

BYRON FOREST PRESERVE DISTRICT  
MINUTES OF MEETING  
JANUARY 15, 2018

Commissioners present: Conry, Hogan, Ludwig, and Patterson.

Commissioners absent: Vincer.

Staff present: Brunner, Gerke, Gramer, Henkel, Herman, McCammond,  
and Tucker.

Guests present: none.

The meeting was called to order at 7pm.

Director Tucker suggested deleting Agenda Item 13C Executive Session 2(C)(11) and adding Agenda Item 12D Board Approval for Andy Gramer to attend the PGA Show in Florida.

LUDWIG MOVED AND CONRY SECONDED A MOTION TO APPROVE THE AGENDA AS AMENDED. LUDWIG – YES, PATTERSON – YES, VINCER – ABSENT, CONRY – YES, AND HOGAN – YES.

The correspondence from PDRMA was noted and briefly discussed. The board commended the staff on their efforts in receiving a high audit score.

LUDWIG MOVED AND CONRY SECONDED A MOTION TO APPROVE THE FINANCIAL REPORT FOR DECEMBER 2017. PATTERSON – YES, VINCER – ABSENT, CONRY – YES, LUDWIG – YES, AND HOGAN – YES.

President Hogan reminded the staff and board of the upcoming Long Range Planning Committee meeting to be held on January 24<sup>th</sup> at 9am at the Jarrett Prairie Center.

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President Hogan opened the floor to the District Department Heads to present their Staff Reports. Todd Tucker, Administrative Services Department-7:13-7:25 pm-He informed the board of a meeting that he had regarding installing solar panels on additional buildings at the Forest Preserve and the potential incentives to do so. He noted that the District does indeed have the largest tree in Illinois on the Bald Hill Preserve. The Education Department is planning a celebration to be held on Arbor Day, April 27<sup>th</sup> to include a “Name the Tree” contest. Mark Herman, Education Department-7:25-7:27 pm-He noted that a new exhibit has been installed in the museum outlining some of the District’s history. Commissioner Ludwig questioned Mark regarding ice fishing programs. Mark stated that the pond has been stocked and the fish aren’t quite big enough yet so maybe next year. Russell Brunner, Restoration/Maintenance Department-7:27-7:29pm; Andy Gramer, Clubhouse Operations-7:29-7:31pm; and Matt Henkel, Golf Maintenance Department-7:31-7:33pm.

CONRY MOVED AND LUDWIG SECONDED A MOTION TO APPROVE BOARD AND STAFF TRAVEL TO THE 2018 IAPD/IPRA SOARING TO NEW HEIGHTS CONFERENCE IN CHICAGO, ILLINOIS, ON JANUARY 17-21, 2018, AND INCUR NECESSARY EXPENSES RELATED TO CONFERENCE ATTENDANCE, INCLUDING TRAVEL TO AND FROM, LODGING AT THE HILTON, PARKING, AND MEALS AND INCIDENTALS AS CONSIDERED

REASONABLE AND CUSTOMARY PER IRS REGULATIONS. VINCER – ABSENT, CONRY – YES, LUDWIG – YES, PATTERSON – YES, AND HOGAN – YES.

LUDWIG MOVED AND CONRY SECONDED A MOTION TO APPROVE STAFF TRAVEL TO THE 2018 ILLINOIS PRESCRIBED FIRE WINTER SYMPOSIUM IN MAKANDA, ILLINOIS, ON FEBRUARY 6-7, 2018, AND INCUR NECESSARY EXPENSES RELATED TO CONFERENCE ATTENDANCE, INCLUDING TRAVEL TO AND FROM, LODGING, PARKING, AND MEALS AND INCIDENTALS AS CONSIDERED REASONABLE AND CUSTOMARY PER IRS REGULATIONS. CONRY – YES, LUDWIG – YES, PATTERSON – YES, VINCER – ABSENT, AND HOGAN – YES.

PATTERSON MOVED AND CONRY SECONDED A MOTION TO APPROVE BOARD AND STAFF TRAVEL TO THE 2018 IACD CONFERENCE AT STARVED ROCK STATE PARK ON FEBRUARY 15-16, 2018, AND INCUR NECESSARY EXPENSES RELATED TO CONFERENCE ATTENDANCE, INCLUDING TRAVEL TO AND FROM, LODGING, PARKING, AND MEALS AND INCIDENTALS AS CONSIDERED REASONABLE AND CUSTOMARY PER IRS REGULATIONS. LUDWIG – YES, PATTERSON – YES, VINCER – ABSENT, CONRY – YES, AND HOGAN – YES.

LUDWIG MOVED AND PATTERSON SECONDED A MOTION TO APPROVE STAFF TRAVEL TO THE 2018 PGA SHOW IN ORLANDO,

FLORIDA, ON JANUARY 22-25, 2018, AND INCUR NECESSARY EXPENSES RELATED TO CONFERENCE ATTENDANCE, INCLUDING TRAVEL TO AND FROM, LODGING, PARKING, AND MEALS AND INCIDENTALS AS CONSIDERED REASONABLE AND CUSTOMARY PER IRS REGULATIONS. PATTERSON – YES, VINCER – ABSENT, CONRY – YES, LUDWIG – YES, AND HOGAN – YES.

LUDWIG MOVED AND PATTERSON SECONDED A MOTION AT 7:40 PM TO CONVENE INTO EXECUTIVE SESSION UNDER SECTION 2(C)(1) OF THE OPEN MEETINGS ACT FOR THE PURPOSE OF DISCUSSION OF THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE DISTRICT OR LEGAL COUNSEL FOR THE DISTRICT, INCLUDING HEARING TESTIMONY ON A COMPLAINT LODGED AGAINST AN EMPLOYEE OF THE DISTRICT OR AGAINST LEGAL COUNSEL FOR THE DISTRICT TO DETERMINE ITS VALIDITY AND UNDER SECTION 2(C)(5) OF THE OPEN MEETINGS ACT FOR THE PURPOSE OF DISCUSSION OF THE PURCHASE OR LEASE OF REAL PROPERTY FOR THE USE OF THE DISTRICT, INCLUDING MEETINGS HELD FOR THE PURPOSE OF DISCUSSING WHETHER A PARTICULAR PARCEL SHOULD BE ACQUIRED. VINCER – ABSENT, CONRY – YES, LUDWIG – YES, PATTERSON – YES, AND HOGAN – YES.

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CONRY MOVED AND LUDWIG SECONDED A MOTION AT 8:29 PM TO  
COME OUT OF EXECUTIVE SESSION. CONRY – YES, LUDWIG – YES,  
PATTERSON – YES, VINCER – ABSENT, AND HOGAN – YES.

LUDWIG MOVED AND PATTERSON SECONDED A MOTION AT 8:30  
PM TO ADJOURN THE MEETING. LUDWIG – YES, PATTERSON – YES,  
VINCER – ABSENT, CONRY – YES, AND HOGAN – YES.

Respectfully submitted,

Jeff Ludwig, Secretary  
Board of Commissioners

JL/mg