

Ordinance

Year 2018

BYRON FOREST PRESERVE DISTRICT

Combined Budget and

Appropriation Ordinances

Ordinance No. 18-5

ORDINANCE # 18-5

THE COMBINED BUDGET AND APPROPRIATION ORDINANCE OF THE BYRON FOREST PRESERVE DISTRICT, OGLE COUNTY, ILLINOIS FOR THE YEAR BEGINNING ON THE FIRST DAY OF JANUARY, 2019 AND ENDING ON THE 31ST DAY OF DECEMBER, 2019.

WHEREAS, the Board of Commissioners of the Byron Forest Preserve District, Ogle County, Illinois, caused to be prepared in tentative form a Combined Budget and Appropriation Ordinance, and the Secretary of the Board has made the same conveniently available to public inspection for at least thirty days prior to final action thereon, and

WHEREAS, a public hearing was held as to such Budget and Appropriation Ordinance on the 19th day of November, 2018.

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE BYRON FOREST PRESERVE DISTRICT, OGLE COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1: That the amounts herein set forth, or so much thereof as may be authorized by law and as may be needed, are hereby budgeted and appropriated for the corporate purposes of the Byron Forest Preserve District, Ogle County, Illinois to defray all necessary expenses of said Forest Preserve District, as specified in Section 2 for the year beginning January 1, 2019 and ending December 31, 2019.

SECTION 2: The amounts budgeted and appropriated for each object or purpose are as follows:

I. CORPORATE FUND

BEGINNING CASH/FUND EQUITY		\$	359,500
ESTIMATED REVENUE			
Property taxes	420,000		
Gift Shop Income	1,200		
Concessions	800		
Interest	27,100		
Bar Service	9,000		
Education Programs Fees	127,000		
Property Rental/Lease	64,000		
Blaze Sponsors	-		
Other Income	19,300		
Total Estimated Revenue			668,400
Total Estimated Funds Available			1,027,900
Administrative			
Personnel			
Wages - Salary	84,200		
Wages - Part Time	13,000		
Wages - Seasonal	14,000		
Health Insurance	17,750		
Total Personnel			128,950

Supplies			
Janitorial Supplies	500		
Office	3,000		
Motor Fuel & Lubrication	750		
Hardware and Small Tools	150		
Safety Supplies	750		
Gift Shop	925		
Concession	750		
Bar Service Supplies	3,000		
Volunteer Supplies	600		
Total Supplies		10,425	
Contractual Services			
Public Notices	2,000		
Legal	10,000		
Other Professional	750		
Communications	19,500		
Postage	1,600		
Training & Travel	8,450		
Printing	500		
Advertising	25,000		
Natural Gas	4,500		
Electrical	14,000		
Building Repair & Maint.	8,900		
Equipment Repair & Maint.	1,800		
Dues & Memberships	4,830		
Uniforms	1,500		
Computer Support & Repairs	16,000		
Total Contractual Services		119,330	
Miscellaneous		9,000	
Total Administrative			267,705
Board of Commissioners			
Personnel			
Supplemental Compensation		6,500	
Contractual Services			
Training and Travel	3,500		
Dues and Membership	5,000		
Miscellaneous	8,000		
Total Contractual Services		16,500	
Total Board of Commissioners			23,000
Heritage Farm			
Contractual Services			
Total Contractual Services		-	
Total Heritage Farm			-

Education**Personnel**

Wages - Salary	131,425	
Wages - Part Time	36,325	
Wages - Seasonal	17,500	
Health Insurance	27,200	
Total Personnel		212,450

Supplies

Office	500	
Printing	1,000	
Building & Construction	750	
Grain, Feed, & Game	750	
Nature Preschool	4,000	
Adventure Club	1,000	
Earthkeepers	2,200	
Children's Concert	750	
Birthday Parties	-	
Field Trips	450	
Halloween on the Prairie	1,500	
Summer Concerts	1,800	
Summer Camp	17,000	
Outdoor Adventure	3,500	
Total Supplies		35,200

Contractual Services

Professional Services	750	
Postage	100	
Training and Travel	3,250	
Equipment Repair & Maint.	2,750	
Natural Gas	200	
Electric	1,100	
Dues and Membership	950	
Uniforms	1,200	
Heritage Farm Operating	400	
Advertising	600	
Computer Repair & Support	3,500	
Museum Displays	5,250	
Total Contractual Services		20,050
Total Education		267,700

Restoration/Land Management**Personnel**

Wages - Salary	22,600	
Wages - Full Time Hourly	12,125	
Wages - Seasonal	4,000	
Health Insurance	7,000	
Total Personnel		45,725

Supplies

Janitorial Spplies	750	
Office	750	
Motor Fuel and Lubrication	5,000	
Building and Construction	1,000	
Hardware and Small Tools	1,000	
Equipment Parts	2,000	
Grain, Feed and Game	-	
Safety	1,000	
Total Supplies		11,500

Contractual

Other Professional Services	7,000	
Postage	-	
Training and Travel	1,500	
Advertising	-	
Natural Gas	3,500	
Electrical	8,000	
Building Repair and Maintenance	5,000	
Vehicle Repair & Maintenance	1,000	
Equipment Repair and Maintenance	2,000	
Dues and Memberships	500	
Uniforms	500	
Computer Support	4,250	
Total Contractual		33,250

Total Restoration/Land Management 90,475

Total Corporate Expenditures 648,880

ENDING CASH/FUND EQUITY \$ 379,020

II. PRAIRIEVIEW GOLF COURSE

BEGINNING CASH/FUND EQUITY \$ 236,200

ESTIMATED REVENUE

Golf interest income	2,000	
Pro Shop	95,000	
Green fees	235,000	
Playday green fees	68,000	
Assoc. golf fees	2,300	
Rental fees (carts, clubs)	2,500	
Golf lessons	7,000	
Concessions	210,000	
Playday concessions	75,000	
Cart rental	189,000	
Driving range	15,000	
Other Income	18,000	
Total Estimated Revenue		918,800

Total Estimated Funds Available 1,155,000

Golf Clubhouse Expenses

Personnel

Wages - Salary	65,000	
Seasonal - PV concessions	75,000	
Seasonal - PV cart attendant	15,500	
Seasonal - PV shop cashier	35,000	
Health Insurance	9,300	
Total Personnel		199,800

Supplies

Janitorial Supplies	2,750	
Office	1,500	
Motor Fuel & Lubrication	-	
Building & Small Tools	700	
Hardware and Small Tools	500	
Equipment parts	500	
Golf supplies	1,500	
Safety Supplies	500	
Gift Shop	75,000	
Concession supplies	135,000	
Concession equipment/small wares	1,500	
Tournament expenses	4,500	
Driving range	2,500	
Total Supplies		226,450

Contractual Services

Other Professional	8,700	
Communications	3,500	
Postage	100	
Training & Travel	2,500	
Printing	750	
Advertising	20,000	
Natural Gas	4,000	
Electrical	17,000	
Building Repair & Maint.	8,500	
Equipment Repair & Maint.	7,000	
Equipment Rental	-	
Dues & Memberships	3,500	
Taxes & license fees	2,750	
Computer Support & Repairs	9,500	
Uniforms	2,500	
Miscellaneous/other	12,000	
Total Contractual Services		102,300

Total Clubhouse Expenses

528,550

Golf Administrative Expenses

Personnel

Wages - Salary	74,300	
Health Insurance	<u>12,500</u>	
Total Golf Administration		86,800

Board of Comm.

Supplemental Compensation	<u>8,000</u>	
Total Board Expenses		<u>8,000</u>

94,800

Golf Maintenance Expenses

Personnel

Wages - Salary	100,750	
Wages - Part Time	-	
Wages - seasonal	50,000	
Health Insurance	<u>12,000</u>	
Total Personnel		162,750

Supplies

Chemicals	42,000	
Janitorial	600	
Office	400	
Motor fuel & lubricant	15,000	
Grass & landscaping	3,500	
Golf supplies	<u>3,000</u>	
Safety supplies	500	
Top dressing / bunker sand	<u>11,000</u>	
Total Supplies		76,000

Contractual Services

Public notices	-	
Other Professional	800	
Postage	50	
Training & Travel	2,500	
Natural Gas	2,500	
Electrical	14,000	
Building Repair & Maint.	5,000	
Equipment Repair & Maint.	20,000	
Equipment Rental	1,500	
Dues & Memberships	1,400	
Computer Support & Repairs	5,000	
Uniforms	<u>2,000</u>	
Total Contractual Services		54,750

Total Golf Maintenance Expenses 293,500

Total Golf Course Expenditures 916,850ENDING CASH/FUND EQUITY \$ 238,150

III. INSURANCE DEDUCTIBLE

BEGINNING CASH/FUND EQUITY		\$	-
ESTIMATED REVENUE			
Interest Income	-		
Transfers from Prairie View	-		
Total Estimated Revenue			-
CONTRACTED EXPENDITURES			
Contractual Services - Employer cost			-
ENDING CASH/FUND EQUITY		\$	-

IV. ILLINOIS MUNICIPAL RETIREMENT FUND

BEGINNING CASH/FUND EQUITY		\$	44,000
ESTIMATED REVENUE			
Property Tax	130,000		
Interest	200		
Total Estimated Revenue			130,200
Total Estimated Funds Available			174,200
ESTIMATED EXPENDITURES			
Contractual Services - Employer Share			110,000
ENDING CASH/FUND EQUITY		\$	64,200

V. LIABILITY INSURANCE FUND

BEGINNING CASH/FUND EQUITY		\$	108,500
ESTIMATED REVENUE			
Property Taxes	130,000		
Insurance Claims	2,500		
Interest	750		
Total Estimated Revenue			133,250
Total Estimated Funds Available			241,750

ESTIMATED EXPENDITURES

Personnel

Wages - Salary

67,000

Health Insurance

12,500

Total Personnel

79,500

Contractual Services

Camera Phones

8,160

Drug Tests

2,000

Insurance Premium

33,000

Miscellaneous, Safety Supplies

8,000

51,160

Total Liability Insurance Expenditures

130,660

ENDING CASH/FUND EQUITY

\$ 111,090

VI. UNEMPLOYMENT INSURANCE FUND

BEGINNING CASH/FUND EQUITY

\$ 51,000

ESTIMATED REVENUE

Property Tax

20,000

Interest

400

Total Estimated Revenues

20,400

Total Estimated Funds Available

71,400

ESTIMATED EXPENDITURES

Contractual Services - Unemployment Insurance

20,000

ENDING CASH/FUND EQUITY

\$ 51,400

VII. WORKER'S COMPENSATION FUND

BEGINNING CASH/FUND EQUITY

\$ 38,100

ESTIMATED REVENUE

Property Tax

35,000

Interest

200

Total Estimated Revenues

35,200

Total Estimated Funds Available

73,300

ESTIMATED EXPENDITURES

Contractual Services -

Worker's Compensation Insurance

30,000

ENDING CASH/FUND EQUITY

\$ 43,300

VIII. SOCIAL SECURITY FUND

BEGINNING CASH/FUND EQUITY		48,200
ESTIMATED REVENUE		
Property Tax	100,000	
Interest	<u>250</u>	
Total Estimated Revenues		<u>100,250</u>
Total Estimated Funds Available		148,450
ESTIMATED EXPENDITURES		
Contractual Services - FICA and Medicare		<u>95,000</u>
ENDING CASH/FUND EQUITY		<u>\$ 53,450</u>

IX. AUDIT

BEGINNING CASH/FUND EQUITY		\$ 8,600
ESTIMATED REVENUE		
Property Tax	17,000	
Interest	<u>25</u>	
Total Estimated Revenues		<u>17,025</u>
Total Estimated Funds Available		25,625
ESTIMATED EXPENDITURES		
Contractual Services - Audit		<u>15,000</u>
ENDING CASH/FUND EQUITY		<u>\$ 10,625</u>

X. DEBT SERVICE FUND

BEGINNING CASH/FUND EQUITY		\$ 438,200
ESTIMATED REVENUE		
Property Tax	2,380,000	
Interest	<u>1,500</u>	
Total Estimated Revenues		<u>2,381,500</u>
Total Estimated Funds Available		2,819,700
ESTIMATED EXPENDITURES		
Other Professional Services		1,000
G.O. Bond principal		2,150,000
G.O. Bond interest		<u>230,000</u>
Total Debt Service Expenditures		<u>2,381,000</u>
ENDING CASH/FUND EQUITY		<u>\$ 438,700</u>

XI. CAPITAL PROJECTS FUND

BEGINNING CASH/FUND EQUITY		\$	75,000
ESTIMATED REVENUE			
Bond Proceeds	1,778,000		
BAB Refund	26,440		
Other Income	40,000		
Interest	2,500		
Transfers	-		
Total Estimated Revenue			<u>1,846,940</u>
Total Estimated Available Funds			1,921,940
ESTIMATED EXPENDITURES			
Capital Projects			
Administrative Capital	896,950		
Restoration	271,000		
Golf / Maintenance	266,900		
Total Capital Projects			<u>1,434,850</u>
Capital Construction Department			
Personnel			
Wages - Salary	192,400		
Wages - Full Time Hourly	140,975		
Wages - Part-time	-		
Wages - Seasonal	25,000		
Health Insurance	62,000		
Total Personnel		420,375	
Supplies			
Motor Fuel and Lubrication	19,000		
Building and Construction	2,500		
Equipment Parts	10,000		
Safety	4,000		
Total Supplies		35,500	
Contractual			
Natural Gas	2,000		
Electric	1,500		
Building Repair	1,500		
Vehicle Repair	4,000		
Equipment Repair & Rent	11,000		
Uniforms	1,500		
Computer Repair & Support	4,000		
Training and Travel	2,000		
Total Contractual		27,500	
Total Capital Construction Department			<u>483,375</u>
Total Capital Projects Expenditures			<u>1,918,225</u>
ENDING CASH/FUND EQUITY		\$	<u>3,715</u>

XII. LAND ACQUISITION FUND

BEGINNING CASH/FUND EQUITY		\$ 22,240
ESTIMATED REVENUE		
Bond Proceeds	20,000	
Interest	-	
	<hr/>	
Total Estimated Revenue		20,000
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Total Estimated Available Funds		42,240
ESTIMATED EXPENDITURES		
Legal	2,000	
Other Professional Service	500	
Restoration/Maintenance Complex	-	
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Total Land Acquisition Expenditures		2,500
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ENDING CASH/FUND EQUITY		39,740
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SUMMARY OF BUDGET AND APPROPRIATIONS FOR 2019

Corporate Fund	\$ 648,880
PrairieView Golf Course	916,850
Illinois Municipal Retirement Fund	110,000
Liability Insurance Fund	130,660
Unemployment Insurance Fund	20,000
Worker's Compensation Fund	30,000
Social Security Fund	95,000
Audit Fund	15,000
Debt Service Fund	2,381,000
Capital Projects Fund	1,918,225
Land Acquisition	2,500
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Total Appropriations All Funds	\$ 6,268,115
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SECTION 3: That all sums of money not needed for immediate specific purposes may be invested in interest bearing obligations of the United States or savings certificates of deposit of any State or National Bank, provided that they are fully insured by the Federal Deposit Insurance Corporation.

SECTION 4: This ordinance shall be in full force and effect from and after its passage as prescribed by law. Within 10 working days after adoption hereof, this ordinance shall be published once in the Ogle County Life, the same being a newspaper published in and of general circulation in the district. Following publication hereof, the Secretary of the Board is directed to file a certified copy hereof with the Ogle County Clerk no later than 30 days following adoption hereof.

SECTION 5: That all ordinances or resolutions or parts thereof in conflict herewithin be and the same are hereby repealed.

ADOPTED this 19th day of November, 2018, pursuant to a roll call vote by the Board of Commissioners of the Byron Forest Preserve District, Ogle County, Illinois.

AYES: Conry
Hogan
Ludwig
Patterson
Vincer

NAYS: - none -


ABSENT: - none -

APPROVED this 19th day of November, 2018



Trevor Hogan, President
BOARD OF COMMISSIONERS
BYRON FOREST PRESERVE DISTRICT

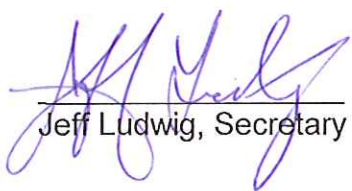
ATTEST:



Jeff Ludwig, Secretary
Byron Forest Preserve District

Published in pamphlet form by order of the Board of Commissioners
on November _19th_, 2018.

Published in the Ogle County Life by order of the Board of Commissioners
on _____ November 26th _____, 2018.



Jeff Ludwig, Secretary

EXHIBIT A

BRYON FOREST PRESERVE DISTRICT

CERTIFIED ESTIMATE OF REVENUES BY SOURCE

January 1, 2019 - December 31, 2019

CORPORATE FUND

Property Taxes	420,000	
Gift Shop Income	1,200	
Concessions	800	
Interest	27,100	
Food Service Beverages	9,000	
Education Programs Fees	127,000	
Property Rental/Lease	64,000	
Blaze Sponsors	-	
Other Income	19,300	
Total Corporate Fund		668,400

GOLF COURSE ENTERPRISE FUND

Golf interest income	2,000	
Pro Shop	95,000	
Green fees	235,000	
Playday green fees	68,000	
Assoc. golf fees	2,300	
Rental fees (carts, clubs)	2,500	
Golf lessons	7,000	
Concessions	210,000	
Playday concessions	75,000	
Cart rental	189,000	
Driving range	15,000	
Other Income	18,000	
Total Golf Course Enterprise Fund		918,800

ILLINOIS MUNICIPAL RETIREMENT FUND

Property Taxes	130,000	
Interest	200	
Total Illinois Municipal Retirement Fund		130,200

LIABILITY INSURANCE FUND

Property Taxes	130,000	
Interest	<u>750</u>	
Total Liability Insurance Fund		130,750

UNEMPLOYMENT INSURANCE FUND

Property Taxes	20,000	
Interest	<u>400</u>	
Total Unemployment Insurance Fund		20,400

WORKER'S COMPENSATION FUND

Property Taxes	35,000	
Interest	<u>200</u>	
Total Worker's Compensation Fund		35,200

SOCIAL SECURITY FUND

Property Taxes	100,000	
Interest	<u>250</u>	
Total Social Security Fund		100,250

AUDIT FUND

Property Taxes	17,000	
Interest	<u>25</u>	
Total Audit Fund		17,025

DEBT SERVICE FUND

Property Taxes	2,380,000	
Interest	<u>1,500</u>	
Total Debt Service Fund		2,381,500

CAPITAL PROJECTS FUND

Bond Proceeds	1,778,000	
BAB Refund	26,440	
Other Income	40,000	
Interest	2,500	
Transfers	<u>-</u>	
Total Capital Projects Fund		1,846,940

LAND ACQUISITION FUND

Bond Proceeds	20,000	
Interest	<u>-</u>	
Total Land Acquisition Fund		<u>20,000</u>

Total revenues all funds		<u>\$ 6,269,465</u>
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STATE OF ILLINOIS)
) SS
COUNTY OF OGLE)

CERTIFICATE OF ORDINANCE AND MINUTES

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Commissioners of the Byron Forest Preserve District, Ogle County, Illinois (the "Board"), and such Secretary I am the keeper of the records and files of the Board.

I do further certify that the attached and foregoing is a true, full and complete transcript of that portion of the minutes of the meeting of the Board held on the 19th day of November, 2018, insofar as same relates to the adoption of Ordinance No. 18-5 entitled:

THE COMBINED BUDGET AND APPROPRIATION ORDINANCE
OF THE BYRON FOREST PRESERVE DISTRICT, OGLE
COUNTY, ILLINOIS FOR THE YEAR BEGINNING OF THE 1ST
DAY OF JANUARY, 2019 AND ENDING ON THE 31ST DAY OF
DECEMBER, 2019.

A true, correct and complete copy of which said Ordinance as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I do further certify that the deliberations of the Board on the adoption of said ordinance were conducted openly, that the vote on the adoption of said ordinance was taken openly, that said meeting was held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Downstate Forest Preserve District Act, approved June 27, 1913, as amended, and that the Board has complied with all the provisions of said Acts and with all of the procedural rules of the Board in the conduct of said meeting and in adoption of said ordinance.

IN WITNESS WHEREOF, I have hereunto set my official signature and corporate seal of the Byron Forest Preserve District, Ogle County, Illinois, at Byron, Illinois, this 19th day of November, 2018.

[SEAL]



Secretary, Board of Commissioners
Byron Forest Preserve District,
Ogle County, Illinois

STATE OF ILLINOIS)
) SS
COUNTY OF OGLE)

FILING CERTIFICATE

I, the undersigned, do hereby certify that I am the duly qualified and acting County Clerk of the County of Ogle, Illinois, and as such official do further certify that on the ____ day of _____, 2018, there was filed in my office a duly certified copy of Ordinance No. 18-5 entitled:

THE COMBINED BUDGET AND APPROPRIATION ORDINANCE
OF THE BYRON FOREST PRESERVE DISTRICT, OGLE
COUNTY, ILLINOIS FOR THE YEAR BEGINNING ON THE 1ST
DAY OF JANUARY, 2019 AND ENDING ON THE 31ST DAY OF
DECEMBER, 2019.

duly passed by the Board of Commissioners of the Byron Forest Preserve District, Ogle County, Illinois, on the 19th day of November, 2018, and that the same had been deposited in the officials files and records of my office.

~~GIVEN under my hand and the seal of said Ogle County, Illinois this ____ day of _____, 2018.~~

County Clerk of The
County of Ogle, Illinois

[SEAL]

CERTIFIED ESTIMATE OF REVENUES BY SOURCE

The undersigned, Chief Fiscal Officer of the Byron Forest Preserve District, Ogle County, Illinois, does hereby certify that the estimate of revenues by source, and anticipated to be received by said taxing district, are set forth in the Annual Budget And Appropriation Ordinance as "Estimated Revenues", and is a true statement of said estimates.

This certification is made and filed pursuant to the requirements of Public Act 83-881 (35 ILCS 205/162) and on behalf of the Byron Forest Preserve District, Ogle County, Illinois.

Date this __19th__ day of November, 2018
