

BYRON FOREST PRESERVE DISTRICT
MINUTES OF MEETING
DECEMBER 19, 2016

Commissioners present: Auker, Brooks, and Ludwig.

Commissioners absent: Conry and Hogan.

Staff present: Brunner, Gerke, Gramer, Henkel, Herman, McCammond, and Tucker.

Guests present: none.

The meeting was called to order at 7pm.

Election of Secretary Pro Tem was added to the agenda due to Commissioner Hogan's absence. AUKER MOVED AND LUDWIG SECONDED A MOTION TO APPROVE THE AGENDA AS AMENDED. CONRY – ABSENT, HOGAN – ABSENT, LUDWIG – YES, AUKER – YES, AND BROOKS – YES.

AUKER NOMINATED AND LUDWIG SECONDED THE NOMINATION OF LUDWIG FOR SECRETARY PRO TEM. HOGAN – ABSENT, LUDWIG – YES, AUKER – YES, CONRY – ABSENT, AND BROOKS – YES.

AUKER MOVED AND LUDWIG SECONDED A MOTION TO APPROVE THE REGULAR MEETING MINUTES OF NOVEMBER 21, 2016. LUDWIG – YES, AUKER – YES, CONRY – ABSENT, HOGAN – ABSENT, AND BROOKS – YES.

The correspondence was noted.

AUKER MOVED AND LUDWIG SECONDED A MOTION TO APPROVE THE FINANCIAL REPORT FOR NOVEMBER 2016. AUKER – YES, CONRY – ABSENT, HOGAN – ABSENT, LUDWIG – YES, AND BROOKS – YES.

BYRON FOREST PRESERVE DISTRICT
MINUTES OF MEETING – DECEMBER 19, 2016
PAGE 2

President Brooks opened the floor to District Department Heads to present their Staff Reports. Todd Tucker, Administrative Services Department-7:12-7:15 pm; Mark Herman, Education Department-7:15-7:20 pm; Russell Brunner, Restoration / Maintenance Department-7:20-7:26 pm; Andy Gramer, Clubhouse Operations-7:26-7:35 pm; Matt Henkel, Golf Course Maintenance Department-7:35-7:40 pm.

Director Tucker updated the board regarding the Policy Manual Revisions. He hired Talitha Stivers to assist with completing this project.

The Jarrett Prairie Center Observation Deck Bid Results were discussed. AUKER MOVED AND LUDWIG SECONDED A MOTION TO AWARD THE JARRETT PRAIRIE CENTER OBSERVATION DECK CONSTRUCTION BID TO SJOSTROM & SONS FOR THE AMOUNT OF \$144,500. CONRY – ABSENT, HOGAN – ABSENT, LUDWIG – YES, AUKER – YES, AND BROOKS – YES.

Director Tucker updated the board regarding the new Jarrett Prairie Center facility rental fees. Brief discussion followed.

LUDWIG MOVED AND AUKER SECONDED A MOTION TO DECLARE THE PROPOSED LIST OF EQUIPMENT AS SURPLUS. HOGAN – ABSENT, LUDWIG – YES, AUKER – YES, CONRY – ABSENT, AND BROOKS – YES.

LUDWIG MOVED AND AUKER SECONDED A MOTION AT 7:50 PM TO CONVENE INTO EXECUTIVE SESSION UNDER SECTION 2(C)(1) OF THE OPEN MEETINGS ACT FOR THE PURPOSE OF DISCUSSION OF THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR

BYRON FOREST PRESERVE DISTRICT
MINUTES OF MEETING – DECEMBER 19, 2016
PAGE 3

DISMISSAL OF SPECIFIC EMPLOYEES OF THE DISTRICT, INCLUDING HEARING TESTIMONY ON A COMPLAINT LODGED AGAINST AN EMPLOYEE TO DETERMINE ITS VALIDITY AND UNDER SECTION 2(C)(11) OF THE OPEN MEETINGS ACT FOR THE PURPOSE OF DISCUSSION OF PENDING, OR PROBABLE AND IMMINENT, LITIGATION AGAINST, AFFECTING, OR ON BEHALF OF THE DISTRICT. LUDWIG – YES, AUKER – YES, CONRY – ABSENT, HOGAN – ABSENT, AND BROOKS – YES.

AUKER MOVED AND LUDWIG SECONDED A MOTION AT 8:16 PM TO COME OUT OF EXECUTIVE SESSION. AUKER – YES, CONRY – ABSENT, HOGAN – ABSENT, LUDWIG – YES, AND BROOKS – YES.

LUDWIG MOVED AND AUKER SECONDED A MOTION AT 8:17 PM TO ADJOURN THE MEETING. CONRY – ABSENT, HOGAN – ABSENT, LUDWIG – YES, AUKER – YES, AND BROOKS – YES.

Respectfully submitted,

Jeff Ludwig, Secretary Pro Tem
Board of Commissioners

JL/mg