

BYRON FOREST PRESERVE DISTRICT
MINUTES OF MEETING
NOVEMBER 19, 2018

Commissioners present: Conry, Hogan, Ludwig, Patterson, and Vincer.

Commissioners absent: none.

Staff present: Brunner, Gerke, Henkel, Herman, McCammond, and
Tucker.

Guests present: Jim Rock, District's Attorney.

The meeting was called to order at 7pm.

Director Tucker suggested deleting Agenda Items 14B and 14C, Executive Sessions 2(C)(5) and 2(C)(11). LUDWIG MOVED AND VINCER SECONDED A MOTION TO APPROVE THE AGENDA AS AMENDED. LUDWIG – YES, PATTERSON – YES, VINCER – YES, CONRY – YES, AND HOGAN – YES.

President Hogan began the public hearing for the proposed bond sale. There were no comments from the commissioners. There was no oral or written testimony from the public.

LUDWIG MOVED AND VINCER SECONDED A MOTION AT 7:02 PM TO ADJOURN THE PUBLIC HEARING. PATTERSON – YES, VINCER – YES, CONRY – YES, LUDWIG – YES, AND HOGAN – YES.

CONRY MOVED AND PATTERSON SECONDED A MOTION TO APPROVE THE SPECIAL MEETING MINUTES AND EXECUTIVE SESSION MINUTES OF OCTOBER 10, 2018, AND THE REGULAR MEETING MINUTES

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AND EXECUTIVE SESSION MINUTES OF OCTOBER 15, 2018. VINCER – YES, CONRY – YES, LUDWIG – YES, PATTERSON – YES, AND HOGAN – YES.

The correspondence was noted and discussed briefly.

LUDWIG MOVED AND CONRY SECONDED A MOTION TO APPROVE THE FINANCIAL REPORT FOR OCTOBER 2018. CONRY – YES, LUDWIG – YES, PATTERSON – YES, VINCER – YES, AND HOGAN – YES.

President Hogan reminded the commissioners of the upcoming conference in January.

President Hogan opened the floor to District Department Heads to present their Staff Reports. Todd Tucker, Administrative Services-7:10-7:40pm-He updated the board on the focus group meetings. Many positive comments and emails have been received. It was suggested to send a survey to business leaders since only a few showed up for that focus group. Some of the lack of interest could be that citizens are generally pleased with us. Once the information is compiled, it will be emailed to the board. Hiring personnel at the golf course was discussed. Whether or not to hire a PGA pro was discussed. Commissioner Conry stated that there may be some backlash if we don't hire a PGA pro. Matt explained the requirements to be a pro. He stated that it's more of an elite status to have a pro on staff. Andy Gramer has stated that he would be available to still give lessons if needed. Commissioner Ludwig stated that a general business

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manager is needed at the clubhouse. President Hogan stated that the face and good management are more important than the title. Marketing and management were discussed briefly. Mark Herman, Education Department-7:40-7:43pm-He distributed the handmade thank you cards from Mrs. Henkel's class for the commissioners to read. The field trips scheduled to use the voyageur canoe were cancelled due to flooding and the canoe was transported back to its storage location. He reported that every class at Byron schools, K-5, will visit the Forest Preserve at least one time this year. Some classes may visit more than once. Russell Brunner, Restoration/Maintenance Department-7:43-7:50pm-He reviewed photos with the board and briefly discussed the land swap. Matt Henkel, Golf Operations-7:50-8pm-He reviewed photos with the board. He informed the board that a couple of tournaments are interested in hosting at PrairieView. He also noted that he sent postcards in a target marketing effort inviting golfers in areas where golf courses are closing to try PrairieView.

LUDWIG MOVED AND VINCER SECONDED A MOTION TO APPROVE THE COMBINED BUDGET AND APPROPRIATION ORDINANCE AS CONTAINED IN ORDINANCE NO. 18-5. LUDWIG – YES, PATTERSON – YES, VINCER – YES, CONRY – YES, AND HOGAN – YES.

CONRY MOVED AND VINCER SECONDED A MOTION TO APPROVE THE TAX LEVY ORDINANCE AS CONTAINED IN ORDINANCE NO. 18-4.

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PATTERSON – YES, VINCER – YES, CONRY – YES, LUDWIG – YES, AND HOGAN – YES.

CONRY MOVED AND LUDWIG SECONDED A MOTION TO DESIGNATE COMMISSIONER LUDWIG AS A DELEGATE AND COMMISSIONER VINCER AS 1ST ALTERNATE TO THE ANNUAL BUSINESS MEETING OF THE ILLINOIS ASSOCIATION OF PARK DISTRICTS TO BE HELD AT THE HILTON HOTEL, CHICAGO, ILLINOIS, ON JANUARY 26, 2019, AT 3:30 PM IN THE GRAND BALLROOM. VINCER – YES, CONRY – YES, LUDWIG – YES, PATTERSON – YES, AND HOGAN – YES.

Matt Henkel presented and discussed the 2019 fee proposal for PrairieView. He stated that he would like to change the VIP card to a reloadable discount card, users would get a 10% discount on purchases. He explained that this may allow for more accurate reporting from the computer system. He stated that more credentials should be required to purchase a corporate pass i.e. paying for the pass with a company check, providing a FEIN, etc.

LUDWIG MOVED AND VINCER SECONDED A MOTION TO APPROVE THE 2019 GOLF FEES AND RESTRUCTURING AS PRESENTED. CONRY – YES, LUDWIG – YES, PATTERSON – YES, VINCER – YES, AND HOGAN – YES.

LUDWIG MOVED AND VINCER SECONDED A MOTION DECLARING THE SURPLUS EQUIPMENT AS PRESENTED. LUDWIG – YES, PATTERSON – YES, VINCER – YES, CONRY – YES, AND HOGAN – YES.

CONRY MOVED AND VINCER SECONDED A MOTION AT 8:24 PM TO CONVENE INTO EXECUTIVE SESSION UNDER SECTION 2(C)(1) OF THE OPEN MEETINGS ACT FOR THE PURPOSE OF DISCUSSION OF THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE DISTRICT OR LEGAL COUNSEL FOR THE DISTRICT TO DETERMINE ITS VALIDITY. PATTERSON – YES, VINCER – YES, CONRY – YES, LUDWIG – YES, AND HOGAN – YES.

LUDWIG MOVED AND VINCER SECONDED A MOTION AT 9:10 PM TO COME OUT OF EXECUTIVE SESSION. VINCER – YES, CONRY – YES, LUDWIG – YES, PATTERSON – YES, AND HOGAN – YES.

VINCER MOVED AND CONRY SECONDED A MOTION AT 9:11 PM TO ADJOURN THE MEETING. CONRY – YES, LUDWIG – YES, PATTERSON – YES, VINCER – YES, AND HOGAN – YES.

Respectfully submitted,

Jeff Ludwig, Secretary
Board of Commissioners

JL/mg