

BYRON FOREST PRESERVE DISTRICT  
MINUTES OF MEETING  
MARCH 21, 2011

Commissioners present: Breen, Brooks, Cravatta, and Ludwig.

Commissioners absent: Huber.

Staff present: Brunner, Gerke, Heesaker, Henkel, McCammond, Tucker, and Wolf.

Guests present: Don Elliott and Michelle Yarr, District Auditors.

The meeting was called to order at 7 pm.

There were no board or staff additions to the agenda.

LUDWIG MOVED AND BREEN SECONDED A MOTION TO APPROVE THE AGENDA. CRAVATTA – YES, HUBER – ABSENT, LUDWIG – YES, BREEN – YES, AND BROOKS – YES.

President Brooks opened the floor to Don Elliott and Michelle Yarr, District Auditors, to present the 2010 audit. Michelle presented a brief overview of the audit to the board followed by a short discussion. The auditors departed after the presentation.

CRAVATTA MOVED AND BREEN SECONDED A MOTION TO APPROVE THE REGULAR MEETING MINUTES AND EXECUTIVE SESSION MINUTES OF FEBRUARY 28, 2011. President Brooks noted a typographical error. HUBER – ABSENT, LUDWIG – YES, BREEN – YES, CRAVATTA – YES, AND BROOKS – YES.

BREEN MOVED AND LUDWIG SECONDED A MOTION TO APPROVE THE FINANCIAL REPORT FOR FEBRUARY 2011. LUDWIG – YES, BREEN – YES, CRAVATTA – YES, HUBER – ABSENT, AND BROOKS – YES.

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There was no President's Report.

Director Tucker noted that there is Bike Path Committee meeting scheduled for next week.

President Brooks opened the floor to District Department Heads to present their Staff Reports: Todd Tucker, Administrative Services Department-7:28-7:31 pm-He informed the board that there is approximately \$188,000 in the capital budget that needs to be earmarked. This is the amount budgeted for the Ripplinger property payment but the final payment was made from the last budget. Several options and projects were discussed. Director Tucker and staff will establish a list of suggested projects and uses for the capital funds to be presented at the April meeting. Richie Wolf, Education Department-7:31-7:34 pm; Russell Brunner, Restoration/Maintenance Department-7:34-7:41 pm-Commissioner Ludwig suggested that we get a trail map to the Byron Fire Protection District so they know where the fire breaks are when we are burning. Matt Henkel, Golf Course Operations-7:41-7:47 pm; Cheryl Heesaker, Stone Quarry Recreation Park Department-7:47-7:50 pm.

CRAVATTA MOVED AND LUDWIG SECONDED A MOTION  
AUTHORIZING THE EXECUTIVE DIRECTOR TO DESTROY THE EXECUTIVE  
SESSION AUDIO TAPE RECORDING OF AUGUST 17, 2009. BREEN – YES,  
CRAVATTA – YES, HUBER – ABSENT, LUDWIG – YES, AND BROOKS – YES.

The board and staff discussed allowing hunting on District properties. Director Tucker stated all deer that are killed will be tested for CWD which will assist the Illinois

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Department of Natural Resources. Staff will tag trees that can be used for tree stands. Only ladder stands can be used requiring a safety strap. No screw-in steps will be allowed. Hunting will be archery only, no shotgun hunting will be allowed. Staff will hunt the property for the first year then taxpayers will be allowed into a name drawing for a two-year permit. Maybe only four people would be allowed on each property that is designated for hunting. The property boundaries must be properly marked and parking lots established before any hunting program begins. The staff will propose a program before the next hunting season in the fall.

BREEN MOVED AND LUDWIG SECONDED A MOTION TO ACCEPT THE PROPOSAL AS PRESENTED FOR HIRING AN INTERN FOR THE PRAIRIE PRESERVATION SOCIETY OF OGLE COUNTY. CRAVATTA – YES, HUBER – ABSENT, LUDWIG – YES, BREEN – YES, AND BROOKS – YES.

LUDWIG MOVED AND BREEN SECONDED A MOTION TO APPROVE THE 2010 DISTRICT AUDIT. HUBER – ABSENT, LUDWIG – YES, BREEN – YES, CRAVATTA – YES, AND BROOKS – YES.

CRAVATTA MOVED AND LUDWIG SECONDED A MOTION TO AWARD THE PHONE SYSTEM UPGRADE BID TO ENTRE COMPUTER SOLUTIONS FOR THE AMOUNT OF \$32,114. LUDWIG – YES, BREEN – YES, CRAVATTA – YES, HUBER – ABSENT, AND BROOKS – YES.

LUDWIG MOVED AND BREEN SECONDED A MOTION TO AWARD THE INSTALLATION OF A WIRELESS DATA BRIDGE BID TO KELSO-BURNETT

FOR THE AMOUNT OF \$32,750. BREEN – YES, CRAVATTA – YES, HUBER – ABSENT, LUDWIG – YES, AND BROOKS – YES.

At this time, the board members signed Byron Bank signature cards for Shawn. Shawn informed the board that the District will be getting a higher limit credit card that will only be used with the director's approval. This will be on the next meeting's agenda for approval by the board.

LUDWIG MOVED AND BREEN SECONDED A MOTION AT 8:15 PM TO CONVENE INTO EXECUTIVE SESSION UNDER SECTION 2(C)(5) OF THE OPEN MEETINGS ACT FOR THE PURPOSE OF DISCUSSION OF THE PURCHASE OR LEASE OF REAL PROPERTY FOR THE USE OF THE DISTRICT. CRAVATTA – YES, HUBER – ABSENT, LUDWIG – YES, BREEN – YES, AND BROOKS – YES.

BREEN MOVED AND CRAVATTA SECONDED A MOTION AT 8:48 PM TO COME OUT OF EXECUTIVE SESSION. HUBER – ABSENT, LUDWIG – YES, BREEN – YES, CRAVATTA – YES, AND BROOKS – YES.

LUDWIG MOVED AND BREEN SECONDED A MOTION TO PURCHASE THE WILSON PROPERTY FOR \$185,000. LUDWIG – YES, BREEN – YES, CRAVATTA – YES, HUBER – ABSENT, AND BROOKS – YES.

CRAVATTA MOVED AND LUDWIG SECONDED A MOTION AT 8:51 PM TO ADJOURN THE MEETING. BREEN – YES, CRAVATTA – YES, HUBER – ABSENT, LUDWIG – YES, AND BROOKS – YES.

Respectfully submitted,

Denny Cravatta, Secretary  
Board of Commissioners