

BYRON FOREST PRESERVE DISTRICT
MINUTES OF MEETING
MAY 18, 2015

Commissioners present: Auker, Breen, Brooks, Conry, Hogan, and Ludwig.

Commissioners absent: none.

Staff present: Brunner, Gerke, Gramer, Henkel, Herman, McCammond, and Tucker.

Guests present: Matt Hilliker, citizen.

A farewell celebration was held prior to the meeting in honor of Commissioner Breen and his service to the Board of Commissioners for the last eight years.

The meeting was called to order at 7 pm.

Vice President Sandy Brooks administered the Oath of Office to the newly elected commissioners, Frank Conry (4-year term), Trevor Hogan (4-year term), and Jeff Ludwig (4-year term). The commissioners thanked Commissioner Breen for his service and he departed the meeting. The commissioners welcomed Frank Conry to the Board.

There were no board or staff additions to the agenda.

BROOKS MOVED AND AUKER SECONDED A MOTION TO APPROVE THE AGENDA. CONRY – YES, BROOKS – YES, LUDWIG – YES, AUKER – YES, AND HOGAN – YES.

BROOKS NOMINATED AND AUKER SECONDED THE NOMINATION OF HOGAN FOR BOARD PRESIDENT. BROOKS – YES, LUDWIG – YES, AUKER – YES, CONRY – YES, AND HOGAN – YES.

LUDWIG NOMINATED AND CONRY SECONDED THE NOMINATION OF BROOKS FOR BOARD VICE PRESIDENT. LUDWIG – YES, AUKER – YES, CONRY – YES, BROOKS – YES, AND HOGAN – YES.

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BROOKS NOMINATED AND AUKER SECONDED THE NOMINATION OF LUDWIG FOR BOARD SECRETARY. AUKER – YES, CONRY – YES, BROOKS – YES, LUDWIG – YES, AND HOGAN – YES.

LUDWIG NOMINATED AND BROOKS SECONDED THE NOMINATION OF AUKER FOR BOARD TREASURER. CONRY – YES, BROOKS – YES, LUDWIG – YES, AUKER – YES, AND HOGAN – YES.

LUDWIG MOVED AND AUKER SECONDED A MOTION TO SET THE REGULAR BOARD MEETING TIME AND PLACE FOR THE THIRD MONDAY OF EACH MONTH WITH THE EXCEPTION OF THE FEBRUARY MEETING WHICH WILL BE HELD ON THE FOURTH MONDAY OF THE MONTH AT 7 PM AT THE JARRETT PRAIRIE CENTER, 7993 NORTH RIVER ROAD, BYRON. BROOKS – YES, LUDWIG – YES, AUKER – YES, CONRY – YES, AND HOGAN – YES.

BROOKS MOVED AND AUKER SECONDED A MOTION TO SET THE DISTRICT'S FISCAL YEAR AS THE CALENDAR YEAR (JANUARY-DECEMBER). LUDWIG – YES, AUKER – YES, CONRY – YES, BROOKS – YES, AND HOGAN – YES.

AUKER MOVED AND LUDWIG SECONDED A MOTION TO ESTABLISH BYRON BANK AS THE OFFICIAL DEPOSITORY FOR DISTRICT FUNDS. AUKER – YES, CONRY – YES, BROOKS – YES, LUDWIG – YES, AND HOGAN – YES.

LUDWIG MOVED AND BROOKS SECONDED A MOTION TO ESTABLISH FIRST MIDSTATE INC / CHAPMAN & CUTLER AS THE DISTRICT'S BOND COUNSEL. CONRY – YES, BROOKS – YES, LUDWIG – YES, AUKER – YES, AND HOGAN – YES.

AUKER MOVED AND LUDWIG SECONDED A MOTION TO ESTABLISH BEGGIN, TIPP, AND LAMM AS THE DISTRICT'S AUDITOR. BROOKS – YES, LUDWIG – YES, AUKER – YES, CONRY – YES, AND HOGAN – YES.

BROOKS MOVED AND CONRY SECONDED A MOTION ESTABLISHING THE OGLE COUNTY LIFE AS THE DISTRICT'S OFFICIAL NEWSPAPER. LUDWIG – YES, AUKER – YES, CONRY – YES, BROOKS – YES, AND HOGAN – YES.

LUDWIG MOVED AND AUKER SECONDED A MOTION ESTABLISHING THE BOARD COMMITTEES AS A COMMITTEE OF THE WHOLE TO INCLUDE BUILDING & GROUNDS/INTERGOVERNMENTAL, PERSONNEL/FINANCE, AND PROGRAM & RECREATION. AUKER – YES, CONRY – YES, BROOKS – YES, LUDWIG – YES, AND HOGAN – YES.

BROOKS MOVED AND LUDWIG SECONDED A MOTION TO APPROVE THE REGULAR MEETING AND EXECUTIVE SESSION MINUTES OF APRIL 20, 2015. CONRY – YES, BROOKS – YES, LUDWIG – YES, AUKER – YES, AND HOGAN – YES.

AUKER MOVED AND LUDWIG SECONDED A MOTION TO APPROVE THE FINANCIAL REPORT FOR APRIL 2015. AUKER – YES, CONRY – YES, BROOKS – YES, LUDWIG – YES, AND HOGAN – YES.

President Hogan reminded the board to notify Michelle if anyone is planning on attending the Boot Camp for Board Members. Director Tucker noted that staff will be meeting with the District's attorney to review the current Personnel Manual and any changes that are needed. President Hogan questioned the policy regarding first and second readings before board approval and the need to re-approve a policy if only the revision date is adjusted. Director Tucker will check with Attorney Pirages.

President Hogan opened the floor to the District Department Heads to present their Staff Reports. Todd Tucker, Administrative Services Department-7:24-7:38 pm-He informed the board that he was approached regarding a pistol range being installed near the Ripplinger Preserve. President Hogan is concerned about the elevations in that area and the potential berms that will be needed. Commissioner Ludwig stated that the berms should be professionally built. Director Tucker informed the board that the preschool pickup/dropoff lane re-routing project will begin soon and that the District's crew would be completing this project. He distributed handouts regarding the re-routing project and for the upcoming conference scheduled in February for Conservation Districts. Mark Herman, Education Department-7:38-7:47 pm-He informed the board that there will be an archeological study done at the He-Leo Two Rivers Preserve before the vernal ponds can be installed. The ponds will be an awesome teaching tool for field trips. He also

noted that the Boy Scouts of America will be doing a 50-mile canoe trip down the Rock River and will be staying overnight at the He-Leo site to complete a badge requirement. Russell Brunner, Restoration/Maintenance Department-7:47-7:52 pm; Andy Gramer, Clubhouse Operations-7:52-8:02 pm-The electric carts with GPS have been a big hit with the golfers. Commissioner Brooks asked Matt if there has been any noticeable decrease in the damage to the greens. Matt stated that he has already noticed it in a couple spots on the course. Andy stated that the system is really improving the pace of play. He noted that the Titleist Demo Day was a success with about \$5000 in sales. Titleist brought in a unit that helped with gauging a golfer's swing which helped with the sales of clubs. Andy is considering purchasing one of these units to have at the clubhouse. The cost is about \$2500. He asked the board to take a look at the digital billboard on Perryville near Menard's as we are promoting PrairieView and summer camp. Matt Henkel, Golf Course Maintenance Department-8:02-8:09 pm.

BROOKS MOVED AND LUDWIG SECONDED A MOTION APPROVING THE 2014 AUDIT. CONRY – YES, BROOKS – YES, LUDWIG – YES, AUKER – YES, AND HOGAN – YES.

BROOKS MOVED AND LUDWIG SECONDED A MOTION TO APPROVE THE FOLLOWING BYRON FOREST PRESERVE DISTRICT ADOPTING RESOLUTION: *The undersigned, being all of the directors of the Byron Forest Preserve District (the "Employer"), do hereby declare and state that they consent to and hereby adopt the following resolutions and the following actions, pursuant to their authority to act on behalf of the Employer:*

RESOLVED, that the Executive Director of the Employer be and hereby is authorized to approve and adopt on behalf of the Employer, after consultation with counsel for the Employer as he determines to be necessary or desirable in his discretion, the Byron Forest Preserve District Section 125 Plan.

FURTHER RESOLVED, that the Executive Director of the Employer or such other employees of the Employer designated by him be and hereby are authorized and directed to take such actions, execute such documents, and give such notices as are necessary or desirable to accomplish the purposes of these resolutions.

FURTHER RESOLVED, that this adopting resolution may be executed in one or more counterparts, each of which shall be deemed an original and all of which together shall constitute one and the same instrument.

IN WITNESS WHEREOF, the undersigned have executed this Adopting Resolution of the directors of the Byron Forest Preserve District as of this 18th day of May, 2015. BROOKS – YES, LUDWIG – YES, AUKER – YES, CONRY – YES, AND HOGAN – YES.

BROOKS MOVED AND LUDWIG SECONDED A MOTION AT 8:13 PM TO CONVENE INTO EXECUTIVE SESSION UNDER SECTION 2(C)(1) OF THE OPEN MEETINGS ACT FOR THE PURPOSE OF DISCUSSION OF THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE DISTRICT, INCLUDING HEARING TESTIMONY ON A COMPLAINT LODGED AGAINST AN EMPLOYEE TO DETERMINE ITS VALIDITY, UNDER SECTION 2(C)(5) OF THE OPEN

MEETINGS ACT FOR THE PURPOSE OF DISCUSSION OF THE PURCHASE OR LEASE OF REAL PROPERTY FOR THE USE OF THE DISTRICT, AND UNDER SECTION 2(C)(11) OF THE OPEN MEETINGS ACT FOR THE PURPOSE OF DISCUSSION OF PENDING, OR PROBABLE AND IMMINENT, LITIGATION AGAINST, AFFECTING OR ON BEHALF OF THE DISTRICT. LUDWIG – YES, AUKER – YES, CONRY – YES, BROOKS – YES, AND HOGAN – YES.

BROOKS MOVED AND LUDWIG SECONDED A MOTION AT 8:41 PM TO COME OUT OF EXECUTIVE SESSION. AUKER – YES, CONRY – YES, BROOKS – YES, LUDWIG – YES, AND HOGAN – YES.

LUDWIG MOVED AND BROOKS SECONDED A MOTION AT 8:42 PM TO ADJOURN THE MEETING. CONRY – YES, BROOKS – YES, LUDWIG – YES, AUKER – YES, AND HOGAN – YES.

Respectfully submitted,

Jeff Ludwig, Secretary
Board of Commissioners

JL/mg