

BYRON FOREST PRESERVE DISTRICT  
MINUTES OF MEETING  
MAY 20, 2013

Commissioners present: Auker, Breen, Brooks, Cravatta, Hogan, and Ludwig.

Commissioners absent: none.

Staff present: Brunner, Gerke, Henkel, McCammond, Murray, Tucker, Welker, and Wolf.

Guests present: none.

The meeting was called to order at 7 pm.

At this time, President Breen administered the Oath of Office to the newly elected commissioners, Brad Auker (4-year term) and Sandy Brooks (4-year term).

There were no board additions to the agenda. Director Tucker added Agenda Item 25B – Surplus Equipment and removed Agenda Item 26A, B, & C – Executive Session.

HOGAN MOVED AND BROOKS SECONDED A MOTION TO APPROVE THE AGENDA AS AMENDED. AUKER – YES, HOGAN – YES, LUDWIG – YES, BROOKS – YES, AND BREEN – YES.

BROOKS NOMINATED AND AUKER SECONDED THE NOMINATION OF LUDWIG FOR BOARD PRESIDENT. HOGAN – YES, LUDWIG – YES, BROOKS – YES, AUKER – YES, AND BREEN – YES.

BREEN NOMINATED AND HOGAN SECONDED THE NOMINATION OF BROOKS FOR BOARD VICE PRESIDENT. LUDWIG – YES, BROOKS – YES, AUKER – YES, HOGAN – YES, AND BREEN – YES.

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BROOKS NOMINATED AND HOGAN SECONDED THE NOMINATION OF BREEN FOR BOARD SECRETARY. BROOKS – YES, AUKER – YES, HOGAN – YES, LUDWIG – YES, AND BREEN – YES.

BREEN NOMINATED AND AUKER SECONDED THE NOMINATION OF HOGAN FOR BOARD TREASURER. AUKER – YES, HOGAN – YES, LUDWIG – YES, BROOKS – YES, AND BREEN – YES.

HOGAN MOVED AND BREEN SECONDED A MOTION TO SET THE REGULAR BOARD MEETING TIME AND PLACE FOR THE THIRD MONDAY OF EACH MONTH WITH THE EXCEPTION OF THE FEBRUARY MEETING WHICH WILL BE HELD ON THE FOURTH MONDAY OF THE MONTH AT 7 PM AT THE JARRETT PRAIRIE CENTER, 7993 NORTH RIVER ROAD, BYRON. HOGAN – YES, LUDWIG – YES, BROOKS – YES, AUKER – YES, AND BREEN – YES.

BROOKS MOVED AND HOGAN SECONDED A MOTION TO SET THE DISTRICT'S FISCAL YEAR AS THE CALENDAR YEAR (JANUARY-DECEMBER). LUDWIG – YES, BROOKS – YES, AUKER – YES, HOGAN – YES, AND BREEN – YES.

BROOKS MOVED AND BREEN SECONDED A MOTION TO ESTABLISH BYRON BANK AS THE OFFICIAL DEPOSITORY FOR DISTRICT FUNDS.

BROOKS – YES, AUKER – YES, HOGAN – YES, LUDWIG – YES, AND BREEN – YES.

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BREEN MOVED AND BROOKS SECONDED A MOTION TO ESTABLISH FIRST MIDSTATE INC / CHAPMAN & CUTLER AS THE DISTRICT'S BOND COUNSEL. AUKER – YES, HOGAN – YES, LUDWIG – YES, BROOKS – YES, AND BREEN – YES.

BROOKS MOVED AND AUKER SECONDED A MOTION TO ESTABLISH BEGGIN, TIPP, AND LAMM AS THE DISTRICT'S AUDITOR. HOGAN – YES, LUDWIG – YES, BROOKS – YES, AUKER – YES, AND BREEN – YES.

HOGAN MOVED AND BREEN SECONDED A MOTION ESTABLISHING THE OGLE COUNTY LIFE AS THE DISTRICT'S OFFICIAL NEWSPAPER. LUDWIG – YES, BROOKS – YES, AUKER – YES, HOGAN – YES, AND BREEN – YES.

BROOKS MOVED AND HOGAN SECONDED A MOTION ESTABLISHING THE BOARD COMMITTEES AS A COMMITTEE OF THE WHOLE TO INCLUDE BUILDING & GROUNDS/INTERGOVERNMENTAL, PERSONNEL/FINANCE, AND PROGRAM & RECREATION. BROOKS – YES, AUKER – YES, HOGAN – YES, LUDWIG – YES, AND BREEN – YES.

BREEN MOVED AND BROOKS SECONDED A MOTION TO APPROVE THE REGULAR MEETING AND EXECUTIVE SESSION MINUTES OF APRIL 15, 2013. AUKER – YES, HOGAN – YES, LUDWIG – YES, BROOKS – YES, AND BREEN – YES.

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BROOKS MOVED AND BREEN SECONDED A MOTION TO APPROVE THE FINANCIAL REPORT FOR MAY 2013. BREEN – YES, BROOKS – YES, HOGAN – YES, AUKER – YES, AND LUDWIG – YES.

President Ludwig thanked Denny Cravatta for his service on the Board of Commissioners. He congratulated and welcomed Brad Auker to the Board.

Director Tucker updated the Board on the progress of the Bike Path Committee.

President Ludwig opened the floor to District Department Heads to present their Staff Reports: Todd Tucker, Administrative Services Department-7:20-7:29 pm-We will be getting official addresses and fire numbers for all of our new properties. He updated the board on the wetland grant status. He discussed the skate park ramps. Commissioner Breen stated that we are passed the deadline that was issued. Commissioner Brooks suggested a deadline of May 31<sup>st</sup> and then offer the ramps to another agency. Director Tucker updated the Board on the Maintenance Facility construction. Richie Wolf, Education Department-7:29-7:33 pm-The new Byron Living magazine had Richie with kids in the museum on the cover, great coverage and article. He passed around the new field trip and summer camp brochures. Commissioner Brooks suggested distributing the field trip brochures to the Rockford School District in the fall. She also offered to assist with the distribution. He reported that the preschool move went smoothly. Commissioner Brooks stated that she would like to attend the June meeting scheduled for the JPC Committee. Russell Brunner, Restoration/Maintenance Department-7:33-7:45

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pm; Steve Murray, Golf Course Operations-7:45-7:50 pm; and Greg Welker (for Matt Henkel), Golf Course Maintenance Department-7:50-7:52 pm.

BROOKS MOVED AND BREEN SECONDED A MOTION AUTHORIZING THE EXECUTIVE DIRECTOR TO DESTROY THE EXECUTIVE SESSION AUDIO TAPE RECORDING OF NOVEMBER 21, 2011. BROOKS – YES, HOGAN – YES, AUKER – YES, BREEN – YES, AND LUDWIG – YES.

BREEN MOVED AND BROOKS SECONDED A MOTION APPROVING THE LEASHED DOG WALKING POLICY FOR THE RIPPLINGER PRESERVE.

Commissioner Breen suggested installing a baggie station with a trash can. Fencing will also be installed before this policy is officially put in place. HOGAN – YES, AUKER – YES, BREEN – YES, BROOKS – YES, AND LUDWIG – YES.

BREEN MOVED AND HOGAN SECONDED A MOTION APPROVING THE RESIDENTIAL OCCUPANCY POLICY. AUKER – YES, BREEN – YES, BROOKS – YES, HOGAN – YES, AND LUDWIG – YES.

HOGAN MOVED AND BREEN SECONDED A MOTION AT 7:56 PM TO ADJOURN THE MEETING. BREEN – YES, BROOKS – YES, HOGAN – YES, AUKER – YES, AND LUDWIG – YES.

Respectfully submitted,

Dave Breen, Secretary  
Board of Commissioners

DB/mg