

BYRON FOREST PRESERVE DISTRICT
MINUTES OF MEETING
OCTOBER 15, 2018

Commissioners present: Hogan, Ludwig, Patterson, and Vincer (arrived at approximately 7:15pm).

Commissioners absent: Conry.

Staff present: Brunner, Gerke, Henkel, Herman, McCammond, and Tucker.

Guests present: none.

The meeting was called to order at 7pm.

Commissioner Ludwig added Agenda Item 8D – Discussion of Anonymous Citizen Letter.

LUDWIG MOVED AND PATTERSON SECONDED A MOTION TO APPROVE THE AGENDA AS AMENDED. LUDWIG – YES, PATTERSON – YES, VINCER – ABSENT, CONRY – ABSENT, AND HOGAN – YES.

PATTERSON MOVED AND LUDWIG SECONDED A MOTION TO APPROVE THE REGULAR MEETING AND EXECUTIVE SESSION MINUTES OF SEPTEMBER 17, 2018, AND THE SPECIAL MEETING MINUTES OF OCTOBER 1, 2018. PATTERSON – YES, VINCER – ABSENT, CONRY – ABSENT, LUDWIG – YES, AND HOGAN – YES.

The board discussed the anonymous citizen letter that was sent to the board members. Director Tucker questioned the validity of the letter due to the citizen not signing the letter or attending the meeting. The board generally agreed. President Hogan stated that the comments regarding the clubhouse

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staff really don't matter since the District is beginning with a clean slate of new employees at the clubhouse. Matt Henkel explained his side business that he does for the Byron School District (which was noted in the letter). The tasks he performs are general maintenance tasks that he does with his own equipment and supplies. The tasks are not included in the District's intergovernmental agreement with the school. Director Tucker stated that he has spoken with Buster Barton, Byron School District Superintendent, and there is open communication about what is considered over and above tasks versus general maintenance.

LUDWIG MOVED AND PATTERSON SECONDED A MOTION TO APPROVE THE FINANCIAL REPORT FOR SEPTEMBER 2018. VINCER – YES, CONRY – ABSENT, LUDWIG – YES, PATTERSON – YES, AND HOGAN – YES.

Director Tucker distributed the revised capital budget for 2019. The changes reflect the discussion at the annual budget meeting regarding the golf cart batteries, the expo floor repair, etc.

Director Tucker proposed revenue producing ideas for the golf course but would entail cutting services which could make the public unhappy.

Commissioner Ludwig questioned the possibility of leasing out the concession area at the clubhouse like Aldeen. Matt stated that any area can be leased.

Commissioner Patterson would be concerned about creating a disconnect with

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the community by leasing out areas. Commissioner Vincer stated that the course doesn't necessarily need to be a profit center but needs to at least support itself which it seems to be going in the right direction. He stated that the right structure that's created at the clubhouse will bring long term success. Commissioner Ludwig commented that the course is an important asset to the community because of the jobs created. Commissioner Patterson noted that when he meets people in his travels, Byron is usually known for the golf course along with the power plant, dragstrip, and school facilities. Further discussion followed.

President Hogan reported that the focus group mailing would be mailed soon. He also reminded the board of the upcoming state conference.

President Hogan opened the floor to District Department Heads to present their Staff Reports. Todd Tucker, Administrative Services-7:47-7:50pm; Mark Herman, Education Department-7:50-8:01pm; Russell Brunner, Restoration/ Maintenance Department-8:01-8:11pm; and Matt Henkel, Golf Operations-8:11-8:17pm.

LUDWIG MOVED AND VINCER SECONDED A MOTION TO APPROVE THE DISTRICT'S FINANCE / HR MANUAL AS PRESENTED. CONRY – ABSENT, LUDWIG – YES, PATTERSON – YES, VINCER – YES, AND HOGAN – YES.

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Shawn McCammond presented a report from the Universal Gaming Group and updated the board on the status of the gaming machines at the clubhouse. Brief discussion followed.

Director Tucker distributed the results of the bid opening for the renovation of the lower level of the Jarrett Prairie Center. The total cost of the project based on the bids would be \$3,401,628 for the proposed plan from the Prairie Forge Group. Brief discussion followed. The board tabled this item, no action taken.

LUDWIG MOVED AND VINCER SECONDED A MOTION AT 8:35 PM TO CONVENE INTO EXECUTIVE SESSION UNDER SECTION 2(C)(1) OF THE OPEN MEETINGS ACT FOR THE PURPOSE OF DISCUSSION OF THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE DISTRICT OR LEGAL COUNSEL FOR THE DISTRICT, INCLUDING HEARING TESTIMONY ON A COMPLAINT LODGED AGAINST AN EMPLOYEE OF THE DISTRICT OR AGAINST LEGAL COUNSEL FOR THE DISTRICT TO DETERMINE ITS VALIDITY, UNDER SECTION 2(C)(5) OF THE OPEN MEETINGS ACT FOR THE PURPOSE OF DISCUSSION OF THE PURCHASE OR LEASE OF REAL PROPERTY FOR THE USE OF THE DISTRICT, INCLUDING MEETINGS HELD FOR THE PURPOSE OF DISCUSSING

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WHETHER A PARTICULAR PARCEL SHOULD BE ACQUIRED, AND UNDER 2(C)(11) OF THE OPEN MEETINGS ACT FOR THE PURPOSE OF DISCUSSION OF LITIGATION, WHEN AN ACTION AGAINST, AFFECTING OR ON BEHALF OF THE DISTRICT HAS BEEN FILED AND IS PENDING BEFORE A COURT OR ADMINISTRATIVE TRIBUNAL, OR WHEN THE DISTRICT FINDS THAT AN ACTION IS PROBABLE AND IMMINENT, IN WHICH CASE THE BASIS FOR THE FINDING SHALL BE RECORDED AND ENTERED INTO THE MINUTES OF THE CLOSED MEETING. LUDWIG – YES, PATTERSON – YES, VINCER – YES, CONRY – ABSENT, AND HOGAN – YES.

VINCER MOVED AND LUDWIG SECONDED A MOTION AT 9:36 PM TO COME OUT OF EXECUTIVE SESSION. PATTERSON – YES, VINCER – YES, CONRY – ABSENT, LUDWIG – YES, AND HOGAN – YES.

VINCER MOVED AND LUDWIG SECONDED A MOTION AT 9:37 PM TO ADJOURN THE MEETING. VINCER – YES, CONRY – ABSENT, LUDWIG – YES, PATTERSON – YES, AND HOGAN – YES.

Respectfully submitted,

Jeff Ludwig, Secretary
Board of Commissioners

JL/mg