

BYRON FOREST PRESERVE DISTRICT
MINUTES OF MEETING
APRIL 16, 2018

Commissioners present: Conry, Hogan, Ludwig, Patterson, and Vincer.

Commissioners absent: none.

Staff present: Brunner, Gerke, Henkel, Herman, and Tucker.

Guests present: none.

The meeting was called to order at 7pm.

Director Tucker suggested removing Executive Session Agenda Item 13C.

VINCER MOVED AND LUDWIG SECONDED A MOTION TO APPROVE THE AGENDA AS AMENDED. LUDWIG – YES, PATTERSON – YES, VINCER – YES, CONRY – YES, AND HOGAN – YES.

CONRY MOVED AND PATTERSON SECONDED A MOTION TO APPROVE THE REGULAR MEETING AND EXECUTIVE SESSION MINUTES OF MARCH 19, 2018. PATTERSON – YES, VINCER – YES, CONRY – YES, LUDWIG – YES, AND HOGAN – YES.

CONRY MOVED AND LUDWIG SECONDED A MOTION TO APPROVE THE FINANCIAL REPORT FOR MARCH 2018. Shawn stated that the Golf Fund is up compared to last year due to the course not being opened because of the weather so staff isn't needed. VINCER – YES, CONRY – YES, LUDWIG – YES, PATTERSON – YES, AND HOGAN – YES.

President Hogan reported that the Long Range Planning Committee and staff met with Pamela J. Clark Reidenbach, the director of the Northern Illinois Center for Nonprofit Excellence regarding facilitating the process of building a strategic plan for the District. She stated that this plan would include focus groups from the community and staff then we would establish goals and the follow through process. This would be recorded for future reference.

BYRON FOREST PRESERVE DISTRICT
MINUTES OF MEETING – APRIL 16, 2018
PAGE 2

Commissioner Ludwig stated that it would not be further than 10 years into the future and would be reviewed by the board each month. Director Tucker stated that Pam is the owner/CEO of the company and chose to do our project herself since she did the plan for the Winnebago County Forest Preserve.

Commissioner Vincer stated that he has had this plan completed for his personal business and it was a very positive experience. Commissioner Ludwig stated that the plan is to have the process completed by October 2018.

President Hogan opened the floor to District Department Heads to present their Staff Reports. Todd Tucker, Administrative Services Department-7:16-7:26pm-He reviewed the potential of receiving Exelon rebates. He commended Mary Rose Phillip for the work she's doing compiling the historical background on the Bald Hill Prairie Preserve. She will be doing a PowerPoint presentation at the Big Tree event on April 28, 2018. Janet will prepare a flier with a comparison of the Big Tree and the local water towers to give another perspective on the size of the tree. He reported that, according to Archaeologist Sara Pfankuche, it is possible that there are Indian burial mounds located on the Bald Hill Prairie Preserve. Mark Herman, Education Department-7:26-7:30pm-He reported that the new telescope was purchased and is to be installed at the Weiskopf Observatory. He stated that the current telescope is over 30 years old and is getting difficult to operate. Russell Brunner-7:30-7:41pm-He reported on the burn season so far and reviewed photos with the board. He commended the users of the Nardi Equine Prairie Preserve. He informed the board that only a couple of Pasque flowers have bloomed so far. Matt Henkel, Golf Maintenance

Department-7:41-7:48pm-He reviewed photos with the board, reporting on the problem with poa on the course.

CONRY MOVED AND VINCER SECONDED A MOTION TO APPROVE THE JOB DESCRIPTION FOR THE GOLF COURSE GENERAL MANAGER/ SUPERINTENDENT POSITION. CONRY – YES, LUDWIG – YES, PATTERSON – YES, VINCER – YES, AND HOGAN – YES.

The gambling machines were discussed. It is the intention to install three (3) machines at the golf course in the Prairie Grass Pub. The board discussed potential issues and revenue. Commissioner Vincer stated that if there are too many issues with them, they will be removed. Staff will not be allowed to use the machines during work hours. It was suggested that this topic be re-visited in 3-6 months to assess any issues.

LUDWIG MOVED AND CONRY SECONDED A MOTION TO APPROVE THE INSTALLATION OF THREE (3) GAMBLING MACHINES AT THE PRAIRIE GRASS PUB. LUDWIG – YES, PATTERSON – YES, VINCER – YES, CONRY – YES, AND HOGAN – YES.

CONRY MOVED AND VINCER SECONDED A MOTION AT 8PM TO CONVENE INTO EXECUTIVE SESSION UNDER SECTION 2(C)(1) OF THE OPEN MEETINGS ACT FOR THE PURPOSE OF DISCUSSION OF THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE DISTRICT OR LEGAL COUNSEL FOR THE DISTRICT, INCLUDING HEARING TESTIMONY ON A COMPLAINT LODGED AGAINST AN EMPLOYEE OF THE DISTRICT OR AGAINST LEGAL COUNSEL FOR THE DISTRICT TO

DETERMINE ITS VALIDITY AND UNDER SECTION 2(C)(5) OF THE OPEN MEETINGS ACT FOR THE PURPOSE OF DISCUSSION OF THE PURCHASE OR LEASE OF REAL PROPERTY FOR THE USE OF THE DISTRICT, INCLUDING MEETINGS HELD FOR THE PURPOSE OF DISCUSSING WHETHER A PARTICULAR PARCEL SHOULD BE ACQUIRED. PATTERSON – YES, VINCER – YES, CONRY – YES, LUDWIG – YES, AND HOGAN – YES.

VINCER MOVED AND CONRY SECONDED A MOTION AT 8:17 PM TO COME OUT OF EXECUTIVE SESSION. VINCER – YES, CONRY – YES, LUDWIG – YES, PATTERSON – YES, AND HOGAN – YES.

VINCER MOVED AND CONRY SECONDED A MOTION AT 8:18PM TO ADJOURN THE MEETING. CONRY – YES, LUDWIG – YES, PATTERSON – YES, VINCER – YES, AND HOGAN – YES.

Respectfully submitted,

Jeff Ludwig, Secretary
Board of Commissioners

JL/mg