

BYRON FOREST PRESERVE DISTRICT
MINUTES OF MEETING
JULY 17, 2017

Commissioners present: Conry (audio vote only), Hogan, Ludwig, Patterson, and Vincer.

Commissioners absent: Conry (remainder of meeting before/after audio vote)

Staff present: Brunner, Gerke, Henkel, Herman, McCammond, and Tucker.

Guests present: None.

President Hogan added Agenda Item 12D – Adoption of Agreement and Ordinance Authorizing First Midstate to be the District’s Placement Agent for Issuing General Obligation Bonds. Director Tucker deleted Agenda Items 14A and 14C.

PATTERSON MOVED AND VINCER SECONDED A MOTION TO APPROVE THE AGENDA AS AMENDED. LUDWIG – YES, PATTERSON – YES, VINCER – YES, CONRY – ABSENT, AND HOGAN – YES.

LUDWIG MOVED AND VINCER SECONDED A MOTION TO APPROVE THE REGULAR MEETING AND EXECUTIVE SESSION MINUTES OF JUNE 19, 2017. PATTERSON – YES, VINCER – YES, CONRY – ABSENT, LUDWIG – YES, AND HOGAN – YES.

The correspondence was noted and briefly discussed.

LUDWIG MOVED AND PATTERSON SECONDED A MOTION TO APPROVE THE FINANCIAL REPORT FOR JUNE 2017. VINCER – YES, CONRY – ABSENT, LUDWIG – YES, PATTERSON – YES, AND HOGAN – YES.

The board discussed setting special meeting dates and times in October. The meeting to approve the tentative budget and appropriation ordinance will be held on

BYRON FOREST PRESERVE DISTRICT
MINUTES OF MEETING – JULY 17, 2017
PAGE 2

October 2, 2017, at 4pm. The annual budget workshop will be held on October 10th or 11th. A firm date will be set later. Director Tucker suggested that the new board members meet with Shawn and himself to answer any questions they may have before the workshop meeting.

President Hogan opened the floor to District Department Heads to present their Staff Reports. Todd Tucker, Administrative Services Department-7:16-7:22 pm-He reported that setting up ByronFest went pretty well. Commissioner Patterson questioned the Forest Preserve staff's involvement with the festival. Director Tucker explained that the District contributes about \$4,000-\$5,000 in staff labor and equipment. Mark Herman, Education Department-7:22-7:26 pm-He reported that summer camp has been full all summer. Janet is doing a great job. The new preschool summer camps are going well also. Crystal added more camps to accommodate the demand. Commissioner Patterson asked if we are turning people away and if we could expand the summer camp program. Mark stated that we are turning people away because we are full. Expansion would be difficult since we are limited on space and restrooms. Russell Brunner, Restoration/Maintenance Department-7:26-7:35 pm-Director Tucker informed the board of the accident that Tim McDaniel and Don Hayenga had at the intersection of German Church Road and River Road in a District truck. They are ok and the accident was not their fault but the truck is a total loss. Matt Henkel, Golf Maintenance Department-7:35-7:40 pm.

LUDWIG MOVED AND VINCER SECONDED A MOTION TO APPROVE
THE POLICY MANUAL REVISIONS AS PRESENTED IN BOARD OF

COMMISSIONERS SECTION 200, JOB DESCRIPTIONS, AND THE ORGANIZATIONAL CHART. CONRY – ABSENT, LUDWIG – YES, PATTERSON – YES, VINCER – YES, AND HOGAN – YES.

LUDWIG MOVED AND PATTERSON SECONDED A MOTION AT 7:44 PM TO CALL COMMISSIONER CONRY FOR AUDIO VOTES ON THE ORDINANCE AUTHORIZING THE EXECUTION OF A REAL ESTATE EXCHANGE AGREEMENT WITH MILL CREEK INC. AND THE REAL ESTATE EXCHANGE AGREEMENT. LUDWIG – YES, PATTERSON – YES, VINCER – YES, CONRY – ABSENT, AND HOGAN – YES.

Director Tucker called Commissioner Conry on his cell phone and he answered so he is now present at the meeting.

LUDWIG MOVED AND VINCER SECONDED THE MOTION TO APPROVE ORDINANCE 17-3 AN ORDINANCE AUTHORIZING THE EXECUTION OF A REAL ESTATE EXCHANGE AGREEMENT WITH MILL CREEK INC. PATTERSON – YES, VINCER – YES, CONRY – YES, LUDWIG – YES, AND HOGAN – YES.

LUDWIG MOVED AND VINCER SECONDED A MOTION TO APPROVE THE REAL ESTATE EXCHANGE AGREEMENT BETWEEN THE BYRON FOREST PRESERVE DISTRICT AND MILL CREEK INC. VINCER – YES, CONRY – YES, LUDWIG – YES, PATTERSON – YES, AND HOGAN – YES.

BYRON FOREST PRESERVE DISTRICT
MINUTES OF MEETING – JULY 17, 2017
PAGE 4

At this time, Commissioner Conry departed the meeting at 7:48 pm by ending the cell phone conversation.

The First Midstate Inc. documents were discussed. Shawn McCammond noted that the board has approved First Midstate and Chapman & Cutler as bond counsel for the District. He explained that these agreements need to be approved for First Midstate and Chapman & Cutler to execute the documentation for the bond sale.

LUDWIG MOVED AND PATTERSON SECONDED A MOTION TO AUTHOIRZE FIRST MIDSTATE INC TO ACT AS PLACEMENT AGENT WITH RESPECT TO THE ISSUANCE OF \$2,000,000 MORE OR LESS GENERAL OBLIGATION BONDS AND AUTHORIZE CHAPMAN & CUTLER LLP TO PREPARE THE NECESSARY LEGAL PROCEEDINGS FOR SAID BONDS. CONRY – ABSENT, LUDWIG – YES, PATTERSON – YES, VINCER – YES, AND HOGAN – YES.

LUDWIG MOVED AND VINCER SECONDED A MOTION AT 7:40 PM TO CONVENE INTO EXECUTIVE SESSION UNDER SECTION 2(C)(5) OF THE OPEN MEETINGS ACT FOR THE PURPOSE OF DISCUSSION OF THE PURCHASE OR LEASE OF REAL PROPERTY FOR THE USE OF THE DISTRICT, INCLUDING MEETINGS HELD FOR THE PURPOSE OF DISCUSSING WHETHER A PARTICULAR PARCEL SHOULD BE ACQUIRED. LUDWIG – YES, PATTERSON – YES, VINCER – YES, CONRY – ABSENT, AND HOGAN – YES.

BYRON FOREST PRESERVE DISTRICT
MINUTES OF MEETING – JULY 17, 2017
PAGE 5

VINCER MOVED AND PATTERSON SECONDED A MOTION AT 9:01 PM TO COME OUT OF EXECUTIVE SESSION. PATTERSON – YES, VINCER – YES, CONRY – ABSENT, LUDWIG – YES, AND HOGAN – YES.

VINCER MOVED AND PATTERSON SECONDED A MOTION AT 9:02 PM TO ADJOURN THE MEETING. VINCER – YES, CONRY – ABSENT, LUDWIG – YES, PATTERSON – YES, AND HOGAN – YES.

Respectfully submitted,

Jeff Ludwig, Secretary
Board of Commissioners

JL/mg