

Ordinance

Year 2016

BYRON FOREST PRESERVE DISTRICT

Combined Budget and

Appropriation Ordinances

Ordinance No. 16-4

ORDINANCE # 16-4

THE COMBINED BUDGET AND APPROPRIATION ORDINANCE OF THE BYRON FOREST PRESERVE DISTRICT, OGLE COUNTY, ILLINOIS FOR THE YEAR BEGINNING ON THE FIRST DAY OF JANUARY, 2017 AND ENDING ON THE 31ST DAY OF DECEMBER, 2017.

WHEREAS, the Board of Commissioners of the Byron Forest Preserve District, Ogle County, Illinois, caused to be prepared in tentative form a Combined Budget and Appropriation Ordinance, and the Secretary of the Board has made the same conveniently available to public inspection for at least thirty days prior to final action thereon, and

WHEREAS, a public hearing was held as to such Budget and Appropriation Ordinance on the 21st day of November, 2016.

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE BYRON FOREST PRESERVE DISTRICT, OGLE COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1: That the amounts herein set forth, or so much thereof as may be authorized by law and as may be needed, are hereby budgeted and appropriated for the corporate purposes of the Byron Forest Preserve District, Ogle County, Illinois to defray all necessary expenses of said Forest Preserve District, as specified in Section 2 for the year beginning January 1, 2017 and ending December 31, 2017.

SECTION 2: The amounts budgeted and appropriated for each object or purpose are as follows:

I. CORPORATE FUND

BEGINNING CASH/FUND EQUITY		\$ 447,750
ESTIMATED REVENUE		
Property taxes	398,500	
Gift Shop Income	1,000	
Concessions	1,650	
Interest	2,300	
Bar Service	8,500	
Education Programs Fees	116,100	
Property Rental/Lease	81,900	
Blaze Sponsors	1,500	
Other Income	16,700	
Total Estimated Revenue		628,150
Total Estimated Funds Available		1,075,900

Administrative

Personnel		
Wages - Salary	69,180	
Wages - Part Time	11,500	
Wages - Seasonal	14,000	
Health Insurance	15,000	
Total Personnel		109,680

Supplies			
Janitorial Supplies	1,000		
Office	4,500		
Motor Fuel & Lubrication	900		
Hardware and Small Tools	150		
Safety Supplies	500		
Gift Shop	1,000		
Concession	1,000		
Bar Service Supplies	2,500		
Volunteer Supplies	600		
Total Supplies		12,150	
Contractual Services			
Public Notices	1,200		
Legal	16,000		
Other Professional	2,500		
Communications	17,000		
Postage	4,025		
Training & Travel	8,450		
Printing	8,500		
Advertising	25,000		
Natural Gas	6,000		
Electrical	13,000		
Building Repair & Maint.	8,100		
Equipment Repair & Maint.	2,000		
Dues & Memberships	4,485		
Uniforms	1,500		
Computer Support & Repairs	16,000		
Total Contractual Services		133,760	
Miscellaneous		7,500	
Total Administrative			263,090
Board of Commissioners			
Personnel			
Supplemental Compensation		6,500	
Contractual Services			
Training and Travel	3,500		
Dues and Membership	5,200		
Miscellaneous	8,000		
Total Contractual Services		16,700	
Total Board of Commissioners			23,200
Heritage Farm			
Contractual Services			
Total Contractual Services		-	
Total Heritage Farm			-

Education**Personnel**

Wages - Salary	84,000	
Wages - Part Time	60,000	
Wages - Seasonal	14,000	
Health Insurance	<u>27,300</u>	
Total Personnel		185,300

Supplies

Office	450	
Motor Fuel & Lubrication	250	
Building & Construction	750	
Grain, Feed, & Game	750	
Nature Preschool	3,600	
Adventure Club	500	
Earthkeepers	200	
Children's Concert	1,000	
Birthday Parties	-	
Field Trips	450	
Halloween on the Prairie	1,500	
Summer Concerts	2,500	
Summer Camp	10,500	
Outdoor Adventure	<u>2,500</u>	
Total Supplies		24,950

Contractual Services

Professional Services	750	
Postage	100	
Training and Travel	3,250	
Equipment Repair & Maint.	3,000	
Natural Gas	750	
Electric	3,000	
Dues and Membership	1,200	
Uniforms	1,200	
Heritage Farm Operating	400	
Advertising	1,000	
Computer Repair & Support	3,000	
Museum Displays	<u>250</u>	
Total Contractual Services		<u>17,900</u>
Total Education		228,150

Restoration/Land Management**Personnel**

Wages - Salary	24,750	
Wages - Full Time Hourly	11,400	
Wages - Seasonal	4,000	
Health Insurance	<u>7,000</u>	
Total Personnel		47,150

Supplies			
Janitorial Spplies	750		
Office	500		
Motor Fuel and Lubrication	4,000		
Building and Construction	1,000		
Hardware and Small Tools	1,000		
Equipment Parts	2,000		
Grain, Feed and Game	250		
Safety	<u>1,000</u>		
Total Supplies		10,500	
Contractual			
Other Professional Services	7,000		
Postage	-		
Training and Travel	1,500		
Advertising	-		
Natural Gas	3,500		
Electrical	4,000		
Building Repair and Maintenance	4,000		
Vehicle Repair & Maintenance	1,000		
Equipment Repair and Maintenance	1,500		
Dues and Memberships	400		
Uniforms	500		
Computer Support	<u>4,250</u>		
Total Contractual		<u>27,650</u>	
Total Restoration/Land Management			<u>85,300</u>
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Total Corporate Expenditures			<u>599,740</u>
ENDING CASH/FUND EQUITY		\$	<u><u>476,160</u></u>

II. PRAIRIEVIEW GOLF COURSE

BEGINNING CASH/FUND EQUITY		\$	293,500
ESTIMATED REVENUE			
Golf interest income	1,000		
Pro Shop	65,000		
Green fees	255,000		
Playday green fees	100,000		
Assoc. golf fees	2,500		
Rental fees (carts, clubs)	2,000		
Golf lessons	8,500		
Concessions	200,000		
Playday concessions	90,000		
Cart rental	185,000		
Driving range	15,000		
Other Income	<u>22,000</u>		
Total Estimated Revenue			<u>946,000</u>
Total Estimated Funds Available			1,239,500

Golf Clubhouse Expenses**Personnel**

Wages - Salary	120,500	
Seasonal - PV concessions	50,000	
Seasonal - PV cart attendant	16,000	
Seasonal - PV shop cashier	15,000	
Health Insurance	<u>28,000</u>	
Total Personnel		229,500

Supplies

Janitorial Supplies	2,500	
Office	1,500	
Motor Fuel & Lubrication	-	
Building & Small Tools	700	
Hardware and Small Tools	500	
Equipment parts	500	
Golf supplies	1,000	
Safety Supplies	500	
Gift Shop	50,000	
Concession supplies	120,000	
Concession equipment/small wares	1,000	
Tournament expenses	2,700	
Driving range	<u>3,000</u>	
Total Supplies		183,900

Contractual Services

Other Professional	15,900	
Communications	3,000	
Postage	250	
Training & Travel	2,500	
Printing	1,500	
Advertising	20,000	
Natural Gas	4,000	
Electrical	15,000	
Building Repair & Maint.	6,000	
Equipment Repair & Maint.	5,000	
Equipment Rental	-	
Dues & Memberships	3,500	
Taxes & license fees	2,500	
Computer Support & Repairs	9,500	
Uniforms	2,500	
Miscellaneous/other	<u>8,000</u>	
Total Contractual Services		<u>99,150</u>

Total Clubhouse Expenses**512,550**

Golf Administrative Expenses

Personnel

Wages - Salary	76,600	
Health Insurance	<u>16,000</u>	
Total Golf Administration		92,600

Board of Comm.

Supplemental Compensation	<u>8,000</u>	
Total Board Expenses		<u>8,000</u>

100,600

Golf Maintenance Expenses

Personnel

Wages - Salary	105,300	
Wages - Part Time	-	
Wages - seasonal	40,000	
Health Insurance	<u>20,350</u>	
Total Personnel		165,650

Supplies

Chemicals	47,000	
Janitorial	600	
Office	700	
Motor fuel & lubricant	20,000	
Grass & landscaping	4,000	
Golf supplies	4,000	
Safety supplies	500	
Top dressing / bunker sand	<u>9,000</u>	
Total Supplies		85,800

Contractual Services

Public notices	50	
Other Professional	800	
Postage	75	
Training & Travel	2,500	
Natural Gas	4,000	
Electrical	15,000	
Building Repair & Maint.	5,000	
Equipment Repair & Maint.	20,000	
Equipment Rental	3,000	
Dues & Memberships	1,600	
Computer Support & Repairs	5,000	
Uniforms	<u>1,850</u>	
Total Contractual Services		58,875

Total Golf Maintenance Expenses 310,325

Total Golf Course Expenditures 923,475ENDING CASH/FUND EQUITY \$ 316,025

III. INSURANCE DEDUCTIBLE

BEGINNING CASH/FUND EQUITY		\$	-
ESTIMATED REVENUE			
Interest Income	-		
Transfers from Prairie View	-		
Total Estimated Revenue			-
CONTRACTED EXPENDITURES			
Contractual Services - Employer cost			-
ENDING CASH/FUND EQUITY		\$	-

IV. ILLINOIS MUNICIPAL RETIREMENT FUND

BEGINNING CASH/FUND EQUITY		\$	17,175
ESTIMATED REVENUE			
Property Tax	107,000		
Interest	25		
Total Estimated Revenue			107,025
Total Estimated Funds Available			124,200
ESTIMATED EXPENDITURES			
Contractual Services - Employer Share			95,000
ENDING CASH/FUND EQUITY		\$	29,200

V. LIABILITY INSURANCE FUND

BEGINNING CASH/FUND EQUITY		\$	91,475
ESTIMATED REVENUE			
Property Taxes	125,000		
Insurance Claims	2,500		
Interest	100		
Total Estimated Revenue			127,600
Total Estimated Funds Available			219,075

ESTIMATED EXPENDITURES

Personnel

Wages - Salary	60,700	
Health Insurance	<u>12,500</u>	
Total Personnel		73,200

Contractual Services

Camera Phones	8,160	
Drug Tests	2,500	
Insurance Premium	33,000	
Miscellaneous	<u>1,000</u>	
		<u>44,660</u>

Total Liability Insurance Expenditures		<u>117,860</u>
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ENDING CASH/FUND EQUITY		\$ <u>101,215</u>
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VI. UNEMPLOYMENT INSURANCE FUND

BEGINNING CASH/FUND EQUITY		\$ 41,100
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ESTIMATED REVENUE

Property Tax	15,000	
Interest	<u>75</u>	
Total Estimated Revenues		<u>15,075</u>

Total Estimated Funds Available		56,175
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ESTIMATED EXPENDITURES

Contractual Services - Unemployment Insurance		<u>15,000</u>
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ENDING CASH/FUND EQUITY		\$ <u>41,175</u>
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VII. WORKER'S COMPENSATION FUND

BEGINNING CASH/FUND EQUITY		\$ 35,700
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ESTIMATED REVENUE

Property Tax	25,000	
Interest	<u>50</u>	
Total Estimated Revenues		<u>25,050</u>

Total Estimated Funds Available		60,750
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ESTIMATED EXPENDITURES

Contractual Services - Worker's Compensation Insurance		<u>25,000</u>
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ENDING CASH/FUND EQUITY		\$ <u>35,750</u>
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VIII. SOCIAL SECURITY FUND

BEGINNING CASH/FUND EQUITY		37,250
ESTIMATED REVENUE		
Property Tax	90,000	
Interest	<u>50</u>	
Total Estimated Revenues		<u>90,050</u>
Total Estimated Funds Available		127,300
ESTIMATED EXPENDITURES		
Contractual Services - FICA and Medicare		<u>90,000</u>
ENDING CASH/FUND EQUITY		<u>\$ 37,300</u>

IX. AUDIT

BEGINNING CASH/FUND EQUITY		\$ 7,855
ESTIMATED REVENUE		
Property Tax	14,000	
Interest	<u>15</u>	
Total Estimated Revenues		<u>14,015</u>
Total Estimated Funds Available		21,870
ESTIMATED EXPENDITURES		
Contractual Services - Audit		<u>14,000</u>
ENDING CASH/FUND EQUITY		<u>\$ 7,870</u>

X. DEBT SERVICE FUND

BEGINNING CASH/FUND EQUITY		\$ 445,670
ESTIMATED REVENUE		
Property Tax	2,246,000	
Interest	<u>350</u>	
Total Estimated Revenues		<u>2,246,350</u>
Total Estimated Funds Available		2,692,020
ESTIMATED EXPENDITURES		
Other Professional Services		1,000
G.O. Bond principal		2,040,000
G.O. Bond interest		<u>205,000</u>
Total Debt Service Expenditures		<u>2,246,000</u>
ENDING CASH/FUND EQUITY		<u>\$ 446,020</u>

XI. CAPITAL PROJECTS FUND

BEGINNING CASH/FUND EQUITY		\$	100,000	
ESTIMATED REVENUE				
Bond Proceeds	1,795,000			
BAB Refund	61,000			
Other Income	10,000			
Interest	2,000			
Transfers	-			
Total Estimated Revenue			<u>1,868,000</u>	
Total Estimated Available Funds				1,968,000
ESTIMATED EXPENDITURES				
Capital Projects				
Administrative Capital	485,200			
Restoration	124,000			
Golf / Maintenance	599,831			
Total Capital Projects				<u>1,209,031</u>
Capital Construction Department				
Personnel				
Wages - Salary	159,700			
Wages - Full Time Hourly	137,100			
Wages - Part-time	-			
Wages - Seasonal	25,000			
Health Insurance	68,000			
Total Personnel			389,800	
Supplies				
Motor Fuel and Lubrication	19,000			
Building and Construction	2,000			
Equipment Parts	10,000			
Safety	2,000			
Total Supplies			33,000	
Contractual				
Natural Gas	2,000			
Electric	750			
Building Repair	1,500			
Vehicle Repair	4,000			
Equipment Repair & Rent	11,000			
Uniforms	1,500			
Computer Repair & Support	4,000			
Training and Travel	2,000			
Total Contractual			<u>26,750</u>	
Total Capital Construction Department				<u>449,550</u>
Total Capital Projects Expenditures				<u>1,658,581</u>
ENDING CASH/FUND EQUITY		\$	<u>309,419</u>	

XII. LAND ACQUISITION FUND

BEGINNING CASH/FUND EQUITY	\$	2,360
ESTIMATED REVENUE		
Bond Proceeds	-	
Interest	-	
		<hr/>
Total Estimated Revenue		-
		<hr/>
Total Estimated Available Funds		2,360
ESTIMATED EXPENDITURES		
Legal	-	
Other Professional Service	120	
Restoration/Maintenance Complex	-	
		<hr/>
Total Land Acquisition Expenditures		120
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ENDING CASH/FUND EQUITY		2,240
		<hr/>

SUMMARY OF BUDGET AND APPROPRIATIONS FOR 2016

Corporate Fund	\$	599,740
PrairieView Golf Course		923,475
Illinois Municipal Retirement Fund		95,000
Liability Insurance Fund		117,860
Unemployment Insurance Fund		15,000
Worker's Compensation Fund		25,000
Social Security Fund		90,000
Audit Fund		14,000
Debt Service Fund		2,246,000
Capital Projects Fund		1,658,581
Land Acquisition		120
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Total Appropriations All Funds	\$	5,784,776
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SECTION 3: That all sums of money not needed for immediate specific purposes may be invested in interest bearing obligations of the United States or savings certificates of deposit of any State or National Bank, provided that they are fully insured by the Federal Deposit Insurance Corporation.

SECTION 4: This ordinance shall be in full force and effect from and after its passage as prescribed by law. Within 10 working days after adoption hereof, this ordinance shall be published once in the Ogle County Life, the same being a newspaper published in and of general circulation in the district. Following publication hereof, the Secretary of the Board is directed to file a certified copy hereof with the Ogle County Clerk no later than 30 days following adoption hereof.

SECTION 5: That all ordinances or resolutions or parts thereof in conflict herewithin be and the same are hereby repealed.

ADOPTED this 21st day of November, 2016, pursuant to a roll call vote by the Board of Commissioners of the Byron Forest Preserve District, Ogle County, Illinois.

AYES: Sandy Brooks
Trevor Hogan
Frank Conry
Brad Aiken
Jeff Ludwig

NAYS: _____

ABSENT: _____

APPROVED this 21st day of November, 2016.

Sandy Brooks

Sandy Brooks, President
BOARD OF COMMISSIONERS
BYRON FOREST PRESERVE DISTRICT

ATTEST:

Trevor Hogan

Trevor Hogan, Secretary
Byron Forest Preserve District

Published in pamphlet form by order of the Board of Commissioners
on November 21st, 2016.

Published in the Ogle County Life by order of the Board of Commissioners
on December 5, 2016.

Trevor Hogan

Trevor Hogan, Secretary

EXHIBIT A

BRYON FOREST PRESERVE DISTRICT

CERTIFIED ESTIMATE OF REVENUES BY SOURCE

January 1, 2017 - December 31, 2017

CORPORATE FUND

Property Taxes	398,500	
Gift Shop Income	1,000	
Concessions	1,650	
Interest	2,300	
Food Service Beverages	8,500	
Education Programs Fees	116,100	
Property Rental/Lease	81,900	
Blaze Sponsors	1,500	
Other Income	<u>16,700</u>	
Total Corporate Fund		<u>628,150</u>

GOLF COURSE ENTERPRISE FUND

Golf interest income	1,000	
Pro Shop	65,000	
Green fees	255,000	
Playday green fees	<u>100,000</u>	
Assoc. golf fees	2,500	
Rental fees (carts, clubs)	2,000	
Golf lessons	8,500	
Concessions	200,000	
Playday concessions	90,000	
Cart rental	185,000	
Driving range	15,000	
Other Income	<u>22,000</u>	
Total Golf Course Enterprise Fund		<u>946,000</u>

ILLINOIS MUNICIPAL RETIREMENT FUND

Property Taxes	107,000	
Interest	<u>25</u>	
Total Illinois Municipal Retirement Fund		107,025

LIABILITY INSURANCE FUND

Property Taxes	125,000	
Interest	<u>100</u>	
Total Liability Insurance Fund		125,100

UNEMPLOYMENT INSURANCE FUND

Property Taxes	15,000	
Interest	<u>75</u>	
Total Unemployment Insurance Fund		15,075

WORKER'S COMPENSATION FUND

Property Taxes	25,000	
Interest	<u>50</u>	
Total Worker's Compensation Fund		25,050

SOCIAL SECURITY FUND

Property Taxes	90,000	
Interest	<u>50</u>	
Total Social Security Fund		90,050

AUDIT FUND

Property Taxes	14,000	
Interest	<u>15</u>	
Total Audit Fund		14,015

DEBT SERVICE FUND

Property Taxes	2,246,000	
Interest	<u>350</u>	
Total Debt Service Fund		2,246,350

CAPITAL PROJECTS FUND

Bond Proceeds	1,795,000	
BAB Refund	61,000	
Other Income	10,000	
Interest	2,000	
Transfers	<u>-</u>	
Total Capital Projects Fund		1,868,000

LAND ACQUISITION FUND

Bond Proceeds	-	
Interest	<u>-</u>	
Total Land Acquisition Fund		-

Total revenues all funds		<u>\$ 6,064,815</u>
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STATE OF ILLINOIS)
) SS
COUNTY OF OGLE)

CERTIFICATE OF ORDINANCE AND MINUTES

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Commissioners of the Byron Forest Preserve District, Ogle County, Illinois (the "Board"), and such Secretary I am the keeper of the records and files of the Board.

I do further certify that the attached and foregoing is a true, full and complete transcript of that portion of the minutes of the meeting of the Board held on the 21st day of November, 2016, insofar as same relates to the adoption of Ordinance No. 16-4 entitled:

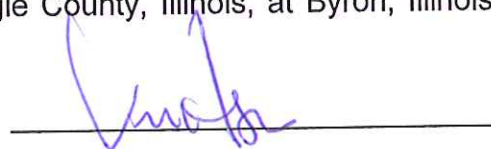
THE COMBINED BUDGET AND APPROPRIATION ORDINANCE
OF THE BYRON FOREST PRESERVE DISTRICT, OGLE
COUNTY, ILLINOIS FOR THE YEAR BEGINNING OF THE 1ST
DAY OF JANUARY, 2017 AND ENDING ON THE 31ST DAY OF
DECEMBER, 2017.

A true, correct and complete copy of which said Ordinance as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I do further certify that the deliberations of the Board on the adoption of said ordinance were conducted openly, that the vote on the adoption of said ordinance was taken openly, that said meeting was held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Downstate Forest Preserve District Act, approved June 27, 1913, as amended, and that the Board has complied with all the provisions of said Acts and with all of the procedural rules of the Board in the conduct of said meeting and in adoption of said ordinance.

IN WITNESS WHEREOF, I have hereunto set my official signature and corporate seal of the Byron Forest Preserve District, Ogle County, Illinois, at Byron, Illinois, this 21st day of November, 2016.

[SEAL]



Secretary, Board of Commissioners
Byron Forest Preserve District,
Ogle County, Illinois

STATE OF ILLINOIS)
) SS
COUNTY OF OGLE)

FILING CERTIFICATE

I, the undersigned, do hereby certify that I am the duly qualified and acting County Clerk of the County of Ogle, Illinois, and as such official do further certify that on the ____ day of _____, 2016, there was filed in my office a duly certified copy of Ordinance No. 16-4 entitled:

THE COMBINED BUDGET AND APPROPRIATION ORDINANCE
OF THE BYRON FOREST PRESERVE DISTRICT, OGLE
COUNTY, ILLINOIS FOR THE YEAR BEGINNING ON THE 1ST
DAY OF JANUARY, 2017 AND ENDING ON THE 31ST DAY OF
DECEMBER, 2017.

duly passed by the Board of Commissioners of the Byron Forest Preserve District, Ogle County, Illinois, on the 21st day of November, 2016, and that the same had been deposited in the officials files and records of my office.

GIVEN under my hand and the seal of said Ogle County, Illinois this ____ day of _____, 2016.

County Clerk of The
County of Ogle, Illinois

[SEAL]

CERTIFIED ESTIMATE OF REVENUES BY SOURCE

The undersigned, Chief Fiscal Officer of the Byron Forest Preserve District, Ogle County, Illinois, does hereby certify that the estimate of revenues by source, and anticipated to be received by said taxing district, are set forth in the Annual Budget And Appropriation Ordinance as "Estimated Revenues", and is a true statement of said estimates.

This certification is made and filed pursuant to the requirements of Public Act 83-881 (35 ILCS 205/162) and on behalf of the Byron Forest Preserve District, Ogle County, Illinois.

Date this __21st__ day of November, 2016

A handwritten signature in blue ink, consisting of a stylized 'J' followed by a horizontal line and a small flourish at the end.