

BYRON FOREST PRESERVE DISTRICT
MINUTES OF MEETING
OCTOBER 17, 2016

Commissioners present: Auker, Brooks, Hogan, and Ludwig.

Commissioners absent: Conry.

Staff present: Brunner, Gerke, Gramer, Henkel, Herman, McCammond, and Tucker.

Guests present: none.

The meeting was called to order at 7 pm.

There were no additions to the agenda.

HOGAN MOVED AND AUKER SECONDED A MOTION TO APPROVE THE AGENDA. CONRY – ABSENT, HOGAN – YES, LUDWIG – YES, AUKER – YES, AND BROOKS – YES.

AUKER MOVED AND HOGAN SECONDED A MOTION TO APPROVE THE REGULAR MEETING AND EXECUTIVE SESSION MINUTES OF SEPTEMBER 19, 2016. HOGAN – YES, LUDWIG – YES, AUKER – ABSTAIN, CONRY – ABSENT, AND BROOKS – YES.

HOGAN MOVED AND AUKER SECONDED A MOTION TO APPROVE THE FINANCIAL REPORT FOR SEPTEMBER 2016. President Brooks questioned the Education Department's seasonal staff being over budget. Mark stated that was due to hiring additional staff because of the increased participation in summer camp. Summer camp revenue is over budget as well. Mark said that hiring Susan Kleiman is also in that account. President Brooks suggested that it be monitored closely. She asked about the electrical account being so high. Shawn stated that two bills were paid in one month.

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She questioned the credit card fees in the golf account. Shawn said that these fees can't be avoided but we did switch to TransNational because their fees were less than Byron Bank. LUDWIG – YES, AUKER – YES, CONRY – ABSENT, HOGAN – YES, AND BROOKS – YES.

President Brooks reminded the board of the state conference coming up in January. She also commended the staff on their hard work to get the museum completed and it being a great accomplishment.

President Brooks opened the floor to District Department Heads to present their Staff Reports. Todd Tucker, Administrative Services Department-7:15-7:20 pm-He informed the board that the District won the Best Green Practices Award from IAPD. He commended the staff on the team effort for the common goal. He congratulated Andy on another state championship title for the boy's golf team and individual title. He reminded the board of the next grand opening events for the museum, Business After Hours on October 20th and the public grand opening with Halloween on the Prairie on October 23rd. Mark Herman, Education Department-7:20-7:24pm-He reported that field trips with all ages are continually coming through the new museum. President Brooks stated that it is great that such a wide age range is enjoying the museum. Russell Brunner, Restoration/Maintenance Department-7:24-7:28pm; Andy Gramer, Clubhouse Operations-7:28-7:36 pm-President Brooks congratulated Andy on another state championship title for the boy's golf team and individual title. Andy noted that other local students also placed at the state level so it's an area success for PrairieView because they all golf at PrairieView.

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Matt Henkel, Golf Course Maintenance Department-7:36-7:40-Commissioner Auker heard comments from golfers at Forest Hills and Panther Creek wishing their courses looked as good as PrairieView.

LUDWIG MOVED AND HOGAN SECONDED A MOTION AT 7:42 PM TO CONVENE INTO EXECUTIVE SESSION UNDER SECTION 2(C)(1) OF THE OPEN MEETINGS ACT FOR THE PURPOSE OF DISCUSSION OF THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE DISTRICT, INCLUDING HEARING TESTIMONY ON A COMPLAINT LODGED AGAINST AN EMPLOYEE TO DETERMINE ITS VALIDITY. AUKER – YES, CONRY – ABSENT, HOGAN – YES, LUDWIG – YES, AND BROOKS – YES.

AUKER MOVED AND HOGAN SECONDED A MOTION AT 7:44 PM TO COME OUT OF EXECUTIVE SESSION. CONRY – ABSENT, HOGAN – YES, LUDWIG – YES, AUKER – YES, AND BROOKS – YES.

LUDWIG MOVED AND HOGAN SECONDED A MOTION TO APPROVE THE EXECUTIVE DIRECTOR'S CONTRACT AS PRESENTED WITH THE POLICY MANUAL CHANGE FOR JANUARY 2017 THROUGH DECEMBER 2019. HOGAN – YES, LUDWIG – YES, AUKER – YES, CONRY – ABSENT, AND BROOKS – YES.

HOGAN MOVED AND AUKER SECONDED A MOTION TO APPROVE THE RESIDENTAL OCCUPANCY AGREEMENT FOR TODD TUCKER. LUDWIG – YES, AUKER – YES, CONRY – ABSENT, HOGAN – YES, AND BROOKS – YES.

LUDWIG MOVED AND AUKER SECONDED A MOTION TO AWARD THE CONCRETE BID FOR THE JARRETT PRAIRIE CENTER DECK TO STENSTROM EXCAVATION FOR \$63, 400. AUKER – YES, CONRY – ABSENT, HOGAN – YES, LUDWIG – YES, AND BROOKS – YES.

The board discussed the City of Byron’s request for land to use for a dumpsite. A written agreement with an easement plan needs to be completed by our attorneys. It was noted that the access road will need some work. Commissioner Ludwig stated the City will fix the road. President Brooks stated that the board generally agrees with the concept and transferring it for the lowest dollar amount but Director Tucker and Russell need to check the into the details of the agreement.

AUKER MOVED AND LUDWIG SECONDED A MOTION TO DESIGNATE THE FOLLOWING INDIVIDUALS AS DELEGATES TO THE ANNUAL BUSINESS MEETING OF THE ILLINOIS ASSOCIATION OF PARK DISTRICTS TO BE HELD AT THE HILTON HOTEL, CHICAGO, ILLINOIS, ON JANUARY 21ST, 2017, AT 3:30 PM IN THE GRAND BALLROOM: DELEGATE-HOGAN, 1ST ALTERNATE-LUDWIG, AND 2ND ALTERNATE-AUKER. CONRY – ABSENT, HOGAN – YES, LUDWIG – YES, AUKER – YES, AND BROOKS – YES.

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LUDWIG MOVED AND HOGAN SECONDED A MOTION AT 8:01 TO
ADJOURN THE MEETING. HOGAN – YES, LUDWIG – YES, AUKER – YES,
CONRY – ABSENT, AND BROOKS – YES.

Respectfully submitted,

Trevor Hogan, Secretary
Board of Commissioners

TH/mg