUITY			\$ =	486,250
II. PRAIRIEVIEW GOLF COURSE				
BEGINNING CASH/FUND EQUITY			\$	3,300,000
ESTIMATED REVENUE Golf interest income Pro Shop Green fees Playday green fees Assoc. golf fees Rental fees (carts, clubs) Golf lessons Concessions Playday concessions Cart rental Driving range Other Income Total Estimated Revenue		7,500 75,000 246,000 91,000 2,200 1,400 7,000 136,000 88,000 187,000 17,000 12,500	_	870,600
Total Estimated Funds Available				4,170,600

Golf Clubhouse Expenses		
Personnel		
Wages - Salary	117,200	
Seasonal		
Seasonal - PV concessions	41,000	
Seasonal - PV ranger / starter	3,000	
Seasonal - PV cart attendant	9,000	
Seasonal - PV shop cashier	27,000	
Health Insurance	26,500_	
Total Personnel		223,700
Supplies		
Janitorial Supplies	3,000	
Office	1,500	
Motor Fuel & Lubrication	8,500	
Building & Small Tools	500	
Hardware and Small Tools	500	
Equipment parts	500	
Golf supplies	1,000	
Safety Supplies	500	
Gift Shop	50,000	
Concession supplies	95,000	
	1,000	
Concession equipment/small wares	1,000	
Tournament expenses	1,000	
Driving range	1,000	164,000
Total Supplies		164,000
Contractual Services	ranar ravius as	
Other Professional	13,000	
Communications	4,000	
Postage	500	
Training & Travel	1,000	
Printing	1,200	
Advertising	15,000	
Natural Gas	5,000	
Electrical	10,000	
Building Repair & Maint.	3,500	
Equipment Repair & Maint.	5,000	
Equipment Rental		
Dues & Memberships	3,200	
Taxes & license fees	2,200	
Computer Support & Repairs	3,800	
Uniforms	1,600	
Miscellaneous/other	12,000	
Total Contractual Services		81,000

- 5 -

Total Clubhouse Expenses

468,700

Golf Administrative Expenses			
Personnel Wages - Salary	63,500		
Health Insurance	15,975		
Total Golf Administration		79,475	
Board of Comm.			
Supplemental Compensation	8,000_		
Total Board Expenses		8,000	87,475
Gold Maintenance Expenses			01,410
Personnel			
Wages - Salary	94,940		
Wages - Part Time	13,000		
Wages - seasonal	46,000		
Health Insurance	25,000	178,940	
Total Personnel		170,340	
Supplies	55,000		
Chemicals Janitorial	600		
Office	700		
Motor fuel & lubricant	14,000		
Grass & landscaping	5,000		
Golf supplies	4,000		
Safety supplies	400		
Top dressing / bunker sand	8,000_	07 700	
Total Supplies		87,700	
Contractual Services			
Public notices	50		
Other Professional	-		
Postage	75 2.500		
Training & Travel Natural Gas	2,500 5,000		
Electrical	17,000		
Building Repair & Maint.	1,500		
Equipment Repair & Maint.	14,000		
Equipment Rental	1,500		
Dues & Memberships	1,600		
Computer Support & Repairs	3,000		
Uniforms	1,400	47.605	
Total Contractual Services		47,625	
Total Golf Maintenance Expenses			314,265
Total Golf Course Expenditures			870,440
ENDING CASH/FUND EQUITY			\$3,300,160

III. STONE QUARRY RECREATION AREA

BEGINNING CASH/FUND EQUITY			\$	1,762,000
ESTIMATED REVENUE General admission Skate Park Group rates Batting Cages Programs Arcade games Summer Day Camp Concessions Rental Property Income Other income Total Estimated Revenue		42,500 30,000 250 43,000 2,000 20,000 27,000 4,200 3,000	. <u>-</u>	171,950
Total Estimated Funds Available				1,933,950
Stone Quarry Expenses Personnel Wages - Salary Wages - Part Time Wages - Seasonal Wages - Seasonal Attendants/Cart Summer Day Camp Director Summer Day Camp Counselors Health Insurance Total Personnel	40,000 18,000 8,500 12,000 	94,000		
Supplies Janitorial Office Hardware & Small Tools Summer Day Camp supplies Safety supplies Concession supplies Concession small wares Rec. supplies Program supplies Total Supplies	1,000 1,000 50 3,000 400 16,000 200 100 9,000	30,750		
Contractual Services Other Professional Communications Postage Training & Travel Advertising Printing Natural Gas Electrical Building Repair & Maint.	2,600 2,300 500 1,750 2,750 1,500 5,000 16,000 5,000			

D C U	quipment Repair & Maint. ues & Memberships omputer Support & Repairs niforms iscellaneous Other Total Contractual Services	2,500 380 3,500 600 2,750	47,130		
	Total Stone Quarry Expenses			_	171,880
ENDING	CASH/FUND EQUITY			\$_	1,762,070
IV.	INSURANCE DEDUCTIBLE				
BEGINN	ING CASH/FUND EQUITY			\$	-
Intere Trans	TED REVENUE est Income sfers from Prairie View otal Estimated Revenue		-		-
	ACTED EXPENDITURES ractual Services - Employer cost			_	
ENDING	CASH/FUND EQUITY			\$_	••
V.	IILINOIS MUNICIPAL RETIREMENT FUND				
BEGINN	ING CASH/FUND EQUITY			\$	18,000
Prope Intere	TED REVENUE erty Tax est al Estimated Revenue		80,000 250	-	80,250
Т	otal Estimated Funds Available				98,250
	TED EXPENDITURES ractual Services - Employer Share				76,000
ENDING	CASH/FUND EQUITY			\$_	22,250
VI.	LIABILITY INSURANCE FUND				
BEGINN	ING CASH/FUND EQUITY			\$	65,000
Propo Intere	TED REVENUE erty Taxes est otal Estimated Revenue		110,000 250		110,250
-	otal Estimated Funds Available				175,250

ESTIMATED EXPENDITURES Personnel				
Wages - Salary Health Insurance	54,700 13,300			
Total Personnel	13,300	68,000		
Contractual Services Camera Phones	6,900 1,000			
Drug Tests Insurance Premium	30,500			
Miscellaneous	3,000_	44.400		
Total Liability Insurance Expenditures		41,400		109,400
ENDING CASH/FUND EQUITY			\$_	65,850
VII. UNEMPLOYMENT INSURANCE FUND				
BEGINNING CASH/FUND EQUITY			\$	31,200
ESTIMATED REVENUE Property Tax Interest		14,000 500		
Total Estimated Revenues	•			14,500
Total Estimated Funds Available				45,700
ESTIMATED EXPENDITURES Contractual Services - Unemployment Insurance	e			14,000
ENDING CASH/FUND EQUITY			\$_	31,700
VIII. WORKER'S COMPENSATION FUND				
BEGINNING CASH/FUND EQUITY			\$	42,500
ESTIMATED REVENUE Property Tax Interest		25,000 500		
Total Estimated Revenues	•		_	25,500
Total Estimated Funds Available				68,000
ESTIMATED EXPENDITURES				
Contractual Services -				25,000
Worker's Compensation Insurance			_	25,000
ENDING CASH/FUND EQUITY			\$_	43,000

IX. SOCIAL SECURITY FUND

BEGINNING CASH/FUND EQUITY			16,200
ESTIMATED REVENUE Property Tax Interest	88,000 100		
Total Estimated Revenues		_	88,100
Total Estimated Funds Available			104,300
ESTIMATED EXPENDITURES Contractual Services - FICA and Medicare		_	82,000
ENDING CASH/FUND EQUITY		\$_	22,300
X. AUDIT			
BEGINNING CASH/FUND EQUITY		\$	5,000
ESTIMATED REVENUE Property Tax Interest	12,000 75		
Total Estimated Revenues		_	12,075
Total Estimated Funds Available			17,075
ESTIMATED EXPENDITURES Contractual Services - Audit		_	12,000
ENDING CASH/FUND EQUITY		\$_	5,075
XI. DEBT SERVICE FUND			
BEGINNING CASH/FUND EQUITY		\$	70,000
ESTIMATED REVENUE Property Tax Interest	1,520,000 1,000		
Total Estimated Revenues	1,000_	_	1,521,000
Total Estimated Funds Available			1,591,000
ESTIMATED EXPENDITURES G.O. Bond principal G.O. Bond interest Total Debt Service Expenditures		<u>-</u>	1,249,590 270,210 1,519,800
ENDING CASH/FUND EQUITY		\$_	71,200

XII. CAPITAL PROJECTS FUND

BEGINNING CASH/FUND EQUITY			\$	65,000
ESTIMATED REVENUE Bond Proceeds Interest Gain on Sale of Golf Carts		1,014,417 6,000 240,102		
Total Estimated Revenue				1,260,519
Total Estimated Available Funds				1,325,519
ESTIMATED EXPENDITURES Capital Projects Administrative Capital Restoration Golf Maintenance Total Capital Projects		273,500 198,500 479,780		951,780
Capital Construction Department Personnel Wages - Salary Wages - Full Time Hourly Wages - Part-time Wages - Seasonal Health Insurance Total Personnel	119,500 108,000 - 25,000 71,000	323,500		
Supplies Motor Fuel and Lubrication Building and Construction Equipment Parts Safety Total Supplies	17,500 2,000 10,000 3,000	32,500		
Contractual Natural Gas Electric Building Repair Vehicle Repair Equipment Repair Uniforms Training and Travel Total Contractual Total Capital Construction Department	1,400 750 1,500 4,000 6,000 1,500 2,000	17,150		373,150
Total Capital Projects Expenditures			_	1,324,930
ENDING CASH/FUND EQUITY			\$	589

25,000

ESTIMATED REVENUE

Interest

Total Estimated Revenue	25,000
Total Estimated Revenue	25,000

Total Estimated Available Funds

2,225,000

ESTIMATED EXPENDITURES

Legal	12,000
Other Professional Service	6,000
Land Acquisition	2,207,000

Total Land Acquistition Expenditures 2,225,000

ENDING CASH/FUND EQUITY

SUMMARY OF BUDGET AND APPROPRIATIONS FOR 2012

PrairieView Golf Course 870,440 Stone Quarry Recreation Area 171,880 Illinois Municipal Retirement Fund 76,000 Liability Insurance Fund 109,400 Unemployment Insurance Fund 14,000 Worker's Compensation Fund 25,000 Social Security Fund 82,000 Audit Fund 12,000 Debt Service Fund 1,519,800 Capital Projects Fund 1,324,930
Illinois Municipal Retirement Fund 76,000 Liability Insurance Fund 109,400 Unemployment Insurance Fund 14,000 Worker's Compensation Fund 25,000 Social Security Fund 82,000 Audit Fund 12,000 Debt Service Fund 1,519,800
Liability Insurance Fund109,400Unemployment Insurance Fund14,000Worker's Compensation Fund25,000Social Security Fund82,000Audit Fund12,000Debt Service Fund1,519,800
Unemployment Insurance Fund14,000Worker's Compensation Fund25,000Social Security Fund82,000Audit Fund12,000Debt Service Fund1,519,800
Worker's Compensation Fund 25,000 Social Security Fund 82,000 Audit Fund 12,000 Debt Service Fund 1,519,800
Social Security Fund 82,000 Audit Fund 12,000 Debt Service Fund 1,519,800
Audit Fund 12,000 Debt Service Fund 1,519,800
Debt Service Fund 1,519,800
· ·
Capital Projects Fund 1 324 930
7,021,000
Land Acquisition 2,225,000

Total Appropriations All Funds \$ 6,987,510

SECTION 3: That all sums of money not needed for immediate specific purposes may be invested in interest bearing obligations of the United States or savings certificates of deposit of any State or National Bank, provided that they are fully insured by the Federal Deposit Insurance Corporation.

SECTION 4: This ordinance shall be in full force and effect from and after its passage as prescribed by law. Within 10 days after adoption hereof, this ordinance shall be published once in the Ogle County Life, the same being a newspaper published in and of general circulation in the district. Following publication hereof, the Secretary of the Board is directed to file a certified copy hereof with the Ogle County Clerk no later than 30 days following adoption hereof.

SECTION 5: That all ordinances or resolutions or parts thereof in conflict herewithin be and the same are hereby repealed.

ADOPTED this 21st day of November, 2011, pursuant to a roll call vote by the Board of Commissioners of the Byron Forest Preserve District, Ogle County, Illinois.

AYES:	<u>Breen</u>
	Brooks
	Hogan
	Ludwig
	<u> </u>
NAYS:	-none-
ABSENT:	<u>Cravatta</u>
	*
APPROVED this 21st day of November, 20	11
	Wa
	Duran Burnistant
	Breen, President O OF COMMISSIONERS
	I FOREST PRESERVE DISTRICT
BIRON	FOREST FRESERVE DISTRICT
ATTEST:	
tome wingth	
Denny Cravat(a) Secretary	
Byron Forest Preserve District	
•	
Published in pamphlet form by order of the	Board of Commissioners
on November, 2011.	
	of the Decud of Coursesianian
Published in the Ogle County Life by order	of the Board of Commissioners
Published in the <u>Ogle County Life</u> by order on, 2011.	of the Board of Commissioners
	of the Board of Commissioners

STATE OF ILLINOIS)) SS COUNTY OF OGLE

CERTIFICATE OF ORDINANCE AND MINUTES

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Commissioners of the Byron Forest Preserve District, Ogle County, Illinois (the "Board"), and such Secretary I am the keeper of the records and files of the Board.

I do further certify that the attached and foregoing is a true, full and complete transcript of that portion of the minutes of the meeting of the Board held on the 21st day of November, 2011, insofar as same relates to the adoption of Ordinance No. 11-3 entitled:

> THE COMBINED BUDGET AND APPROPRIATION ORDINANCE OF THE BYRON FOREST PRESERVE DISTRICT, OGLE COUNTY, ILLINOIS FOR THE YEAR BEGINNING OF THE 1ST DAY OF JANUARY, 2012 AND ENDING ON THE 31ST DAY OF DECEMBER, 2012.

A true, correct and complete copy of which said Ordinance as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I do further certify that the deliberations of the Board on the adoption of said ordinance were conducted openly, that the vote on the adoption of said ordinance was taken openly, that said meeting was held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Downstate Forest Preserve District Act, approved June 27, 1913, as amended, and that the Board has complied with all the provisions of said Acts and with all of the procedural rules of the Board in the conduct of said meeting and in adoption of said ordinance.

IN WITNESS WHEREOF, I have hereunto set my official signature and corporate seal of the Byron Forest Preserve District, Ogle County, Utinois, at Byron, Illinois, this 21st day of November, 2011.

[SEAL]

Secretary, Board of Commissioners Byron Forest Preserve District,

Ogle County, Illinois

STATE OF ILLINOIS)
) SS COUNTY OF OGLE)
FILING CERTIFICATE
I, the undersigned, do hereby certify that I am the duly qualified and acting County Clerk of the County of Ogle, Illinois, and as such official do further certify that on the day of, 2011, there was filed in my office a duly certified copy of Ordinance No. 11-3 entitled:
THE COMBINED BUDGET AND APPROPRIATION ORDINANCE OF THE BYRON FOREST PRESERVE DISTRICT, OGLE COUNTY, ILLINOIS FOR THE YEAR BEGINNING ON THE 1ST DAY OF JANUARY, 2012 AND ENDING ON THE 31ST DAY OF DECEMBER, 2012.
duly passed by the Board of Commissioners of the Byron Forest Preserve District, Ogle County, Illinois, on the 21st day of November, 2011, and that the same had been deposited in the officials files and records of my office.
GIVEN under my hand and the seal of said Ogle County, Illinois this day of, 2011.
County Clerk of The County of Ogle, Illinois

[SEAL]

CERTIFIED ESTIMATE OF REVENUES BY SOURCE

The undersigned, Chief Fiscal Officer of the Byron Forest Preserve District, Ogle County, Illinois, does hereby certify that the estimate of revenues by source, and anticipated to be received by said taxing district, are set forth in the Annual Budget And Appropriation Ordinance as "Estimated Revenues", and is a true statement of said estimates.

This certification is made and filed pursuant to the requirements of Public Act 83-881 (35 ILCS 205/162) and on behalf of the Byron Forest Preserve District, Ogle County, Illinois.

Date this 21st day of November, 2011

EXHIBIT A

BRYON FOREST PRESERVE DISTRICT

CERTIFIED ESTIMATE OF REVENUES BY SOURCE

January 1, 2012 - December 31, 2012

CORPORATE FUND		
Property Taxes	388,500	
Gift Shop Income	2,800	
Concessions	3,500	
Interest	1,300	
Food Service Beverages	3,000	
Education Programs Fees	81,310	
Property Rental/Lease	60,200	
Blaze Sponsors	7,500	
Other Income	10,200_	
Total Corporate Fund		558,310
GOLF COURSE ENTERPRISE FUND		
Golf interest income	7,500	
Pro Shop	75,000	
Green fees	246,000	
Playday green fees	91,000	
Assoc. golf fees	2,200	
Rental fees (carts, clubs)	1,400	
Golf lessons	7,000	
Concessions	136,000	
Playday concessions	88,000	
Cart rental	187,000	
Driving range	17,000	
Other Income	12,500	
Total Golf Course Enterprise Fund		870,600
STONE QUARRY RECREATION AREA FUND		
General admission Skate Park	42,500	
Group rates	30,000	
Batting Cages	250	
Programs	43,000	
Arcade games	2,000	
Party Room rentals	20,000	
Concessions	27,000	
Rental Property Income	4,200	
Other income	3,000	
Total Stone Quarry Recreation Area Fund		171,950
ILLINOIS MUNICIPAL RETIREMENT FUND		
Property Taxes	80,000	
Interest	250	
Total Illinois Municipal Retirement Fund		80,250

LIABILITY INSURANCE FUND Property Taxes Interest Total Liability Insurance Fund	110,000 250	110,250
UNEMPLOYMENT INSURANCE FUND Property Taxes Interest Total Unemployment Insurance Fund	14,000 500	14,500
WORKER'S COMPENSATION FUND Property Taxes Interest Total Worker's Compensation Fund	25,000 500	25,500
SOCIAL SECURITY FUND Property Taxes Interest Total Social Security Fund	88,000 100	88,100
AUDIT FUND Property Taxes Interest Total Audit Fund	12,000 75	12,075
DEBT SERVICE FUND Property Taxes Interest Total Debt Service Fund	1,520,000 1,000	1,521,000
CAPITAL PROJECTS FUND Bond Proceeds Interest Golf Cart Gain on Sale Total Capital Projects Fund	1,014,417 6,000 240,102	1,260,519
LAND ACQUISITION FUND Interest Total Land Acquisition Fund	25,000	25,000
Total revenues all funds		\$ 4,738,054