



Ordinance

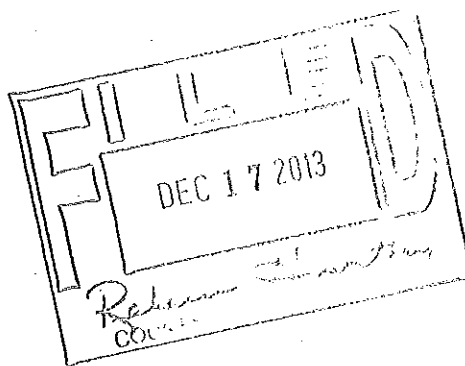
Year 2013

BYRON FOREST PRESERVE DISTRICT

Combined Budget and

Appropriation Ordinances

Ordinance No. 13-3



ORDINANCE # 13-3

THE COMBINED BUDGET AND APPROPRIATION ORDINANCE OF THE BYRON FOREST PRESERVE DISTRICT, OGLE COUNTY, ILLINOIS FOR THE YEAR BEGINNING ON THE FIRST DAY OF JANUARY, 2014 AND ENDING ON THE 31ST DAY OF DECEMBER, 2014.

WHEREAS, the Board of Commissioners of the Byron Forest Preserve District, Ogle County, Illinois, caused to be prepared in tentative form a Combined Budget and Appropriation Ordinance, and the Secretary of the Board has made the same conveniently available to public inspection for at least thirty days prior to final action thereon, and

WHEREAS, a public hearing was held as to such Budget and Appropriation Ordinance on the 18th day of November, 2013, and the notice of said hearing was given by publication of notice thereof in the Ogle County Life on -----, at least thirty days prior thereto as required by the provisions of the Illinois Municipal Budget Law, and all other legal requirements have been complied with.

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE BYRON FOREST PRESERVE DISTRICT, OGLE COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1: That the amounts herein set forth, or so much thereof as may be authorized by law and as may be needed, are hereby budgeted and appropriated for the corporate purposes of the Byron Forest Preserve District, Ogle County, Illinois to defray all necessary expenses of said Forest Preserve District, as specified in Section 2 for the year beginning January 1, 2014 and ending December 31, 2014.

SECTION 2: The amounts budgeted and appropriated for each object or purpose are as follows:

I. CORPORATE FUND

BEGINNING CASH/FUND EQUITY		\$ 289,700
ESTIMATED REVENUE		
Property taxes	399,000	
Gift Shop Income	2,000	
Concessions	2,350	
Interest	1,000	
Bar Service	7,000	
Education Programs Fees	91,900	
Property Rental/Lease	115,350	
Blaze Sponsors	5,000	
Other Income	10,000	
Total Estimated Revenue	633,600	
Total Estimated Funds Available		923,300

Administrative

Personnel		
Wages - Salary	60,450	
Wages - Part Time	9,500	
Wages - Seasonal	13,000	
Health Insurance	13,725	
Total Personnel	96,675	

Supplies		
Janitorial Supplies	2,000	
Office	4,000	
Motor Fuel & Lubrication	1,600	
Hardware and Small Tools	150	
Safety Supplies	500	
Gift Shop	1,500	
Concession	1,000	
Bar Service Supplies	3,500	
Volunteer Supplies	800	
Total Supplies		15,050
Contractual Services		
Public Notices	250	
Legal	12,000	
Other Professional	2,500	
Communications	15,750	
Postage	7,000	
Training & Travel	7,650	
Printing	10,500	
Advertising	25,000	
Natural Gas	6,600	
Electrical	24,000	
Building Repair & Maint.	8,000	
Equipment Repair & Maint.	2,500	
Dues & Memberships	4,000	
Uniforms	1,500	
Computer Support & Repairs	8,000	
Total Contractual Services		135,250
Miscellaneous		4,000
Total Administrative		250,975
Board of Commissioners		
Personnel		
Supplemental Compensation		6,500
Contractual Services		
Training and Travel	4,000	
Dues and Membership	5,000	
Miscellaneous	7,000	
Total Contractual Services		16,000
Total Board of Commissioners		22,500
Heritage Farm		
Contractual Services		
Total Contractual Services		-
Total Heritage Farm		-

Education

Personnel

Wages - Salary	81,350	
Wages - Part Time	59,775	
Wages - Seasonal	7,000	
Health Insurance	<u>15,000</u>	
Total Personnel		163,125

Supplies

Office	450	
Motor Fuel & Lubrication	250	
Building & Construction	500	
Grain, Feed, & Game	750	
Nature Preschool	3,000	
Adventure Club	500	
Earthkeepers	100	
Children's Concert	1,500	
Birthday Parties	300	
Field Trips	450	
Halloween on the Prairie	1,200	
Summer Concerts	2,500	
Summer Camp	5,000	
Outdoor Adventure	<u>8,000</u>	
Total Supplies		24,500

Contractual Services

Professional Services	1,250	
Postage	200	
Training and Travel	4,000	
Equipment Repair & Maint.	500	
Natural Gas	750	
Electric	2,550	
Dues and Membership	1,100	
Uniforms	1,200	
Heritage Farm Operating	400	
Advertising	1,000	
Computer Repair & Support	1,000	
Museum Displays	<u>500</u>	
Total Contractual Services		<u>14,450</u>
Total Education		202,075

Restoration/Land Management

Personnel

Wages - Salary	21,900	
Wages - Full Time Hourly	12,525	
Wages - Seasonal	4,000	
Health Insurance	<u>6,400</u>	
Total Personnel		44,825

Supplies		
Janitorial Spplies	750	
Office	600	
Motor Fuel and Lubrication	7,000	
Building and Construction	1,000	
Hardware and Small Tools	1,000	
Equipment Parts	2,000	
Grain, Feed and Game	500	
Safety	1,000	
Total Supplies		13,850
Contractual		
Other Professional Services	7,000	
Postage	100	
Training and Travel	2,000	
Advertising	100	
Natural Gas	2,000	
Electrical	2,500	
Building Repair and Maintenance	3,000	
Vehicle Repair & Maintenance	1,000	
Equipment Repair and Maintenance	1,500	
Dues and Memberships	500	
Uniforms	500	
Computer Support	1,000	
Total Contractual		21,200
Total Restoration/Land Management		79,875
Total Corporate Expenditures		555,425
ENDING CASH/FUND EQUITY		\$ 367,875

II. PRAIRIEVIEW GOLF COURSE

BEGINNING CASH/FUND EQUITY		\$ 268,000
ESTIMATED REVENUE		
Golf interest income	1,300	
Pro Shop	65,000	
Green fees	255,000	
Playday green fees	90,000	
Assoc. golf fees	2,000	
Rental fees (carts, clubs)	1,400	
Golf lessons	8,500	
Concessions	175,000	
Playday concessions	110,000	
Cart rental	185,000	
Driving range	19,000	
Other Income	21,200	
Total Estimated Revenue		933,400
Total Estimated Funds Available		1,201,400

Golf Clubhouse Expenses

Personnel

Wages - Salary	135,100	
Seasonal - PV concessions	50,000	
Seasonal - PV cart attendant	10,000	
Seasonal - PV shop cashier	28,000	
Health Insurance	26,000	
Total Personnel		249,100

Supplies

Janitorial Supplies	3,500	
Office	1,500	
Motor Fuel & Lubrication	11,000	
Building & Small Tools	500	
Hardware and Small Tools	500	
Equipment parts	500	
Golf supplies	1,000	
Safety Supplies	500	
Gift Shop	53,000	
Concession supplies	125,500	
Concession equipment/small wares	1,000	
Tournament expenses	1,500	
Driving range	2,500	
Total Supplies		202,500

Contractual Services

Other Professional	15,000	
Communications	4,000	
Postage	500	
Training & Travel	1,000	
Printing	1,500	
Advertising	20,000	
Natural Gas	5,000	
Electrical	11,000	
Building Repair & Maint.	4,000	
Equipment Repair & Maint.	5,000	
Equipment Rental	-	
Dues & Memberships	3,500	
Taxes & license fees	2,400	
Computer Support & Repairs	4,500	
Uniforms	1,200	
Miscellaneous/other	8,300	
Total Contractual Services		86,900

Total Clubhouse Expenses

538,500

Golf Administrative Expenses		
Personnel		
Wages - Salary	68,375	
Health Insurance	<u>11,500</u>	
Total Golf Administration		79,875
Board of Comm.		
Supplemental Compensation	<u>8,000</u>	
Total Board Expenses		<u>8,000</u>
		87,875
Golf Maintenance Expenses		
Personnel		
Wages - Salary	91,800	
Wages - Part Time	11,000	
Wages - seasonal	45,000	
Health Insurance	<u>18,800</u>	
Total Personnel		166,600
Supplies		
Chemicals	47,000	
Janitorial	600	
Office	700	
Motor fuel & lubricant	20,000	
Grass & landscaping	4,000	
Golf supplies	4,000	
Safety supplies	500	
Top dressing / bunker sand	<u>9,000</u>	
Total Supplies		85,800
Contractual Services		
Public notices	50	
Other Professional	-	
Postage	75	
Training & Travel	4,500	
Natural Gas	5,000	
Electrical	19,000	
Building Repair & Maint.	2,200	
Equipment Repair & Maint.	14,000	
Equipment Rental	1,500	
Dues & Memberships	1,600	
Computer Support & Repairs	2,400	
Uniforms	<u>1,850</u>	
Total Contractual Services		52,175
Total Golf Maintenance Expenses		304,575
Total Golf Course Expenditures		<u>930,950</u>
ENDING CASH/FUND EQUITY		<u>\$ 270,450</u>

III. INSURANCE DEDUCTIBLE

BEGINNING CASH/FUND EQUITY		\$	-
ESTIMATED REVENUE			
Interest Income	-		
Transfers from Prairie View	-		
Total Estimated Revenue	<u>-</u>		-
CONTRACTED EXPENDITURES			
Contractual Services - Employer cost			<u>-</u>
ENDING CASH/FUND EQUITY		\$	<u><u>-</u></u>

IV. ILLINOIS MUNICIPAL RETIREMENT FUND

BEGINNING CASH/FUND EQUITY		\$	10,100
ESTIMATED REVENUE			
Property Tax	90,000		
Interest	25		
Total Estimated Revenue	<u>90,025</u>		90,025
Total Estimated Funds Available			100,125
ESTIMATED EXPENDITURES			
Contractual Services - Employer Share			<u>90,000</u>
ENDING CASH/FUND EQUITY		\$	<u><u>10,125</u></u>

V. LIABILITY INSURANCE FUND

BEGINNING CASH/FUND EQUITY		\$	80,800
ESTIMATED REVENUE			
Property Taxes	107,000		
Interest	150		
Total Estimated Revenue	<u>107,150</u>		107,150
Total Estimated Funds Available			187,950

ESTIMATED EXPENDITURES

Personnel			
Wages - Salary	57,200		
Health Insurance	<u>10,000</u>		
Total Personnel		67,200	
Contractual Services			
Camera Phones	6,720		
Drug Tests	1,750		
Insurance Premium	30,000		
Miscellaneous	<u>1,000</u>		
		<u>39,470</u>	
Total Liability Insurance Expenditures			<u>106,670</u>
ENDING CASH/FUND EQUITY			<u>\$ 81,280</u>

VI. UNEMPLOYMENT INSURANCE FUND

BEGINNING CASH/FUND EQUITY			\$ 40,900
ESTIMATED REVENUE			
Property Tax	10,000		
Interest	<u>100</u>		
Total Estimated Revenues			<u>10,100</u>
Total Estimated Funds Available			51,000
ESTIMATED EXPENDITURES			
Contractual Services - Unemployment Insurance			<u>10,000</u>
ENDING CASH/FUND EQUITY			<u>\$ 41,000</u>

VII. WORKER'S COMPENSATION FUND

BEGINNING CASH/FUND EQUITY			\$ 35,500
ESTIMATED REVENUE			
Property Tax	25,000		
Interest	<u>100</u>		
Total Estimated Revenues			<u>25,100</u>
Total Estimated Funds Available			60,600
ESTIMATED EXPENDITURES			
Contractual Services - Worker's Compensation Insurance			<u>25,000</u>
ENDING CASH/FUND EQUITY			<u>\$ 35,600</u>

VIII. SOCIAL SECURITY FUND

BEGINNING CASH/FUND EQUITY		37,100
ESTIMATED REVENUE		
Property Tax	85,000	
Interest	<u>50</u>	
Total Estimated Revenues		<u>85,050</u>
Total Estimated Funds Available		122,150
ESTIMATED EXPENDITURES		
Contractual Services - FICA and Medicare		<u>85,000</u>
ENDING CASH/FUND EQUITY		<u>\$ 37,150</u>

IX. AUDIT

BEGINNING CASH/FUND EQUITY		\$ 6,300
ESTIMATED REVENUE		
Property Tax	12,000	
Interest	<u>25</u>	
Total Estimated Revenues		<u>12,025</u>
Total Estimated Funds Available		18,325
ESTIMATED EXPENDITURES		
Contractual Services - Audit		<u>11,500</u>
ENDING CASH/FUND EQUITY		<u>\$ 6,825</u>

X. DEBT SERVICE FUND

BEGINNING CASH/FUND EQUITY		\$ 441,000
ESTIMATED REVENUE		
Property Tax	1,998,000	
Interest	<u>150</u>	
Total Estimated Revenues		<u>1,998,150</u>
Total Estimated Funds Available		2,439,150
ESTIMATED EXPENDITURES		
Other Professional Services		3,600
G.O. Bond principal		1,730,000
G.O. Bond interest		<u>262,000</u>
Total Debt Service Expenditures		<u>1,995,600</u>
ENDING CASH/FUND EQUITY		<u>\$ 443,550</u>

XI. CAPITAL PROJECTS FUND

BEGINNING CASH/FUND EQUITY		\$	1,000
ESTIMATED REVENUE			
Bond Proceeds	1,410,000		
BAB Refund	82,150		
Other Income	11,000		
Interest	2,500		
Gain on Sale of Golf Carts	<u>266,400</u>		
Total Estimated Revenue			<u>1,772,050</u>
Total Estimated Available Funds			1,773,050
ESTIMATED EXPENDITURES			
Capital Projects			
Administrative Capital	83,500		
Restoration	144,500		
Golf Maintenance	<u>1,129,031</u>		
Total Capital Projects			1,357,031
Capital Construction Department			
Personnel			
Wages - Salary	137,500		
Wages - Full Time Hourly	128,450		
Wages - Part-time	-		
Wages - Seasonal	25,000		
Health Insurance	<u>60,000</u>		
Total Personnel			350,950
Supplies			
Motor Fuel and Lubrication	19,000		
Building and Construction	2,000		
Equipment Parts	10,000		
Safety	<u>2,000</u>		
Total Supplies			33,000
Contractual			
Natural Gas	1,500		
Electric	1,000		
Building Repair	1,500		
Vehicle Repair	4,000		
Equipment Repair & Rent	11,000		
Uniforms	1,500		
Computer Repair & Support	6,100		
Training and Travel	<u>2,000</u>		
Total Contractual			28,600
Total Capital Construction Department			<u>412,550</u>
Total Capital Projects Expenditures			<u>1,769,581</u>
ENDING CASH/FUND EQUITY		\$	<u>3,469</u>

AII. LAND ACQUISITION FUND

BEGINNING CASH/FUND EQUITY	\$ 20,000
ESTIMATED REVENUE	
Bond Proceeds	-
Interest	75
	<hr/>
Total Estimated Revenue	75
	<hr/>
Total Estimated Available Funds	20,075
ESTIMATED EXPENDITURES	
Legal	-
Other Professional Service	500
Restoration/Maintenance Complex	-
	<hr/>
Total Land Acquistition Expenditures	500
	<hr/>
ENDING CASH/FUND EQUITY	19,575
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SUMMARY OF BUDGET AND APPROPRIATIONS FOR 2012

Corporate Fund	\$ 555,425
PrairieView Golf Course	930,950
Stone Quarry Recreation Area	-
Illinois Municipal Retirement Fund	90,000
Liability Insurance Fund	106,670
Unemployment Insurance Fund	10,000
Worker's Compensation Fund	25,000
Social Security Fund	85,000
Audit Fund	11,500
Debt Service Fund	1,995,600
Capital Projects Fund	1,769,581
Land Acquisition	500
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Total Appropriations All Funds	\$ 5,580,226
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SECTION 3: That all sums of money not needed for immediate specific purposes may be invested in interest bearing obligations of the United States or savings certificates of deposit of any State or National Bank, provided that they are fully insured by the Federal Deposit Insurance Corporation.

SECTION 4: This ordinance shall be in full force and effect from and after its passage as prescribed by law. Within 10 days after adoption hereof, this ordinance shall be published once in the Ogle County Life, the same being a newspaper published in and of general circulation in the district. Following publication hereof, the Secretary of the Board is directed to file a certified copy hereof with the Ogle County Clerk no later than 30 days following adoption hereof.

SECTION 5: That all ordinances or resolutions or parts thereof in conflict herewithin be and the same are hereby repealed.

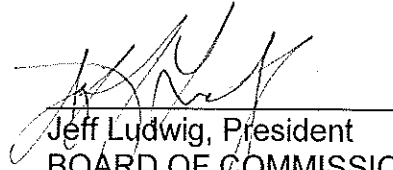
ADOPTED this 18th day of November, 2013, pursuant to a roll call vote by the Board of Commissioners of the Byron Forest Preserve District, Ogle County, Illinois.

AYES: Auker
Breen
Brooks
Hogan
Ludwig


NAYS: - none -

ABSENT: - none -

APPROVED this 18th day of November, 2013.



Jeff Ludwig, President
BOARD OF COMMISSIONERS
BYRON FOREST PRESERVE DISTRICT

ATTEST:


Dave Breen, Secretary
Byron Forest Preserve District

Published in pamphlet form by order of the Board of Commissioners
on November 18th, 2013.

Published in the Ogle County Life by order of the Board of Commissioners
on November 11th, 2013.



Dave Breen, Secretary

EXHIBIT A

BRYON FOREST PRESERVE DISTRICT

CERTIFIED ESTIMATE OF REVENUES BY SOURCE

January 1, 2014 - December 31, 2014

CORPORATE FUND

Property Taxes	399,000	
Gift Shop Income	2,000	
Concessions	2,350	
Interest	1,000	
Food Service Beverages	7,000	
Education Programs Fees	91,900	
Property Rental/Lease	115,350	
Blaze Sponsors	5,000	
Other Income	<u>10,000</u>	
Total Corporate Fund		<u>633,600</u>

GOLF COURSE ENTERPRISE FUND

Golf interest income	1,300	
Pro Shop	65,000	
Green fees	255,000	
Playday green fees	90,000	
Assoc. golf fees	2,000	
Rental fees (carts, clubs)	1,400	
Golf lessons	8,500	
Concessions	175,000	
Playday concessions	110,000	
Cart rental	185,000	
Driving range	19,000	
Other Income	<u>21,200</u>	
Total Golf Course Enterprise Fund		<u>933,400</u>

ILLINOIS MUNICIPAL RETIREMENT FUND

Property Taxes	90,000	
Interest	<u>25</u>	
Total Illinois Municipal Retirement Fund		90,025

LIABILITY INSURANCE FUND		
Property Taxes	107,000	
Interest	150	
Total Liability Insurance Fund	<u> </u>	107,150
UNEMPLOYMENT INSURANCE FUND		
Property Taxes	10,000	
Interest	100	
Total Unemployment Insurance Fund	<u> </u>	10,100
WORKER'S COMPENSATION FUND		
Property Taxes	25,000	
Interest	100	
Total Worker's Compensation Fund	<u> </u>	25,100
SOCIAL SECURITY FUND		
Property Taxes	85,000	
Interest	50	
Total Social Security Fund	<u> </u>	85,050
AUDIT FUND		
Property Taxes	12,000	
Interest	25	
Total Audit Fund	<u> </u>	12,025
DEBT SERVICE FUND		
Property Taxes	1,998,000	
Interest	150	
Total Debt Service Fund	<u> </u>	1,998,150
CAPITAL PROJECTS FUND		
Bond Proceeds	1,410,000	
BAB Refund	82,150	
Other Income	11,000	
Interest	2,500	
Golf Cart Gain on Sale	266,400	
Total Capital Projects Fund	<u> </u>	1,772,050
LAND ACQUISITION FUND		
Bond Proceeds	-	
Interest	75	
Total Land Acquisition Fund	<u> </u>	<u> 75</u>
Total revenues all funds		<u>\$ 5,666,725</u>

STATE OF ILLINOIS)
) SS
COUNTY OF OGLE)

CERTIFICATE OF ORDINANCE AND MINUTES

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Commissioners of the Byron Forest Preserve District, Ogle County, Illinois (the "Board"), and such Secretary I am the keeper of the records and files of the Board.

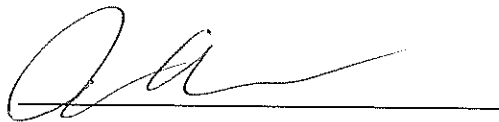
I do further certify that the attached and foregoing is a true, full and complete transcript of that portion of the minutes of the meeting of the Board held on the 18th day of November, 2013, insofar as same relates to the adoption of Ordinance No. 13-3 entitled:

THE COMBINED BUDGET AND APPROPRIATION ORDINANCE
OF THE BYRON FOREST PRESERVE DISTRICT, OGLE
COUNTY, ILLINOIS FOR THE YEAR BEGINNING OF THE 1ST
DAY OF JANUARY, 2014 AND ENDING ON THE 31ST DAY OF
DECEMBER, 2014.

A true, correct and complete copy of which said Ordinance as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I do further certify that the deliberations of the Board on the adoption of said ordinance were conducted openly, that the vote on the adoption of said ordinance was taken openly, that said meeting was held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Downstate Forest Preserve District Act, approved June 27, 1913, as amended, and that the Board has complied with all the provisions of said Acts and with all of the procedural rules of the Board in the conduct of said meeting and in adoption of said ordinance.

IN WITNESS WHEREOF, I have hereunto set my official signature and corporate seal of the Byron Forest Preserve District, Ogle County, Illinois, at Byron, Illinois, this 18th day of November, 2013.



[SEAL]

Secretary, Board of Commissioners
Byron Forest Preserve District,
Ogle County, Illinois

STATE OF ILLINOIS)
) SS
COUNTY OF OGLE)

FILING CERTIFICATE

I, the undersigned, do hereby certify that I am the duly qualified and acting County Clerk of the County of Ogle, Illinois, and as such official do further certify that on the ____ day of _____, 2013, there was filed in my office a duly certified copy of Ordinance No. 13-3 entitled:

THE COMBINED BUDGET AND APPROPRIATION ORDINANCE
OF THE BYRON FOREST PRESERVE DISTRICT, OGLE
COUNTY, ILLINOIS FOR THE YEAR BEGINNING ON THE 1ST
DAY OF JANUARY, 2014 AND ENDING ON THE 31ST DAY OF
DECEMBER, 2014.

duly passed by the Board of Commissioners of the Byron Forest Preserve District, Ogle County, Illinois, on the 18th day of November, 2013, and that the same had been deposited in the officials files and records of my office.

GIVEN under my hand and the seal of said Ogle County, Illinois this ____ day of _____, 2013.

County Clerk of The
County of Ogle, Illinois

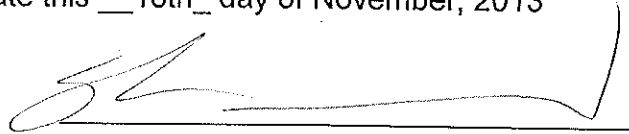
[SEAL]

CERTIFIED ESTIMATE OF REVENUES BY SOURCE

The undersigned, Chief Fiscal Officer of the Byron Forest Preserve District, Ogle County, Illinois, does hereby certify that the estimate of revenues by source, and anticipated to be received by said taxing district, are set forth in the Annual Budget And Appropriation Ordinance as "Estimated Revenues", and is a true statement of said estimates.

This certification is made and filed pursuant to the requirements of Public Act 83-881 (35 ILCS 205/162) and on behalf of the Byron Forest Preserve District, Ogle County, Illinois.

Date this 18th day of November, 2013

A handwritten signature in black ink, consisting of a stylized first name and a long horizontal line extending to the right, ending in a vertical stroke that curves upwards.