

Byron Forest Preserve District
Board Meeting Agenda
May 15, 2017 - 7 pm

1. PLEDGE TO THE FLAG
2. CALL TO ORDER
3. ROLL CALL
4. OATH OF ELECTED COMMISSIONERS (take photos)
 - A. Steve Patterson (4-year term)
 - B. Aaron Vincer (4-year term)
5. AGENDA AMENDMENTS AND ADOPTION
 - A. Board Amendments
 - B. Staff Amendments
 - C. Add Election of Secretary Pro Tem (if needed)
 - D. Motion to Approve the Agenda
6. ELECTION OF PRESIDENT
7. ELECTION OF VICE PRESIDENT
8. ELECTION OF SECRETARY
9. ELECTION OF TREASURER
10. SET TIME AND PLACE FOR BOARD MEETINGS
(Currently - 7 pm on the third Monday of the month at the Jarrett Prairie Center with the exception of February which will be held on the fourth Monday)
11. ESTABLISH FISCAL YEAR
(Currently - January through December)
12. DESIGNATE A DEPOSITORY FOR DISTRICT FUNDS
(Currently - Byron Bank)
13. DESIGNATE A BOND COUNSEL FOR DISTRICT BONDS
(Currently – Chapman & Cutler / First Midstate Inc.)
14. DESIGNATE AUDITING FIRM
(Currently – Beggin, Tipp, & Lamm, LLC)
15. DESIGNATE LEGAL COUNSEL
(Currently – Ancel, Glink, Diamond, Bush, Dicianni, & Krafthefer)
16. ESTABLISH OFFICIAL NEWSPAPER
(Currently - Ogle County Life)

17. ESTABLISH BOARD COMMITTEE MEMBERS
(Currently - Committee of the Whole)
- A. Building & Grounds / Intergovernmental
 - B. Personnel / Finance
 - C. Program & Recreation

18. RECOGNITION OF GUESTS

19. PUBLIC COMMENT

The Board will receive comments from members of the public relative to items on the agenda. Please make certain you complete a testimony card and hand it to the recording secretary. Testimony will be given in order of a random drawing of the cards.

20. APPROVAL OF MEETING MINUTES

- A. April 17, 2017 Regular Board Meeting - ACTION REQUESTED
- B. April 17, 2017 Executive Session – ACTION REQUESTED

21. CORRESPONDENCE

- A. Ann Wilhelm, Johnson School – Thank You
- B. Marni English, Illinois Nature Preserves Commission – Thank You

22. FINANCIAL REPORTS

- A. April 2017 - ACTION REQUESTED

23. BOARD COMMITTEE REPORTS & MEETINGS

- A. President's Report

24. STAFF REPORTS

- A. Administrative Services Department – Todd Tucker
- B. Education Department – Mark Herman
- C. Restoration/Maintenance Department – Russell Brunner
- D. Clubhouse Operations – Andy Gramer
- E. Golf Maintenance Department – Matt Henkel

25. UNFINISHED BUSINESS

- A. Policy Manual Revisions Update - Informational
- B. Long Range Planning Committee – ACTION REQUESTED

26. NEW BUSINESS

- A. Declare Surplus Equipment – ACTION REQUESTED
- B. Certified Abstract of Votes for Election – Informational
- C. FOIA Officer Resolution – ACTION REQUESTED
- D. OMA Officer Resolution – ACTION REQUESTED
- E. Deck Lighting – ACTION REQUESTED
- F. Park District Risk Management Agency (PDRMA) Annual Report –
Informational

27. EXECUTIVE SESSION

- A. 2(C)(1)-Discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee of the District or against legal counsel for the District to determine its validity.
- B. 2(C)(5)-Discussion of the purchase or lease of real property for the use of the District, including meetings held for the purpose of discussing whether a particular parcel should be acquired.
- C. 2(C)(11)-Discussion of litigation, when an action against, affecting or on behalf of the District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

28. ADJOURN

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