

BYRON FOREST PRESERVE DISTRICT
MINUTES OF MEETING
MAY 21, 2018

Commissioners present: Conry, Hogan, Ludwig, and Vincer.

Commissioners absent: Patterson.

Staff present: Brunner, Gerke, Gramer, Henkel, Herman, McCammond,
and Tucker.

Guests present: none.

The meeting was called to order at 7pm.

CONRY MOVED AND LUDWIG SECONDED A MOTION TO APPROVE
THE AGENDA. LUDWIG – YES, PATTERSON – ABSENT, VINCER – YES,
CONRY – YES, AND HOGAN – YES.

VINCER NOMINATED AND CONRY SECONDED THE NOMINATION OF
HOGAN FOR BOARD PRESIDENT. PATTERSON – ABSENT, VINCER – YES,
CONRY – YES, LUDWIG – YES, AND HOGAN – YES.

LUDWIG NOMINATED AND VINCER SECONDED THE NOMINATION
OF CONRY FOR BOARD VICE PRESIDENT. VINCER – YES, CONRY – YES,
LUDWIG – YES, PATTERSON – ABSENT, AND HOGAN – YES.

CONRY NOMINATED AND VINCER SECONDED THE NOMINATION OF
LUDWIG FOR BOARD SECRETARY. CONRY – YES, LUDWIG – YES,
PATTERSON – ABSENT, VINCER – YES, AND HOGAN – YES.

LUDWIG NOMINATED AND CONRY SECONDED THE NOMINATION
OF PATTERSON FOR BOARD TREASURER. LUDWIG – YES, PATTERSON –
ABSENT, VINCER – YES, CONRY – YES, AND HOGAN – YES.

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LUDWIG MOVED AND VINCER SECONDED THE MOTION TO SET THE REGULAR BOARD MEETING TIME AND PLACE FOR THE THIRD MONDAY OF EACH MONTH WITH THE EXCEPTION OF THE FEBRUARY MEETING WHICH WILL BE HELD ON THE FOURTH MONDAY OF THE MONTH AT 7 PM AT THE JARRETT PRAIRIE CENTER, 7993 NORTH RIVER ROAD, BYRON. PATTERSON – ABSENT, VINCER – YES, CONRY – YES, LUDWIG – YES, AND HOGAN – YES.

LUDWIG MOVED AND VINCER SECONDED THE MOTION TO SET THE DISTRICT'S FISCAL YEAR AS THE CALENDAR YEAR (JANUARY-DECEMBER). VINCER – YES, CONRY – YES, LUDWIG – YES, PATTERSON – ABSENT, AND HOGAN – YES.

CONRY MOVED AND LUDWIG SECONDED A MOTION TO ESTABLISH BYRON BANK AS THE OFFICIAL DEPOSITORY FOR DISTRICT FUNDS. CONRY – YES, LUDWIG – YES, PATTERSON – ABSENT, VINCER – YES, AND HOGAN – YES.

LUDWIG MOVED AND CONRY SECONDED A MOTION TO ESTABLISH FIRST MIDSTATE INC / CHAPMAN & CUTLER AS THE DISTRICT'S BOND COUNSEL. LUDWIG – YES, PATTERSON – ABSENT, VINCER – YES, CONRY – YES, AND HOGAN – YES.

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LUDWIG MOVED AND VINCER SECONDED A MOTION TO ESTABLISH BEGGIN, TIPP, AND LAMM AS THE DISTRICT'S AUDITOR. PATTERSON – ABSENT, VINCER – YES, CONRY – YES, LUDWIG – YES, AND HOGAN – YES.

LUDWIG MOVED AND VINCER SECONDED A MOTION TO ESTABLISH ANCEL, GLINK, DIAMOND, BUSH, DICIANNI, AND KRAFTHEFER AS THE DISTRICT'S LEGAL COUNSEL. VINCER – YES, CONRY – YES, LUDWIG – YES, PATTERSON – ABSENT, AND HOGAN – YES.

CONRY MOVED AND LUDWIG SECONDED A MOTION ESTABLISHING THE OGLE COUNTY LIFE AS THE DISTRICT'S OFFICIAL NEWSPAPER. CONRY – YES, LUDWIG – YES, PATTERSON – ABSENT, VINCER – YES, AND HOGAN – YES.

CONRY MOVED AND LUDWIG SECONDED A MOTION ESTABLISHING THE FOLLOWING BOARD COMMITTEES AS A COMMITTEE OF THE WHOLE: BUILDING & GROUNDS/INTERGOVERNMENTAL, PERSONNEL/FINANCE, AND PROGRAM & RECREATION AND THE LONG RANGE PLANNING COMMITTEE WILL BE HOGAN AND LUDWIG. LUDWIG – YES, PATTERSON – ABSENT, VINCER – YES, CONRY – YES, AND HOGAN – YES.

CONRY MOVED AND LUDWIG SECONDED A MOTION TO APPROVE THE REGULAR MEETING AND EXECUTIVE SESSION MINUTES OF APRIL

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16, 2018. PATTERSON – ABSENT, VINCER – YES, CONRY – YES, LUDWIG – YES, AND HOGAN – YES.

The correspondence was noted.

LUDWIG MOVED AND VINCER SECONDED A MOTION TO APPROVE THE FINANCIAL REPORT FOR MAY 2018. LUDWIG – YES, PATTERSON – ABSENT, VINCER – YES, CONRY – YES, AND HOGAN – YES.

President Hogan reported that the Long Range Planning Committee will meet on June 6, 2018, with District staff and Pamela Reidenbach of the Northern Illinois Center for Nonprofit Excellence. This is the next step towards developing the District's master plan.

President Hogan opened the floor to District Department Heads to present their Staff Reports. Todd Tucker, Administrative Services Department-7:17-7:28pm-He stated that the hunting lottery for District properties will take place this year. He informed the board that staff will be meeting with everyone involved in building the deck to rectify the stain situation. The paving project was discussed. Commissioner Vincer suggested applying a slurry seal. The District will work with the City of Byron to save money. Mark Herman, Education Department-7:28-7:31pm-He stated that field trips went very well. Summer camps and the bison tours are full or almost full. He informed the board that the summer concerts will be held on the deck at the Jarrett Prairie Center instead of the stage at Heritage Farm. Russell Brunner, Restoration/Maintenance Department-7:31-

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7:41pm-Weeding season is going well. He reviewed photos from several of the District's preserves. Matt Henkel, Golf Operations-7:41-7:48pm-He informed the board that he will be presenting an information analysis each month of the golf operations. He reviewed the analysis so far this year. Andy Gramer, Clubhouse Department-7:48-8:05pm-He reported that there are 65 participants in the junior golf league which is a good number. About half of the kids are returning from last year. Commissioner Vincer stated that it's very important to build our future customer base with introducing golf to kids. He noted that about 30 high school kids are using PrairieView as their home course. He informed the board that the clubhouse had about \$7,000 in sales on Demo Day.

The Visage System renewal was discussed. Andy recommends extending the renewal. Director Tucker noted that funds may need to be budgeted for batteries for the carts. More discussion followed.

PrairieView's fees were discussed. Commissioner Conry stated that the golf course is beautiful and well run. Having the GPS option on the carts is a big deal which justifies increasing the fees but the fees should still be a good deal and stay competitive.

Director Tucker stated that the policy manuals should be on the July agenda for approval.

CONRY MOVED AND VINCER SECONDED A MOTION TO DECLARE THE SURPLUS EQUIPMENT AS PRESENTED. PATTERSON – ABSENT, VINCER – YES, CONRY – YES, LUDWIG – YES, AND HOGAN – YES.

LUDWIG MOVED AND CONRY SECONDED A MOTION TO RENEW THE VISAGE SYSTEM AGREEMENT TO EXTEND THE CURRENT LEASE TO APRIL 2023, OR 48 MONTHS FROM CURRENT LEASE END DATE, 80 UNITS AT \$38,400, ONE TIME, YEARLY PAYMENT. VINCER – YES, CONRY – YES, LUDWIG – YES, PATTERSON – ABSENT, AND HOGAN – YES.

CONRY MOVED AND VINCER SECONDED A MOTION TO APPROVE THE NEW PRAIRIEVIEW GOLF FEES AS PRESENTED. CONRY – YES, LUDWIG – YES, PATTERSON – ABSENT, VINCER – YES, AND HOGAN – YES.

LUDWIG MOVED AND VINCER SECONDED A MOTION AT 8:14 PM TO CONVENE INTO EXECUTIVE SESSION UNDER SECTION 2(C)(1) OF THE OPEN MEETINGS ACT FOR THE PURPOSE OF DISCUSSION OF THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE DISTRICT, INCLUDING HEARING TESTIMONY ON A COMPLAINT LODGED AGAINST AN EMPLOYEE OF THE DISTRICT OR AGAINST LEGAL COUNSEL FOR THE DISTRICT TO DETERMINE ITS VALIDITY, UNDER SECTION 2(C)(5) OF THE OPEN MEETINGS ACT FOR THE PURPOSE OF DISCUSSION OF

THE PURCHASE OR LEASE OF REAL PROPERTY FOR THE USE OF THE DISTRICT, AND UNDER SECTION 2(C)(11) OF THE OPEN MEETINGS ACT FOR THE PURPOSE OF DISCUSSION OF LITIGATION, WHEN AN ACTION AGAINST, AFFECTING OR ON BEHALF OF THE DISTRICT HAS BEEN FILED AND IS PENDING BEFORE A COURT OR ADMINISTRATIVE TRIBUNAL, OR WHEN THE DISTRICT FINDS THAT AN ACTION IS PROBABLE OR IMMINENT, IN WHICH CASE THE BASIS FOR THE FINDING SHALL BE RECORDED AND ENTERED INTO THE MINUTES OF THE CLOSED MEETING. LUDWIG – YES, PATTERSON – ABSENT, VINCER – YES, CONRY – YES, AND HOGAN – YES.

CONRY MOVED AND VINCER SECONDED A MOTION AT 8:37 PM TO COME OUT OF EXECUTIVE SESSION. PATTERSON – ABSENT, VINCER – YES, CONRY – YES, LUDWIG – YES, AND HOGAN – YES.

LUDWIG MOVED AND CONRY SECONDED A MOTION AT 8:38 PM TO ADJOURN THE MEETING. VINCER – YES, CONRY – YES, LUDWIG – YES, PATTERSON – ABSENT, AND HOGAN – YES.

Respectfully submitted,

Jeff Ludwig, Secretary
Board of Commissioners

JL/mg