

Ordinance

Year 2019

BYRON FOREST PRESERVE DISTRICT

Combined Budget and

Appropriation Ordinances

Ordinance No. 19-6

ORDINANCE # 19-6

THE COMBINED BUDGET AND APPROPRIATION ORDINANCE OF THE BYRON FOREST PRESERVE DISTRICT, OGLE COUNTY, ILLINOIS FOR THE YEAR BEGINNING ON THE FIRST DAY OF JANUARY, 2020 AND ENDING ON THE 31ST DAY OF DECEMBER, 2020.

WHEREAS, the Board of Commissioners of the Byron Forest Preserve District, Ogle County, Illinois, caused to be prepared in tentative form a Combined Budget and Appropriation Ordinance, and the Secretary of the Board has made the same conveniently available to public inspection for at least thirty days prior to final action thereon, and

WHEREAS, a public hearing was held as to such Budget and Appropriation Ordinance on the 18th day of November, 2019.

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE BYRON FOREST PRESERVE DISTRICT, OGLE COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1: That the amounts herein set forth, or so much thereof as may be authorized by law and as may be needed, are hereby budgeted and appropriated for the corporate purposes of the Byron Forest Preserve District, Ogle County, Illinois to defray all necessary expenses of said Forest Preserve District, as specified in Section 2 for the year beginning January 1, 2020 and ending December 31, 2020.

SECTION 2: The amounts budgeted and appropriated for each object or purpose are as follows:

I. CORPORATE FUND

BEGINNING CASH/FUND EQUITY		\$	493,500
ESTIMATED REVENUE			
Property taxes	400,000		
Gift Shop Income	2,200		
Concessions	800		
Interest	28,500		
Bar Service	10,000		
Education Programs Fees	143,000		
Property Rental/Lease	80,000		
Blaze Sponsors	-		
Other Income	18,860		
Total Estimated Revenue			683,360
Total Estimated Funds Available			1,176,860

Administrative

Personnel		
Wages - Salary	86,600	
Wages - Part Time	14,500	
Wages - Seasonal	15,000	
Health Insurance	17,750	
Total Personnel		133,850

Supplies			
Janitorial Supplies	750		
Office	3,000		
Motor Fuel & Lubrication	700		
Hardware and Small Tools	150		
Safety Supplies	750		
Gift Shop	925		
Concession	750		
Bar Service Supplies	3,000		
Volunteer Supplies	<u>600</u>		
Total Supplies		10,625	
Contractual Services			
Public Notices	2,000		
Legal	10,000		
Other Professional	9,750		
Communications	19,500		
Postage	1,700		
Training & Travel	8,450		
Printing	500		
Advertising	25,000		
Natural Gas	4,000		
Electrical	14,000		
Building Repair & Maint.	8,900		
Equipment Repair & Maint.	2,500		
Dues & Memberships	4,680		
Uniforms	1,500		
Computer Support & Repairs	<u>16,000</u>		
Total Contractual Services		128,480	
Miscellaneous		<u>10,000</u>	
Total Administrative			282,955
Board of Commissioners			
Personnel			
Supplemental Compensation		6,500	
Contractual Services			
Training and Travel	3,500		
Dues and Membership	5,000		
Miscellaneous	<u>10,000</u>		
Total Contractual Services		<u>18,500</u>	
Total Board of Commissioners			25,000
Heritage Farm			
Contractual Services	<u> </u>		
Total Contractual Services		-	
Total Heritage Farm			-

Education

Personnel

Wages - Salary	135,250	
Wages - Part Time	43,000	
Wages - Seasonal	21,000	
Health Insurance	<u>16,750</u>	
Total Personnel		216,000

Supplies

Office	500	
Printing	1,000	
Building & Construction	750	
Grain, Feed, & Game	750	
Nature Preschool	4,000	
Adventure Club	1,600	
Earthkeepers	2,000	
Children's Concert	425	
Birthday Parties	-	
Field Trips	450	
Halloween on the Prairie	2,000	
Summer Concerts	1,500	
Summer Camp	25,000	
Outdoor Adventure	<u>5,000</u>	
Total Supplies		44,975

Contractual Services

Professional Services	750	
Postage	100	
Training and Travel	3,250	
Equipment Repair & Maint.	2,750	
Natural Gas	200	
Electric	950	
Dues and Membership	950	
Uniforms	1,200	
Heritage Farm Operating	400	
Advertising	400	
Computer Repair & Support	3,800	
Museum Displays	<u>5,000</u>	
Total Contractual Services		<u>19,750</u>
Total Education		280,725

Restoration/Land Management

Personnel

Wages - Salary	21,600	
Wages - Full Time Hourly	13,400	
Wages - Seasonal	5,000	
Health Insurance	<u>5,000</u>	
Total Personnel		45,000

Supplies		
Janitorial Spplies	750	
Office	750	
Motor Fuel and Lubrication	5,000	
Building and Construction	1,000	
Hardware and Small Tools	1,000	
Equipment Parts	2,500	
Grain, Feed and Game	-	
Safety	1,000	
Total Supplies		12,000

Contractual			
Other Professional Services	7,000		
Postage	-		
Training and Travel	1,500		
Advertising	-		
Natural Gas	4,000		
Electrical	7,000		
Building Repair and Maintenance	5,000		
Vehicle Repair & Maintenance	1,000		
Equipment Repair and Maintenance	2,500		
Dues and Memberships	500		
Uniforms	500		
Computer Support	5,250		
Total Contractual		34,250	
Total Restoration/Land Management			91,250
Total Corporate Expenditures			679,930

ENDING CASH/FUND EQUITY	\$	<u>496,930</u>
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II. PRAIRIEVIEW GOLF COURSE

BEGINNING CASH/FUND EQUITY	\$	156,200
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ESTIMATED REVENUE			
Golf interest income	4,000		
Pro Shop	80,000		
Green fees	261,000		
Playday green fees	68,000		
Assoc. golf fees	2,300		
Rental fees (carts, clubs)	2,500		
Golf lessons	5,000		
Concessions	210,000		
Playday concessions	70,000		
Cart rental	185,000		
Driving range	14,000		
Bay Rental - PrairieFire	375,000		
Club Rental - PrairieFire	10,000		
Concessions - PrairieFire	225,000		
Merchandise - PrairieFire	10,000		
Lessons - PrairieFire	12,000		
Other Income	33,000		
Total Estimated Revenue		1,566,800	
Total Estimated Funds Available			1,723,000

Golf Clubhouse Expenses**Personnel**

Wages - Salary	131,800	
Seasonal - PV concessions	45,000	
Seasonal - PV cart attendant	18,000	
Seasonal - PV shop cashier	15,000	
Health Insurance	<u>22,000</u>	
Total Personnel		231,800

Supplies

Janitorial Supplies	3,200	
Office	1,500	
Motor Fuel & Lubrication	-	
Building & Small Tools	500	
Hardware and Small Tools	250	
Equipment parts	500	
Golf supplies	1,500	
Safety Supplies	500	
Gift Shop	60,000	
Concession supplies	135,000	
Concession equipment/small wares	2,000	
Tournament expenses	5,000	
Driving range	<u>4,000</u>	
Total Supplies		213,950

Contractual Services

Other Professional	8,700	
Communications	3,500	
Postage	100	
Training & Travel	2,500	
Printing	500	
Advertising	15,000	
Natural Gas	4,000	
Electrical	13,000	
Building Repair & Maint.	10,000	
Equipment Repair & Maint.	7,000	
Equipment Rental	-	
Dues & Memberships	3,500	
Taxes & license fees	3,000	
Computer Support & Repairs	9,500	
Uniforms	2,500	
Miscellaneous/other	<u>14,000</u>	
Total Contractual Services		<u>96,800</u>

Total Clubhouse Expenses**542,550**

Golf Administrative Expenses

Personnel

Wages - Salary	78,250	
Health Insurance	<u>12,000</u>	
Total Golf Administration		90,250

Board of Comm.

Supplemental Compensation	<u>8,000</u>	
Total Board Expenses		<u>8,000</u>

98,250

Golf Maintenance Expenses

Personnel

Wages - Salary	80,000	
Wages - Part Time	-	
Wages - seasonal	60,000	
Health Insurance	<u>7,250</u>	
Total Personnel		147,250

Supplies

Chemicals	42,000	
Janitorial	800	
Office	500	
Motor fuel & lubricant	15,000	
Grass & landscaping	3,500	
Golf supplies	3,000	
Safety supplies	500	
Top dressing / bunker sand	<u>9,000</u>	
Total Supplies		74,300

Contractual Services

Public notices	-	
Other Professional	800	
Postage	50	
Training & Travel	2,500	
Natural Gas	2,500	
Electrical	14,000	
Building Repair & Maint.	5,200	
Equipment Repair & Maint.	20,000	
Equipment Rental	1,500	
Dues & Memberships	1,400	
Computer Support & Repairs	5,000	
Uniforms	<u>2,000</u>	
Total Contractual Services		54,950

Total Golf Maintenance Expenses

276,500

PrairieFire Expenses

Personnel

Wages - Salary	169,500	
Wages - Part-Time	25,000	
Wages - Seasonal	25,000	
Health Insurance	<u>29,200</u>	
Total Personnel		248,700

Supplies

Janitorial Supplies	7,500	
Office	4,500	
Building & Small Tools	2,500	
Hardware and Small Tools	1,500	
Equipment parts	1,500	
Golf supplies	25,000	
Safety Supplies	1,500	
Gift Shop	8,000	
Concession supplies	150,000	
Concession equipment/small wares	10,000	
TopTracer Fees	<u>21,600</u>	
Total Supplies		233,600

Contractual Services

Other Professional	10,000	
Communications	7,000	
Training & Travel	5,000	
Printing	3,000	
Advertising	30,000	
Natural Gas	8,000	
Electrical	15,000	
Building Repair & Maint.	7,500	
Equipment Repair & Maint.	5,000	
Dues & Memberships	3,500	
Taxes & license fees	2,500	
Computer Support & Repairs	15,000	
Uniforms	4,000	
Miscellaneous/other	<u>12,000</u>	
Total Contractual Services		<u>127,500</u>

Total Clubhouse Expenses 609,800

Total Golf Course Expenditures 1,527,100

ENDING CASH/FUND EQUITY \$ 195,900

III. INSURANCE DEDUCTIBLE

BEGINNING CASH/FUND EQUITY		\$	-
ESTIMATED REVENUE			
Interest Income	-		
Transfers from Prairie View	-		
Total Estimated Revenue			-
CONTRACTED EXPENDITURES			
Contractual Services - Employer cost			-
ENDING CASH/FUND EQUITY		\$	-

IV. ILLINOIS MUNICIPAL RETIREMENT FUND

BEGINNING CASH/FUND EQUITY		\$	77,000
ESTIMATED REVENUE			
Property Tax	102,000		
Interest	500		
Total Estimated Revenue			102,500
Total Estimated Funds Available			179,500
ESTIMATED EXPENDITURES			
Contractual Services - Employer Share			90,000
ENDING CASH/FUND EQUITY		\$	89,500

V. LIABILITY INSURANCE FUND

BEGINNING CASH/FUND EQUITY		\$	131,000
ESTIMATED REVENUE			
Property Taxes	131,000		
Insurance Claims	5,000		
Interest	1,000		
Total Estimated Revenue			137,000
Total Estimated Funds Available			268,000

ESTIMATED EXPENDITURES

Personnel

Wages - Salary	74,900	
Health Insurance	<u>11,500</u>	
Total Personnel		86,400

Contractual Services

Camera Phones	8,640	
Drug Tests	<u>2,000</u>	
Insurance Premium	33,000	
Miscellaneous, Safety Supplies	<u>6,000</u>	
		<u>49,640</u>

Total Liability Insurance Expenditures 136,040

ENDING CASH/FUND EQUITY \$ 131,960

VI. UNEMPLOYMENT INSURANCE FUND

BEGINNING CASH/FUND EQUITY \$ 68,800

ESTIMATED REVENUE

Property Tax	10,000	
Interest	<u>600</u>	
Total Estimated Revenues		<u>10,600</u>

Total Estimated Funds Available 79,400

ESTIMATED EXPENDITURES

Contractual Services - Unemployment Insurance 10,000

ENDING CASH/FUND EQUITY \$ 69,400

VII. WORKER'S COMPENSATION FUND

BEGINNING CASH/FUND EQUITY \$ 35,900

ESTIMATED REVENUE

Property Tax	32,000	
Interest	<u>300</u>	
Total Estimated Revenues		<u>32,300</u>

Total Estimated Funds Available 68,200

ESTIMATED EXPENDITURES

Contractual Services -
Worker's Compensation Insurance 32,000

ENDING CASH/FUND EQUITY \$ 36,200

VIII. SOCIAL SECURITY FUND

BEGINNING CASH/FUND EQUITY		57,100
ESTIMATED REVENUE		
Property Tax	90,000	
Interest	<u>400</u>	
Total Estimated Revenues		<u>90,400</u>
Total Estimated Funds Available		147,500
ESTIMATED EXPENDITURES		
Contractual Services - FICA and Medicare		<u>90,000</u>
ENDING CASH/FUND EQUITY		<u>\$ 57,500</u>

IX. AUDIT

BEGINNING CASH/FUND EQUITY		\$ 9,600
ESTIMATED REVENUE		
Property Tax	15,000	
Interest	<u>50</u>	
Total Estimated Revenues		<u>15,050</u>
Total Estimated Funds Available		24,650
ESTIMATED EXPENDITURES		
Contractual Services - Audit		<u>15,000</u>
ENDING CASH/FUND EQUITY		<u>\$ 9,650</u>

X. DEBT SERVICE FUND

BEGINNING CASH/FUND EQUITY		\$ 449,700
ESTIMATED REVENUE		
Property Tax	2,390,000	
Interest	<u>3,500</u>	
Total Estimated Revenues		<u>2,393,500</u>
Total Estimated Funds Available		2,843,200
ESTIMATED EXPENDITURES		
Other Professional Services		850
G.O. Bond principal		2,180,000
G.O. Bond interest		<u>210,000</u>
Total Debt Service Expenditures		<u>2,390,850</u>
ENDING CASH/FUND EQUITY		<u>\$ 452,350</u>

XI. CAPITAL PROJECTS FUND

BEGINNING CASH/FUND EQUITY		\$	50,000
ESTIMATED REVENUE			
Bond Proceeds	1,723,000		
BAB Refund	24,000		
Other Income	25,000		
Interest	12,000		
Transfers	-		
Total Estimated Revenue			<u>1,784,000</u>
Total Estimated Available Funds			1,834,000
ESTIMATED EXPENDITURES			
Capital Projects			
Administrative Capital	162,200		
Restoration	474,500		
Golf / Maintenance	676,000		
Total Capital Projects			1,312,700
Capital Construction Department			
Personnel			
Wages - Salary	236,000		
Wages - Full Time Hourly	120,000		
Wages - Part-time	-		
Wages - Seasonal	30,000		
Health Insurance	55,000		
Total Personnel		441,000	
Supplies			
Motor Fuel and Lubrication	22,000		
Building and Construction	5,000		
Equipment Parts	12,000		
Safety	4,000		
Total Supplies		43,000	
Contractual			
Natural Gas	2,000		
Electric	1,500		
Building Repair	2,000		
Vehicle Repair	4,000		
Equipment Repair & Rent	11,000		
Uniforms	1,500		
Computer Repair & Support	6,000		
Training and Travel	2,000		
Total Contractual		30,000	
Total Capital Construction Department			<u>514,000</u>
Total Capital Projects Expenditures			<u>1,826,700</u>
ENDING CASH/FUND EQUITY		\$	<u>7,300</u>

XII. LAND ACQUISITION FUND

BEGINNING CASH/FUND EQUITY		\$ 23,250
ESTIMATED REVENUE		
Bond Proceeds	100,000	
Interest	<u>-</u>	
Total Estimated Revenue		<u>100,000</u>
Total Estimated Available Funds		123,250
ESTIMATED EXPENDITURES		
Legal	7,500	
Other Professional Service	5,000	
Restoration/Maintenance Complex	<u>5,000</u>	
Total Land Acquisition Expenditures		<u>17,500</u>
ENDING CASH/FUND EQUITY		<u>105,750</u>

SUMMARY OF BUDGET AND APPROPRIATIONS FOR 2020

Corporate Fund	\$ 679,930
PrairieView Golf Course	1,527,100
Illinois Municipal Retirement Fund	90,000
Liability Insurance Fund	136,040
Unemployment Insurance Fund	10,000
Worker's Compensation Fund	32,000
Social Security Fund	90,000
Audit Fund	15,000
Debt Service Fund	2,390,850
Capital Projects Fund	1,826,700
Land Acquisition	<u>17,500</u>
Total Appropriations All Funds	\$ <u>6,815,120</u>

SECTION 3: That all sums of money not needed for immediate specific purposes may be invested in interest bearing obligations of the United States or savings certificates of deposit of any State or National Bank, provided that they are fully insured by the Federal Deposit Insurance Corporation.

SECTION 4: This ordinance shall be in full force and effect from and after its passage as prescribed by law. Within 10 working days after adoption hereof, this ordinance shall be published once in the Ogle County Life, the same being a newspaper published in and of general circulation in the district. Following publication hereof, the Secretary of the Board is directed to file a certified copy hereof with the Ogle County Clerk no later than 30 days following adoption hereof.

SECTION 5: That all ordinances or resolutions or parts thereof in conflict herewithin be

and the same are hereby repealed.

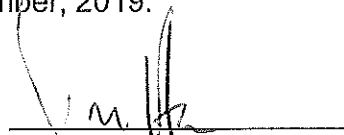
ADOPTED this 18th day of November, 2019, pursuant to a roll call vote by the Board of Commissioners of the Byron Forest Preserve District, Ogle County, Illinois.

AYES: Baker
Gramer
Hogan
Patterson
Vincer

NAYS: -none-

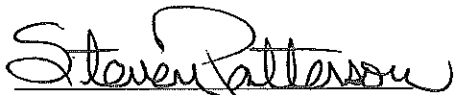
ABSENT: -none-

APPROVED this 18th day of November, 2019.



Trevor Hogan, President
BOARD OF COMMISSIONERS
BYRON FOREST PRESERVE DISTRICT

ATTEST:



Steve Patterson, Secretary
Byron Forest Preserve District

Published in pamphlet form by order of the Board of Commissioners

on November _18th_, 2019

Published in the Ogle County Life by order of the Board of Commissioners
on _____ November 25th _____, 2019.

EXHIBIT A

BRYON FOREST PRESERVE DISTRICT

CERTIFIED ESTIMATE OF REVENUES BY SOURCE

January 1, 2020 - December 31, 2020

CORPORATE FUND

Property Taxes	400,000	
Gift Shop Income	2,200	
Concessions	800	
Interest	28,500	
Food Service Beverages	10,000	
Education Programs Fees	143,000	
Property Rental/Lease	80,000	
Blaze Sponsors	-	
Other Income	18,860	
Total Corporate Fund		<u>683,360</u>

GOLF COURSE ENTERPRISE FUND

Golf interest income	4,000	
Pro Shop	80,000	
Green fees	261,000	
Playday green fees	68,000	
Assoc. golf fees	2,300	
Rental fees (carts, clubs)	2,500	
Golf lessons	5,000	
Concessions	210,000	
Playday concessions	70,000	
Cart rental	185,000	
Driving range	14,000	
Bay Rental - PrairieFire	375,000	
Club Rental - PrairieFire	10,000	
Concessions - PrairieFire	225,000	
Merchandise - PrairieFire	10,000	
Lessons - PrairieFire	12,000	
Other Income	33,000	
Total Golf Course Enterprise Fund		<u>1,566,800</u>

ILLINOIS MUNICIPAL RETIREMENT FUND

Property Taxes	102,000	
Interest	500	
Total Illinois Municipal Retirement Fund		<u>102,500</u>

LIABILITY INSURANCE FUND

Property Taxes	131,000	
Interest	<u>1,000</u>	
Total Liability Insurance Fund		132,000

UNEMPLOYMENT INSURANCE FUND

Property Taxes	10,000	
Interest	<u>600</u>	
Total Unemployment Insurance Fund		10,600

WORKER'S COMPENSATION FUND

Property Taxes	32,000	
Interest	<u>300</u>	
Total Worker's Compensation Fund		32,300

SOCIAL SECURITY FUND

Property Taxes	90,000	
Interest	<u>400</u>	
Total Social Security Fund		90,400

AUDIT FUND

Property Taxes	15,000	
Interest	<u>50</u>	
Total Audit Fund		15,050

DEBT SERVICE FUND

Property Taxes	2,390,000	
Interest	<u>3,500</u>	
Total Debt Service Fund		2,393,500

CAPITAL PROJECTS FUND

Bond Proceeds	1,723,000	
BAB Refund	24,000	
Other Income	25,000	
Interest	12,000	
Transfers	<u>-</u>	
Total Capital Projects Fund		1,784,000

LAND ACQUISITION FUND

Bond Proceeds	100,000	
Interest	<u>-</u>	
Total Land Acquisition Fund		<u>100,000</u>

Total revenues all funds \$ 6,910,510

Steve Patterson, Secretary

STATE OF ILLINOIS)
) SS
COUNTY OF OGLE)

CERTIFICATE OF ORDINANCE AND MINUTES

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Commissioners of the Byron Forest Preserve District, Ogle County, Illinois (the "Board"), and such Secretary I am the keeper of the records and files of the Board.

I do further certify that the attached and foregoing is a true, full and complete transcript of that portion of the minutes of the meeting of the Board held on the 18th day of November, 2019, insofar as same relates to the adoption of Ordinance No. 19-6 entitled:

THE COMBINED BUDGET AND APPROPRIATION ORDINANCE
OF THE BYRON FOREST PRESERVE DISTRICT, OGLE
COUNTY, ILLINOIS FOR THE YEAR BEGINNING OF THE 1ST
DAY OF JANUARY, 2020 AND ENDING ON THE 31ST DAY OF
DECEMBER, 2020.

A true, correct and complete copy of which said Ordinance as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I do further certify that the deliberations of the Board on the adoption of said ordinance were conducted openly, that the vote on the adoption of said ordinance was taken openly, that said meeting was held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Downstate Forest Preserve District Act, approved June 27, 1913, as amended, and that the Board has complied with all the provisions of said Acts and with all of the procedural rules of the Board in the conduct of said meeting and in adoption of said ordinance.

IN WITNESS WHEREOF, I have hereunto set my official signature and corporate seal of the Byron Forest Preserve District, Ogle County, Illinois, at Byron, Illinois, this 18th day of November, 2019.



[SEAL]

Secretary, Board of Commissioners
Byron Forest Preserve District,
Ogle County, Illinois

STATE OF ILLINOIS)
) SS
COUNTY OF OGLE)

FILING CERTIFICATE

I, the undersigned, do hereby certify that I am the duly qualified and acting County Clerk of the County of Ogle, Illinois, and as such official do further certify that on the ____ day of _____, 2019, there was filed in my office a duly certified copy of Ordinance No. 19-6 entitled:

THE COMBINED BUDGET AND APPROPRIATION ORDINANCE
OF THE BYRON FOREST PRESERVE DISTRICT, OGLE
COUNTY, ILLINOIS FOR THE YEAR BEGINNING ON THE 1ST
DAY OF JANUARY, 2020 AND ENDING ON THE 31ST DAY OF
DECEMBER, 2020.

duly passed by the Board of Commissioners of the Byron Forest Preserve District, Ogle County, Illinois, on the 18th day of November, 2019, and that the same had been deposited in the officials files and records of my office.

GIVEN under my hand and the seal of said Ogle County, Illinois this ____ day of _____, 2019.

County Clerk of The
County of Ogle, Illinois

[SEAL]

CERTIFIED ESTIMATE OF REVENUES BY SOURCE

The undersigned, Chief Fiscal Officer of the Byron Forest Preserve District, Ogle County, Illinois, does hereby certify that the estimate of revenues by source, and anticipated to be received by said taxing district, are set forth in the Annual Budget And Appropriation Ordinance as "Estimated Revenues", and is a true statement of said estimates.

This certification is made and filed pursuant to the requirements of Public Act 83-881 (35 ILCS 205/162) and on behalf of the Byron Forest Preserve District, Ogle County, Illinois.

Date this __18th__ day of November, 2019
