

BYRON FOREST PRESERVE DISTRICT
MINUTES OF MEETING
JUNE 17, 2019

Commissioners present: Baker, Gramer, Hogan, Patterson, and Vincer.

Commissioners absent: None.

Staff present: Brunner, Gerke, Henkel, Herman, McCammond, Tucker,
and Welker.

Guests present: Carol Jackowski, Lucas Group CPAs and Advisors, LLC.

The meeting was called to order at 7pm.

President Hogan removed Commissioner Benefits from the agenda.

VINCER MOVED AND GRAMER SECONDED A MOTION TO APPROVE
THE AGENDA AS AMENDED. GRAMER – YES, PATTERSON – YES, VINCER
– YES, BAKER – YES, AND HOGAN – YES.

President Hogan opened the floor to Carol Jackowski of the Lucas Group
to present the 2018 audit. She explained that her firm has changed its name but
it's still the same people. She presented the audit, reviewing various sections
with the board. She commended Shawn McCammond on how easy it is to work
with him. Brief discussion followed. Carol departed the meeting.

GRAMER MOVED AND BAKER SECONDED A MOTION TO APPROVE
THE REGULAR BOARD MEETING MINUTES OF MAY 20, 2019. PATTERSON
– YES, VINCER – YES, BAKER – YES, GRAMER – YES, AND HOGAN – YES.

The correspondence was noted and discussed briefly.

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VINCER MOVED AND PATTERSON SECONDED A MOTION TO APPROVE THE FINANCIAL REPORT FOR MAY 2019. VINCER – YES, BAKER – YES, GRAMER – YES, PATTERSON – YES, AND HOGAN – YES.

VINCER MOVED AND BAKER SECONDED A MOTION TO APPROVE THE 2018 AUDIT AS PRESENTED. BAKER – YES, GRAMER – YES, PATTERSON – YES, VINCER – YES, AND HOGAN – YES.

President Hogan mentioned documents that were distributed at the Board Member Boot Camp. The documents were a Board Member Job Description and the Board Member's Creed. These will be available at the next meeting for the board to sign. These documents will become part of the Board of Commissioners' section of the policy manual.

Commissioner Vincer informed the board that the Personnel and Finance Committee met before the board meeting to discuss staffing the new Toptracer facility. Brief discussion followed. He then suggested that the board hire a consultant to help the District with opening a new business.

President Hogan opened the floor to the District Department Heads. Todd Tucker, Administrative Services-7:43-7:50pm-He reported that groundbreaking on the new Toptracer facility should happen by the end of June. Installing protective netting was discussed and the board and staff decided to wait. He informed the board that the Lenz property environmental survey was good. Mark Herman, Education Department-7:50-7:55pm; Russell Brunner, Restoration/

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Maintenance Department-7:55-8:07pm; Matt Henkel, Golf Operations

Department-8:07-8:19pm-He reported that May was a very wet month which, along with equipment breakdowns, slowed the progress of the asphalt project.

Director Tucker noted that the District saved \$200,000 by doing the paving utilizing District staff.

Director Tucker reported that Ben Barton would like to be interviewed on video regarding the history of starting the Byron Forest Preserve. President Hogan stated that he would find someone to do it.

Naming the Toptracer facility was discussed. The list of names was narrowed down to PrairieFire and Fore Seasons. Discussion followed.

PATTERSON MOVED AND VINCER SECONDED A MOTION TO NAME THE NEW TOPTRACER FACILITY “PRAIRIEFIRE” WITH THE TAGLINE OF “FORE SEASONS RANGE & BAR.” GRAMER – YES, PATTERSON – YES, VINCER – YES, BAKER – YES, AND HOGAN – YES.

The board generally agreed with the proposed layout of the Toptracer facility.

The Mark Cameron memorial was discussed. President Hogan suggested a plaque near the putting green. Commissioner Gramer noted that the District shouldn't be responsible for paying for the memorial. He cited several other examples of memorials on the course in which the families and friends funded. Commissioner Patterson suggested naming the practice area after him.

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Commissioner Vincer was not comfortable with naming an area or facility after him. Director Tucker noted that the District must be careful with naming things after people because it could get out of hand. He suggested maybe a rock with a plaque similar to other memorials at the course. Utilizing the Junior Golf fund to pay for the memorial was discussed. The board generally agreed to allow \$1500 from the Junior Golf Fund to memorialize Mark Cameron at PrairieView. President Hogan will meet with Mrs. Fager to get the wording the group would like to have on the plaque.

The board briefly discussed the new laws regarding the Prevailing Wage Act.

PATTERSON MOVED AND VINCER SECONDED A MOTION TO APPROVE ORDINANCE NO. 19-3, AN ORDINANCE AUTHORIZING THE REAL ESTATE SALES CONTRACT WITH RICHARD LENZ TRUSTEE AND RELEASE OF FUNDS FOR CLOSING. PATTERSON – YES, VINCER – YES, BAKER – YES, GRAMER – YES, AND HOGAN – YES.

VINCER MOVED AND GRAMER SECONDED A MOTION TO CHANGE THE DATES OF THE JANUARY AND FEBRUARY BOARD MEETINGS DUE TO HOLIDAYS. THE REGULAR BOARD MEETINGS WILL BE HELD ON JANUARY 21, 2020, AND FEBRUARY 18, 2020. VINCER – YES, BAKER – YES, GRAMER – YES, PATTERSON – YES, AND HOGAN – YES.

BAKER MOVED AND VINCER SECONDED A MOTION AT 9:01PM TO CONVENE INTO EXECUTIVE SESSION UNDER SECTION 2(C)(1) OF THE OPEN MEETINGS ACT FOR THE PURPOSE OF DISCUSSION OF THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE DISTRICT OR LEGAL COUNSEL FOR THE DISTRICT, INCLUDING HEARING TESTIMONY ON A COMPLAINT LODGED AGAINST AN EMPLOYEE OF THE DISTRICT OR LEGAL COUNSEL FOR THE DISTRICT TO DETERMINE ITS VALIDITY, UNDER SECTION 2(C)(5) OF THE OPEN MEETINGS ACT FOR THE PURPOSE OF DISCUSSION OF THE PURCHASE OR LEASE OF REAL PROPERTY FOR THE USE OF THE DISTRICT, INCLUDING MEETINGS HELD FOR THE PURPOSE OF DISCUSSING WHETHER A PARTICULAR PARCEL SHOULD BE ACQUIRED, AND UNDER SECTION 2(C)(11) OF THE OPEN MEETINGS ACT FOR THE PURPOSE OF DISCUSSION OF LITIGATION, WHEN AN ACTION AGAINST, AFFECTING OR ON BEHALF OF THE DISTRICT HAS BEEN FILED AND IS PENDING BEFORE A COURT OR ADMINISTRATIVE TRIBUNAL, OR WHEN THE DISTRICT FINDS THAT AN ACTION IS PROBABLE OR IMMINENT, IN WHICH CASE THE BASIS FOR THE FINDING SHALL BE RECORDED AND ENTERED INTO THE MINUTES OF THE CLOSED MEETING. BAKER – YES, GRAMER – YES, PATTERSON – YES, VINCER – YES, AND HOGAN – YES.

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VINCER MOVED AND BAKER SECONDED A MOTION AT 9:59PM TO
COME OUT OF EXECUTIVE SESSION. GRAMER – YES, PATTERSON –
YES, VINCER – YES, BAKER – YES, AND HOGAN – YES.

VINCER MOVED AND GRAMER SECONDED A MOTION AT 10PM TO
ADJOURN THE MEETING. PATTERSON – YES, VINCER – YES, BAKER –
YES, GRAMER – YES, AND HOGAN – YES.

Respectfully submitted,

Steve Patterson, Secretary
Board of Commissioners

SP/mg