

Byron Forest Preserve District  
Board Meeting Agenda  
May 16, 2016 - 7 pm

1. PLEDGE TO THE FLAG
2. CALL TO ORDER
3. ROLL CALL
4. AGENDA AMENDMENTS AND ADOPTION
  - A. Board Amendments
  - B. Staff Amendments
  - C. Add Election of Secretary Pro Tem (if needed)
  - D. Motion to Approve the Agenda
5. ELECTION OF PRESIDENT
6. ELECTION OF VICE PRESIDENT
7. ELECTION OF SECRETARY
8. ELECTION OF TREASURER
9. SET TIME AND PLACE FOR BOARD MEETINGS  
(Currently - 7 pm on the third Monday of the month at the Jarrett Prairie Center with the exception of February which will be held on the fourth Monday)
10. ESTABLISH FISCAL YEAR  
(Currently - January through December)
11. DESIGNATE A DEPOSITORY FOR DISTRICT FUNDS  
(Currently - Byron Bank)
12. DESIGNATE A BOND COUNSEL FOR DISTRICT BONDS  
(Currently – Chapman & Cutler / First Midstate Inc.)
13. DESIGNATE AUDITING FIRM  
(Currently – Beggin, Tipp, & Lamm, LLC)
14. ESTABLISH LEGAL COUNSEL  
(Currently – Hinshaw and Culbertson, LLP)
15. ESTABLISH OFFICIAL NEWSPAPER  
(Currently - Ogle County Life)
16. ESTABLISH BOARD COMMITTEE MEMBERS  
(Currently - Committee of the Whole)
  - A. Building & Grounds / Intergovernmental
  - B. Personnel / Finance
  - C. Program & Recreation

17. RECOGNITION OF GUESTS

18. PUBLIC COMMENT

The Board will receive comments from members of the public relative to items on the agenda. Please make certain you complete a testimony card and hand it to the recording secretary. Testimony will be given in order of a random drawing of the cards.

19. APPROVAL OF MEETING MINUTES

- A. April 18, 2016 Regular Board Meeting - ACTION REQUESTED
- B. April 18, 2016 Executive Session – ACTION REQUESTED

20. CORRESPONDENCE

- A. Byron Chamber of Commerce – Thank You

21. FINANCIAL REPORTS

- A. April 2015 - ACTION REQUESTED

22. BOARD COMMITTEE REPORTS & MEETINGS

- A. President's Report
- B. Recreation Path Committee Report

23. STAFF REPORTS

- A. Administrative Services Department – Todd Tucker
- B. Education Department – Mark Herman
- C. Restoration/Maintenance Department – Russell Brunner
- D. Clubhouse Operations – Andy Gramer
- E. Golf Maintenance Department – Matt Henkel

24. UNFINISHED BUSINESS

- A. Administrative Procedures Manual – Update
- B. Job Titles and Pay Ranges – ACTION REQUESTED

25. NEW BUSINESS

26. EXECUTIVE SESSION

- A. 2(C)(1)-Discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of District, including hearing testimony on a complaint lodged against an employee to determine its validity.
- B. 2(C)(5)-Discussion of the purchase or lease of real property for the use of the District.
- C. 2(C)(11)-Discussion of pending, or probable and imminent, litigation against, affecting or on behalf of the District.

27. ADJOURN

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