

BYRON FOREST PRESERVE DISTRICT
MINUTES OF MEETING
MARCH 21, 2016

Commissioners present: Auker, Brooks, Conry, Hogan, and Ludwig.

Commissioners absent: None.

Staff present: Brunner, Gerke, Gramer, Henkel, Herman, McCammond,
and Tucker.

Guests present: None.

The meeting was called to order at 7 pm.

CONRY MOVED AND AUKER SECONDED A MOTION TO APPROVE THE AGENDA. BROOKS – YES, CONRY – YES, LUDWIG – YES, AUKER – YES, AND HOGAN – YES.

BROOKS MOVED AND AUKER SECONDED A MOTION TO APPROVE THE REGULAR MEETING MINUTES OF FEBRUARY 22, 2016. CONRY – YES, LUDWIG – YES, AUKER – YES, BROOKS – YES, AND HOGAN – YES.

LUDWIG MOVED AND AUKER SECONDED A MOTION TO APPROVE THE FINANCIAL REPORT FOR FEBRUARY 2016. LUDWIG – YES, AUKER – YES, BROOKS – YES, CONRY – YES, AND HOGAN – YES.

There was no President's Report or Bike Path Report.

President Hogan opened the floor to District Department Heads to present their Staff Reports. Todd Tucker, Administrative Services Department-7:07-7:57pm-He thanked Trevor for taking video footage with his drone to be used in the new museum. He reported that the Illinois Association of Conservation Districts' Conference went very well. There were 70 people who attended. They

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are discussing whether to have it annually or every two years. He reported that he and staff are working with Chartwell on the donation packet to use for “the ask” when meeting with potential donators or sponsors for the new museum. Amounts to ask for and naming rights are also being discussed. He stated that the proposed deck should be designed by a structural engineer since it could be holding many people during an event. AFLAC approached him with a wellness plan that could save the District up to \$15,000 so that will be implemented with the staff soon. The City of Byron would like to purchase an acre of land from the District in the quarry area to be used for dumping leaf litter and compost. The City will be following up on this. He informed the board that the biggest tent that the District had is now in really bad shape. It isn't safe to use anymore. The tent is mainly used to loan to other agencies for events. It's not used for any District events anymore. The board generally agreed to not purchase another tent. He discussed the District's Administrative Procedure regarding job titles and pay ranges. He suggested doing a salary survey to see where the District stands compared to other comparable districts. For example, Oregon Park District has a comparable number of employees and operating budget to the District. He stated that he would review the procedure and bring it back to the board for review. Mark Herman, Education Department-7:57-8:03 pm-The Maple Syrup Festival was the best ever! He stated there were constant hayrides. The weather was good. Commissioner Conry stated that he would like to volunteer to

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help with special events like this or any other areas where help is needed. He updated the board on the new museum progress with Split Rock. Russell Brunner, Restoration/Maintenance Department-8:03-8:08 pm-He informed the board that about 100 pints of syrup were produced this year. Most of it was sold at the event. He updated the board on the prairie burning that was done recently. Commissioner Conry suggested that a press release be sent ahead of time to let citizens know when staff will be burning. Andy Gramer, Golf Clubhouse Operations-8:08-8:12 pm-He stated that he is working on reciprocals with other golf courses so PrairieView's passholders can go to other courses if they can't play at PrairieView due to a playday. Matt Henkel, Golf Maintenance Department-8:12-8:29 pm-Director Tucker suggested that a flier or handout could be made to be handed out to the golfers explaining what maintenance is going on at the course. Commissioner Auker stated that the course looks great.

LUDWIG MOVED AND BROOKS SECONDED A MOTION AT 8:29 PM TO CONVENE INTO EXECUTIVE SESSION UNDER SECTION 2(C)(1) OF THE OPEN MEETINGS ACT FOR THE PURPOSE OF DISCUSSION OF THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE DISTRICT, INCLUDING HEARING TESTIMONY ON A COMPLAINT LODGED AGAINST AN EMPLOYEE TO DETERMINE ITS VALIDITY, UNDER 2(C)(5) OF THE OPEN MEETINGS ACT FOR THE PURPOSE OF DISCUSSION OF THE

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PURCHASE OR LEASE OF REAL PROPERTY FOR THE USE OF THE DISTRICT, AND UNDER 2(C)(11) OF THE OPEN MEETINGS ACT FOR THE PURPOSE OF PENDING, OR PROBABLE AND IMMINENT, LITIGATION AGAINST, AFFECTING OR ON BEHALF OF THE DISTRICT. AUKER – YES, BROOKS – YES, CONRY – YES, LUDWIG – YES, AND HOGAN – YES.

LUDWIG MOVED AND AUKER SECONDED A MOTION AT 9:11 PM TO COME OUT OF EXECUTIVE SESSION. BROOKS – YES, CONRY – YES, LUDWIG – YES, AUKER – YES, AND HOGAN – YES.

BROOKS MOVED AND LUDWIG SECONDED A MOTION AT 9:12 PM TO ADJOURN THE MEETING. CONRY – YES, LUDWIG – YES, AUKER – YES, BROOKS – YES, AND HOGAN – YES.

Respectfully submitted,

Jeff Ludwig, Secretary
Board of Commissioners

JL/mg