

BYRON FOREST PRESERVE DISTRICT
MINUTES OF MEETING
JANUARY 16, 2012

Commissioners present: Breen, Brooks, Cravatta, Hogan, and Ludwig.

Commissioners absent: none.

Staff present: Brunner, Gerke, Heesaker, McCammond, Murray, Tucker, and
Wolf.

Guests present: none.

The meeting was called to order at 7pm.

There were no board or staff additions to the agenda.

CRAVATTA MOVED AND HOGAN SECONDED A MOTION TO APPROVE
THE AGENDA. CRAVATTA – YES, HOGAN – YES, LUDWIG – YES, BROOKS –
YES, AND BREEN – YES.

HOGAN MOVED AND LUDWIG SECONDED A MOTION TO APPROVE
THE REGULAR MEETING MINUTES AND EXECUTIVE SESSION MINUTES OF
DECEMBER 19, 2011. Commissioner Brooks noted a typo on page 3 to be corrected.
HOGAN – YES, LUDWIG – YES, BROOKS – YES, CRAVATTA – YES, AND
BREEN – YES.

BROOKS MOVED AND LUDWIG SECONDED A MOTION TO APPROVE
THE FINANCIAL REPORT FOR DECEMBER 2011. LUDWIG – YES, BROOKS –
YES, CRAVATTA – YES, HOGAN – YES, AND BREEN – YES.

Shawn reported that Don Elliott, the District's auditor, will be retiring soon. He
has merged his company with a company in Freeport. Shawn and Todd met with the new
company and are waiting for a proposal from them to continue services with the District.

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Shawn also noted that the year-end adjustments for the 2011 fiscal will be completed soon.

President Breen reminded the board about State Conference coming up on January 27-28. Discussion followed.

There was no Bike Path Committee update available.

President Breen opened the floor to the District Department Heads to present their Staff Reports: Todd Tucker, Administrative Services Department-7:13-7:23 pm- Commissioner Brooks recommended that the staff develop a policy regarding the District iPad usage. Topics to be included but not limited are personal use of the iPad, the iPads can be used in a court of law if necessary, signature form regarding iPad replacement if broken, no on-line purchasing allowed on the iPad, etc. It was also suggested to contact another district who uses iPads to get a copy of their usage policy. Richie Wolf, Education Services-7:23-7:25 pm; Russell Brunner, Restoration/Maintenance Department-7:25-7:30 pm-Discussion of tree removal and the recent article in Rockford Register Star regarding the Winnebago County Forest Preserve District. Steve Murray, Golf Course Operations-7:30-7:33 pm. Cheryl Heesaker, Stone Quarry Recreation Park Department-7:33-7:35 pm-She is working with the Byron Area Seniors group on organizing more bus trips.

HOGAN MOVED AND BROOKS SECONDED A MOTION AUTHORIZING THE EXECUTIVE DIRECTOR TO DESTROY THE EXECUTIVE SESSION AUDIO

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TAPE RECORDING OF JULY 19, 2010. BROOKS – YES, CRAVATTA – YES,
HOGAN – YES, LUDWIG – YES, AND BREEN – YES.

The Board discussed the Maintenance Facility Proposal. Director Tucker explained to the Board that some funding issues have come up. The original plan for funding the project will not work after all. He stated that he believes the Build America Bond process was misrepresented. He will be meeting with Eric Anderson and Lynda Given to discuss this further. The Board agreed to table this proposal for now.

BROOKS MOVED AND CRAVATTA SECONDED A MOTION TO APPROVE THE RESOLUTION SUPPORTING THE CONTINUATION OF MAIL PROCESSING THROUGH THE ROCKFORD POSTAL CENTER. CRAVATTA – YES, HOGAN – YES, LUDWIG – YES, BROOKS – YES, AND BREEN – YES.

BROOKS MOVED AND HOGAN SECONDED A MOTION AT 7:52 PM TO CONVENE INTO EXECUTIVE SESSION UNDER SECTION 2(C)(1) OF THE OPEN MEETINGS ACT FOR THE PURPOSE OF DISCUSSION OF THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE DISTRICT, INCLUDING HEARING TESTIMONY ON A COMPLAINT LODGED AGAINST AN EMPLOYEE TO DETERMINE ITS VALIDITY, UNDER SECTION 2(C)(5) OF THE OPEN MEETINGS ACT FOR THE PURPOSE OF DISCUSSION OF THE PURCHASE OR LEASE OF REAL PROPERTY FOR THE USE OF THE DISTRICT, AND UNDER SECTION 2(C)(11) OF THE OPEN MEETINGS ACT FOR THE PURPOSE OF

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DISCUSSION OF PENDING, OR PROBABLE AND IMMINENT, LITIGATION AGAINST, AFFECTING OR ON BEHALF OF THE DISTRICT. HOGAN – YES, LUDWIG – YES, BROOKS – YES, CRAVATTA – YES, AND BREEN – YES.

CRAVATTA MOVED AND LUDWIG SECONDED A MOTION AT 8:36 PM TO COME OUT OF EXECUTIVE SESSION. LUDWIG – YES, BROOKS – YES, CRAVATTA – YES, HOGAN – YES, AND BREEN – YES.

BROOKS MOVED AND HOGAN SECONDED A MOTION AT 8:37 PM TO ADJOURN THE MEETING. BROOKS – YES, CRAVATTA – YES, HOGAN – YES, LUDWIG – YES, AND BREEN – YES.

Respectfully submitted,

Denny Cravatta, Secretary
Board of Commissioners

DC/mg