Byron Forest Preserve District

Minutes of Meeting

November 18, 2019

 Commissioners present: Baker, Gramer, Hogan, Patterson, and Vincer.

 Commissioners absent: none.

 Staff present: Brown, Brunner, deOliveira, Gerke, Henkel, Herman, McCammond, and Tucker.

 Guests present: Cammie Henkel and Chris Remhoff, citizens.

 The meeting was called to order at 7 pm.

 Director Tucker removed Agenda Items 14B and 14C, Executive Sessions 2(C)(5) and 2(C)(11). VINCER MOVED AND BAKER SECONDED A MOTION TO APPROVE THE AGENDA AS AMENDED. GRAMER – YES, PATTERSON – YES, VINCER – YES, BAKER – YES, AND HOGAN – YES.

 President Hogan began the public hearing for the proposed bond sale. There were no comments from the commissioners. There was no oral or written testimony from the public.

 VINCER MOVED AND GRAMER SECONDED A MOTION AT 7:02 PM TO ADJOURN THE PUBLIC HEARING. PATTERSON – YES, VINCER – YES, BAKER – YES, GRAMER – YES, AND HOGAN – YES.

 PATTERSON MOVED AND VINCER SECONDED A MOTION TO APPROVE THE SPECIAL MEETING MINUTES OF OCTOBER 9, 2019, AND THE REGULAR

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MEETING MINUTES AND EXECUTIVE SESSION MINUTES OF OCTOBER 21, 2019. VINCER – YES, BAKER – YES, GRAMER – YES, PATTERSON – YES, AND HOGAN – YES.

 The correspondence was noted and discussed briefly.

 VINCER MOVED AND GRAMER SECONDED A MOTION TO APPROVE THE FINANCIAL REPORT FOR OCTOBER 2019. BAKER – YES, GRAMER – YES, PATTERSON – YES, VINCER – YES, AND HOGAN – YES.

 Director Tucker commended Matt Henkel on the Golf Fund balance even though the number of golf rounds has been lower than normal.

 President Hogan reminded the commissioners of State Conference coming up in January. He also scheduled a Personnel and Finance Committee meeting for Monday, December 2, 2019, at 3pm.

 President Hogan opened the floor to the District Department Heads to present their Staff Reports. Todd Tucker, Administrative Services Department-7:13-7:38 pm-He updated the board on the status of selling the Lenz house at auction and the Clean Energy Foundation grant. He asked about naming the bays at PrairieFire after the District’s preserves. This will be on the December meeting agenda for action. He updated the board on PrairieFire’s construction. He also reported that he, Matt, and Scott took a quick trip to Miracle Hill Golf Course in Omaha, Nebraska to see a

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Toptracer facility. He stated that it wasn’t as nice as what we are doing and had only been open for about eight weeks. Commissioner Vincer stated that we want our facility to be done right not just in a hurry. Director Tucker stated that the estimated timeline for opening is the end of January. Mark Herman, Education Department-7:38-7:42 pm-He reported on the field trips that used three of the District’s preserves, Colman, Jarrett, and Bald Hill. He distributed the winter lecture series brochure for 2020. Russell Brunner, Restoration/Maintenance Department-7:42-7:52 pm-He reviewed photos with the board. Matt Henkel/Mike Brown/Scott deOliveira, Golf Operations-7:52-8:30 pm-Matt talked about making PrairieView and PrairieFire more cohesive to the District for example, naming the bays after the preserves would tie everything together well. He reviewed photos with the board of possible statues to be installed at the golf course. He suggested putting a bronze bison in the circle drive and utilizing the turkey, deer, and fox on the course. He also suggested changing the tee markers to have a silhouette of the logo and naming the tees, bison, deer, etc. He stated that municipal golf is struggling so it’s a good idea to make PrairieView different from the others. He suggested slightly changing the name of PrairieView for branding purposes i.e. “play the Preserve at PrairieView or PrairieView National Club.” President Hogan likes the name, Preserve at PrairieView, and re-branding the course along with PrairieFire. He said that tying the golf course to the preserves is an awesome idea and should be discussed further at the December meeting. Matt stated that Shane from Silver Ridge Golf Course

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would like to teach lessons at PrairieFire and PrairieView. Matt believes there are enough hours and people for both pros to teach. The District would just need to establish parameters and policies to make it work well. The Board generally agreed. Matt departed the meeting at this time. Scott stated that golf superintendents from other courses have stepped up to help with the course maintenance during this time that Matt isn’t working. Julie, Ashlee, and Andrew are working on cleaning up the kitchen and pavilion for the winter. Andrew is selling proshop items on Ebay to reduce some inventory. Director Tucker commended Scott and Mike for stepping up during this time that Matt is off. He stated that a chef from Performance Food Group (PFG) will be proposing a menu for PrairieFire in December. Discussions have included bison burgers with PrairieFire sauce. Scott met with EZ Links and they will be onsite in January to install the new golf software for PrairieView and PrairieFire. Mike stated that the course has been winterized and he hopes he can get the leaves off of the course in the next couple weeks.

 There was no policy manual or strategic plan updates.

 The Founding Fathers video has been recorded and we are waiting for the final product. President Hogan will reach out to Dariusz to find out the status of the completion.

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 VINCER MOVED AND GRAMER SECONDED A MOTION TO APPROVE THE COMBINED BUDGET AND APPROPRIATION ORDINANCE AS CONTAINED IN ORDINANCE NO. 19-6. GRAMER – YES, PATTERSON – YES, VINCER – YES, BAKER – YES, AND HOGAN – YES.

 PATTERSON MOVED AND GRAMER SECONDED A MOTION TO APPROVE THE TAX LEVY ORDINANCE AS CONTAINED IN ORDINANCE NO. 19-7. PATTERSON – YES, VINCER – YES, BAKER – YES, GRAMER – YES, AND HOGAN – YES.

 VINCER MOVED AND BAKER SECONDED THE MOTION TO APPROVE A RESOLUTION APPROVING AN AGREEMENT TO SELL A PORTION OF REAL ESTATE AT PUBLIC AUCTION. (4.2 ACRES WITH FARMETTE AT BALD HILL) VINCER – YES, BAKER – YES, GRAMER – YES, PATTERSON – YES, AND HOGAN – YES.

 VINCER MOVED AND PATTERSON SECONDED A MOTION TO APPROVE THE REAL ESTATE AUCTION CONTRACT WITH BEARROWS AUCTION TO AUCTION THE LENZ HOUSE LOCATED AT BALD HILL. BAKER – YES, GRAMER – YES, PATTERSON – YES, VINCER – YES, AND HOGAN – YES.

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 GRAMER MOVED AND BAKER SECONDED A MOTION TO APPROVE THE PRAIRIEVIEW GOLF CLUB FEES FOR THE 2020 SEASON AS PRESENTED. GRAMER – YES, PATTERSON – YES, VINCER – YES, BAKER – YES, AND HOGAN – YES.

 VINCER MOVED AND GRAMER SECONDED A MOTION TO APPROVE THE LOGOS FOR PRAIRIEVIEW GOLF CLUB AND PRAIRIEFIRE GOLF & GRILL. PATTERSON – YES, VINCER – YES, BAKER – YES, GRAMER – YES, AND HOGAN – YES.

 VINCER MOVED AND GRAMER SECONDED A MOTION TO ADD SCOTT DEOLIVEIRA AND ASHLEE JABOREK TO MATT HENKEL’S DISTRICT CREDIT CARD ACCOUNT AND PRAIRIEVIEW’S CHECKING ACCOUNT AND TO REMOVE LAUREN TAYLOR FROM THE ACCOUNTS. VINCER – YES, BAKER – YES, GRAMER – YES, PATTERSON – YES, AND HOGAN – YES.

 VINCER MOVED AND GRAMER SECONDED A MOTION AT 8:41 PM TO CONVENE INTO EXECUTIVE SESSION UNDER SECTION 2(C)(1) OF THE OPEN MEETINGS ACT FOR THE PURPOSE OF DISCUSSION OF THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES, SPECIFIC INDIVIDUALS WHO SERVE AS INDEPENDENT CONTRACTORS IN A PARK, RECREATIONAL, OR EDUCATIONAL

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SETTING, OR SPECIFIC VOLUNTEERS OF THE DISTRICT OR LEGAL COUNSEL FOR THE DISTRICT, INCLUDING HEARING TESTIMONY ON A COMPLAINT LODGED AGAINST AN EMPLOYEE, A SPECIFIC INDIVIDUAL WHO SERVES AS AN INDEPENDENT CONTRACTOR IN A PARK, RECREATIONAL, OR EDUCATIONAL SETTING, OR A VOLUNTEER OF THE DISTRICT OR AGAINST LEGAL COUNSEL FOR THE DISTRICT TO DETERMINE ITS VALIDITY. HOWEVER, A MEETING TO CONSIDER AN INCREASE IN COMPENSATION TO A SPECIFIC EMPLOYEE OF THE DISTRICT THAT IS SUBJECT TO THE LOCAL GOVERNMENT WAGE INCREASE TRANSPARENCY ACT MAY NOT BE CLOSED AND SHALL BE OPEN TO THE PUBLIC AND POSTED AND HELD IN ACCORDANCE WITH THIS ACT. BAKER – YES, GRAMER – YES, PATTERSON – YES, VINCER – YES, AND HOGAN – YES.

 BAKER MOVED AND GRAMER SECONDED A MOTION AT 9:24 PM TO COME OUT OF EXECUTIVE SESSION. GRAMER – YES, PATTERSON – YES, VINCER – YES, BAKER – YES, AND HOGAN – YES.

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 GRAMER MOVED AND VINCER SECONDED A MOTION AT 9:25 PM TO ADJOURN THE MEETING. PATTERSON – YES, VINCER – YES, BAKER – YES, GRAMER – YES, AND HOGAN – YES.

 Respectfully submitted,

 Steve Patterson, Secretary

 Board of Commissioners

SP/mg