## Ordinance

## Year 2024

# BYRON FOREST PRESERVE DISTRICT

**Combined Budget and** 

**Appropriation Ordinances** 

Ordinance No. 23-4

#### ORDINANCE # 23-4

THE COMBINED BUDGET AND APPROPRIATION ORDINANCE OF THE BYRON FOREST PRESERVE DISTRICT, OGLE COUNTY, ILLINOIS FOR THE YEAR BEGINNING ON THE FIRST DAY OF JANUARY, 2024 AND ENDING ON THE 31ST DAY OF DECEMBER, 2024.

WHEREAS, the Board of Commissioners of the Byron Forest Preserve District, Ogle County, Illinois, caused to be prepared in tentative form a Combined Budget and Appropriation Ordinance, and the Secretary of the Board has made the same conveniently available to public inspection for at least thirty days prior to final action thereon, and

WHEREAS, a public hearing was held as to such Budget and Appropriation Ordinance on the 20th day of November, 2023.

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE BYRON FOREST PRESERVE DISTRICT, OGLE COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1: That the amounts herein set forth, or so much thereof as may be authorized by law and as may be needed, are hereby budgeted and appropriated for the corporate purposes of the Byron Forest Preserve District, Ogle County, Illinois to defray all necessary expenses of said Forest Preserve District, as specified in Section 2 for the year beginning January 1, 2024 and ending December 31, 2024.

SECTION 2: The amounts budgeted and appropriated for each object or purpose are as follows:

#### I. CORPORATE FUND

BEGINNING CASH/FUND EQUITY			\$ 545,500
ESTIMATED REVENUE			
Property taxes		405,000	
Gift Shop Income		1,200	
Concessions		1,000	
Interest		13,500	
Bar Service		22,000	
Education Programs Fees		166,100	
Property Rental/Lease		139,250	
Blaze Sponsors		· <del>-</del>	
Other Income		18,300	
Total Estimated Revenue			766,350
Total Estimated Funds Available			1,311,850
Administrative			
Personnel			
Wages - Salary	124,000		
Wages - Part Time	42,000		
Wages - Seasonal	20,000		
Health Insurance	24,500		
Total Personnel		210,500	

Supplies Janitorial Supplies Office Motor Fuel & Lubrication Hardware and Small Tools Safety Supplies Gift Shop Concession Bar Service Supplies Volunteer Supplies Total Supplies	1,200 3,500 1,500 150 750 400 750 9,000	18,250	
Contractual Services Public Notices Legal Other Professional Communications Postage Training & Travel Printing Advertising Natural Gas Electrical Building Repair & Maint. Equipment Repair & Maint. Dues & Memberships Uniforms Computer Support & Repairs Total Contractual Services	2,500 7,500 4,000 22,000 1,750 8,000 5,000 14,000 11,000 2,500 5,000 1,500 17,000	124,250	
Planned Fund Reduction Miscellaneous Total Administrative		166,000 15,000	534,000
Board of Commissioners  Personnel Supplemental Compensation Contractual Services Training and Travel Dues and Membership Miscellaneous Total Contractual Services	2,000 5,000 13,000	7,500	
Total Board of Commissioners		20,000	27,500

Education			
Personnel			
Wages - Salary	111,500		
Wages - Part Time	55,000		
Wages - Seasonal	35,000		
Health Insurance	·		
Total Personnel	12,150	242.650	
rotar reisonner		213,650	
Supplies			
Office	500		
Printing	1,000		
Building & Construction	750		
Grain, Feed, & Game	750		
Nature Preschool	5,000		
Adventure Club	1,000		
Earthkeepers	1,000		
Children's Concert	425		
Birthday Parties	-		
Field Trips	450		
Halloween on the Prairie	2,500		
Summer Concerts	1,500		
Summer Camp	22,000		
Outdoor Adventure	6,000		
Total Supplies		42,875	
		12,070	
Contractual Services			
Professional Services	1,050		
Postage	100		
Training and Travel	4,250		
Equipment Repair & Maint.	4,450		
Natural Gas	· •		
Electric	500		
Dues and Membership	925		
Uniforms .	1,200		
Heritage Farm Operating	400		
Advertising	200		
Computer Repair & Support	8,000		
Museum Displays	5,000		
Total Contractual Services		26,075	
Total Education		20,073	282,600
10101 20001017			202,000
Restoration/Land Management			
Personnel			
Wages - Salary	41,500		
Wages - Full Time Hourly	•		
Wages - Seasonal	10,000		
Health Insurance	8,500		
Total Personnel		60,000	
· · · · · · · · · · · · · · · · ·		00,000	

Supplies Janitorial Spplies Office Motor Fuel and Lubrication Building and Construction Hardware and Small Tools Equipment Parts Grain, Feed and Game Safety Total Supplies	750 1,000 8,000 1,500 1,000 3,000 - 1,000	16,250		
Contractual Other Professional Services Postage Training and Travel Advertising Natural Gas Electrical Building Repair and Maintenance Vehicle Repair & Maintenance Equipment Repair and Maintenance Dues and Memberships Uniforms Computer Support Total Contractual Total Restoration/Land Management	6,000 - 1,000 - 5,000 9,000 5,000 2,500 2,000 500 500 5,000	36,500	-	112,750
Total Corporate Expenditures  ENDING CASH/FUND EQUITY			-	956,850
II. PRAIRIEVIEW GOLF COURSE			\$ =	355,000
BEGINNING CASH/FUND EQUITY			\$	615,000
Golf interest income Pro Shop Green fees Playday green fees Assoc. golf fees Rental fees (carts, clubs) Golf lessons Concessions Playday concessions Cart rental Driving range Bay Rental - PrairieFire Club Rental - PrairieFire Concessions - PrairieFire Merchandise - PrairieFire League Fees - PrairieFire Other Income Total Estimated Revenue		8,000 120,000 400,000 135,000 1,000 15,000 280,000 75,000 235,000 20,000 525,000 10,000 640,000 9,000 5,000 33,000	-	2,521,000
Total Estimated Funds Available - 4 -				3,136,000

### **Golf Clubhouse Expenses**

on Clubnouse Expenses		
Personnel		
Wages - Salary	185,000	
Seasonal - PV concessions	77,400	
Seasonal - PV cart attendant	42,000	
Seasonal - PV shop cashier		
	22,000	
Health Insurance	23,000	
Total Personnel		349,400
0 "		
Supplies		
Janitorial Supplies	5,500	
Office	2,000	
Motor Fuel & Lubrication	-	
Building & Small Tools	1,000	
Hardware and Small Tools	250	
Equipment parts	500	
Golf supplies		
	4,000	
Safety Supplies	500	
Gift Shop	100,000	
Concession supplies	160,000	
Concession equipment/small wares	5,000	
Tournament expenses	5,000	
Driving range	1,500	
Total Supplies		285,250
• •		
Contractual Services		
Other Professional	4,000	
Communications	9,000	
Postage	500 500	
Training & Travel		
	3,000	
Printing	1,000	
Advertising	15,000	
Natural Gas	6,000	
Electrical	18,000	
Building Repair & Maint.	20,000	
Equipment Repair & Maint.	15,000	
Lease / Equipment Rental	,	
Dues & Memberships	3,500	
Taxes & license fees		
	2,500	
Computer Support & Repairs	10,000	
Uniforms	2,500	
Miscellaneous/other	27,000	
Total Contractual Services		137,000

Total Clubhouse Expenses

771,650

Golf Administrative Expenses Personnel Wages - Salary Health Insurance Total Golf Administration	106,000 18,500	404.500	
Board of Comm. Supplemental Compensation Total Board Expenses	15,000	124,500 15,000	120 500
			139,500
Golf Maintenance Expenses Personnel			
Wages - Salary Wages - Part Time	186,250 -		
Wages - seasonal Health Insurance	65,000 36,500_		
Total Personnel		287,750	
Supplies Chemicals Janitorial Office Motor fuel & lubricant Grass & landscaping	55,000 800 750 20,000 6,000		
Golf supplies Safety supplies Top dressing / bunker sand Total Supplies	6,000 1,500 9,000	99,050	
Contractual Services Public notices Other Professional Patio Renovation Training & Travel Natural Gas Electrical Building Repair & Maint. Equipment Repair & Maint. Equipment Rental Dues & Memberships Computer Support & Repairs Uniforms Total Contractual Services	800 375,000 4,000 3,000 14,000 6,000 35,000 1,500 1,200 5,000 3,000	448,500	

835,300

Total Golf Maintenance Expenses

PrairieFire Expenses			
Personnel			
Wages - Salary	174,000		
Wages - Part-Time	75,000		
Wages - Seasonal	180,000		
Health Insurance	34,000		
Total Personnel		463,000	,
		,	
Supplies			
Janitorial Supplies	4,000		
Office	2,500		
Building & Small Tools	5,000		
Hardware and Small Tools	1,500		
Equipment parts	1,000		
Golf supplies	22,500		
Safety Supplies	500		
Gift Shop	6,000		
Concession supplies			
Concession equipment/small wares	280,000		
	7,500		
TopTracer Fees	23,000	0.50 500	
Total Supplies		353,500	
Contractual Services			
Other Professional	10,000		
Communications	7,000		
Training & Travel	4,000		
Printing	1,000		
Advertising	35,000		
Natural Gas	10,000		
Electrical			
Building Repair & Maint.	16,000		
	20,000		
Equipment Repair & Maint.	8,000		
Dues & Memberships	1,200		
Taxes & license fees	3,000		
Computer Support & Repairs	5,000		
Uniforms	3,000		
Miscellaneous/other	38,000		
Total Contractual Services		161,200	
Total Clubhouse Expenses			977,700
Total Golf Course Expenditures			2,724,150
ENDING CASH/FUND EQUITY			\$411,850

III.	INSURANCE DEDUCTIBLE			
BEGIN	NNING CASH/FUND EQUITY		\$	-
Inte	MATED REVENUE erest Income ansfers from Prairie View Total Estimated Revenue	-		_
	RACTED EXPENDITURES ontractual Services - Employer cost			~- 
ENDIN	NG CASH/FUND EQUITY		\$_	_
IV.	IILINOIS MUNICIPAL RETIREMENT FUND			
BEGIN	NNING CASH/FUND EQUITY		\$	85,000
Pro Int	MATED REVENUE operty Tax erest	125,000 2,000		
i	Total Estimated Revenue		_	127,000
	Total Estimated Funds Available			212,000
	MATED EXPENDITURES ontractual Services - Employer Share			125,000
ENDIN	NG CASH/FUND EQUITY		\$_	87,000
V.	LIABILITY INSURANCE FUND			
BEGIN	NNING CASH/FUND EQUITY		\$	57,100
Pro Ins	MATED REVENUE operty Taxes surance Claims terest Total Estimated Revenue	150,000 5,000 1,200		156 200
			_	156,200
	Total Estimated Funds Available			213,300

ESTIMATED EXPENDITURES Personnel				
Wages - Salary	75,500			
Health Insurance	14,000			
Total Personnel		89,500		
Contractual Services				
Camera Phones	7,860			
Drug Tests	1,500			
Insurance Premium Miscellaneous, Safety Supplies	46,500 40,500			
Miscerianeous, Salety Supplies	10,500	66,360		
Total Liability Insurance Expenditures				155,860
ENDING CASH/FUND EQUITY			\$_	57,440
VI. UNEMPLOYMENT INSURANCE FUND				
BEGINNING CASH/FUND EQUITY			\$	91,300
ESTIMATED REVENUE				
Property Tax		10,000		
Interest Total Estimated Revenues		2,000		40.000
Total Estimated Revenues				12,000
Total Estimated Funds Available				103,300
ESTIMATED EXPENDITURES Contractual Services - Unemployment Insurance	e			10,000
ENDING CASH/FUND EQUITY			\$_	93,300
VII. WORKER'S COMPENSATION FUND				
BEGINNING CASH/FUND EQUITY			\$	43,400
ESTIMATED REVENUE				
Property Tax		45,000		
Interest Total Estimated Revenues		1,000		40.000
Total Estimated Revenues				46,000
Total Estimated Funds Available				89,400
ESTIMATED EXPENDITURES				
Contractual Services -				
Worker's Compensation Insurance				45,000
ENDING CASH/FUND EQUITY			\$_	44,400

# VIII. SOCIAL SECURITY FUND

BEGINNING CASH/FUND EQUITY			2,000
ESTIMATED REVENUE Property Tax Interest	140,000		
Total Estimated Revenues			140,000
Total Estimated Funds Available			142,000
ESTIMATED EXPENDITURES Contractual Services - FICA and Medicare			140,000
ENDING CASH/FUND EQUITY		\$_	2,000
IX. AUDIT			
BEGINNING CASH/FUND EQUITY		\$	12,200
ESTIMATED REVENUE Property Tax Interest	18,000		
Total Estimated Revenues	300	_	18,300
Total Estimated Funds Available			30,500
ESTIMATED EXPENDITURES Contractual Services - Audit			17,000
ENDING CASH/FUND EQUITY		\$_	13,500
X. DEBT SERVICE FUND			
BEGINNING CASH/FUND EQUITY		\$	478,000
ESTIMATED REVENUE Property Tax Interest	2,343,750 9,000		
Total Estimated Revenues			2,352,750
Total Estimated Funds Available			2,830,750
ESTIMATED EXPENDITURES Other Professional Services G.O. Bond principal G.O. Bond interest Total Debt Service Expenditures			825 2,235,000 108,750 2,344,575
ENDING CASH/FUND EQUITY		\$ _	486,175

# XI. CAPITAL PROJECTS FUND

BEGINNING CASH/FUND EQUITY			\$	1,000
ESTIMATED REVENUE Bond Proceeds BAB Refund Other Income Interest Transfers		1,757,500 14,000 20,000 8,500 166,000		
Total Estimated Revenue			_	1,966,000
Total Estimated Available Funds				1,967,000
ESTIMATED EXPENDITURES Capital Projects Administrative Capital Restoration Golf / Maintenance Total Capital Projects		300,500 112,000 966,700		1,379,200
Capital Construction Department Personnel Wages - Salary Wages - Full Time Hourly Wages - Part-time Wages - Seasonal Health Insurance Total Personnel	385,000 - - - 33,000 80,500	498,500		
Supplies  Motor Fuel and Lubrication Building and Construction Equipment Parts Safety Total Supplies	25,000 5,000 16,000 4,000	50,000		
Contractual Natural Gas Electric Building Repair Vehicle Repair Equipment Repair & Rent Uniforms Computer Repair & Support Training and Travel Total Contractual Total Capital Construction Department	2,500 7,200 2,500 5,000 12,000 1,500 4,000 3,500	38,200		586,700
Total Capital Projects Expenditures			-	1,965,900
ENDING CASH/FUND EQUITY			\$_	1,100

#### XII. LAND ACQUISITION FUND

BEGINNING CASH/FUND EQUITY		\$	64,500
ESTIMATED REVENUE  Bond Proceeds  Land/Property Rental Interest	- - 350		
Total Estimated Revenue		-	350
Total Estimated Available Funds			64,850
ESTIMATED EXPENDITURES  Legal Other Professional Service Restoration/Maintenance Complex	- 200 		
Total Land Acquistition Expenditures		_	200
ENDING CASH/FUND EQUITY		=	64,650
SUMMARY OF BUDGET AND APPROPRIATIONS FOR 2024			
Corporate Fund PrairieView Golf Course Illinois Municipal Retirement Fund Liability Insurance Fund. Unemployment Insurance Fund Worker's Compensation Fund Social Security Fund Audit Fund Debt Service Fund Capital Projects Fund Land Acquisition		\$ -	956,850 2,724,150 125,000 155,860 10,000 45,000 140,000 17,000 2,344,575 1,965,900
Total Appropriations All Funds		\$_	8,484,535

SECTION 3: That all sums of money not needed for immediate specific purposes may be invested in interest bearing obligations of the United States or savings certificates of deposit of any State or National Bank, provided that they are fully insured by the Federal Deposit Insurance Corporation.

SECTION 4: This ordinance shall be in full force and effect from and after its passage as prescribed by law. Within 10 working days after adoption hereof, this ordinance shall be published once in the Ogle County Life, the same being a newspaper published in and of general circulation in the district. Following publication hereof, the Secretary of the Board is directed to file a certified copy hereof with the Ogle County Clerk no later than 30 days following adoption hereof.

SECTION 5: That all ordinances or resolutions or parts thereof in conflict herewithin be

and the same are hereby repealed.

ADOPTED this 20th day of November, 2023, pursuant to a roll call vote by the Board of Commissioners of the Byron Forest Preserve District, Ogle County, Illinois.

AYES	Aaron Vincer Steve Patterson
	Dave Breen Chris Remhof
NAYS:	
ABSENT:	Krio Baker
APPROVED this 20th day of November, 2	023.
BOA	Vincer, President RD OF COMMISSIONERS DN FOREST PRESERVE DISTRICT
ATTEST: Chris Remhof, Secretary Byron Forest Preserve District	
Published in pamphlet form by order of the on November _20th , 2023	e Board of Commissioners
Published in the Ogle County Life by orde onNovember 29th, 2023.	r of the Board of Commissioners
Chris Remhof, Şecretary	
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STATE OF ILLINOIS )
SS
COUNTY OF OGLE
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### CERTIFICATE OF ORDINANCE AND MINUTES

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Commissioners of the Byron Forest Preserve District, Ogle County, Illinois (the "Board"), and such Secretary I am the keeper of the records and files of the Board.

I do further certify that the attached and foregoing is a true, full and complete transcript of that portion of the minutes of the meeting of the Board held on the 20th day of November, 2023, insofar as same relates to the adoption of Ordinance No. 23-4 entitled:

THE COMBINED BUDGET AND APPROPRIATION ORDINANCE OF THE BYRON FOREST PRESERVE DISTRICT, OGLE COUNTY, ILLINOIS FOR THE YEAR BEGINNING OF THE 1ST DAY OF JANUARY, 2024 AND ENDING ON THE 31ST DAY OF DECEMBER, 2024.

A true, correct and complete copy of which said Ordinance as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I do further certify that the deliberations of the Board on the adoption of said ordinance were conducted openly, that the vote on the adoption of said ordinance was taken openly, that said meeting was held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Downstate Forest Preserve District Act, approved June 27, 1913, as amended, and that the Board has complied with all the provisions of said Acts and with all of the procedural rules of the Board in the conduct of said meeting and in adoption of said ordinance.

IN WITNESS WHEREOF, I have hereunto set my official signature and corporate seal of the Byron Forest Preserve District, Ogle County, Illinois, at Byron, Illinois, this 20th day of November. 2023.

[SEAL]

Secretary, Board of Commissioners Byron Forest Preserve District, Ogle County, Illinois

STATE OF ILLINOIS ) ) SS		
COUNTY OF OGLE )		
FILING CERTIFICATE		
I, the undersigned, do hereby certify that I am the duly qualified and acting County Clerk of the County of Ogle, Illinois, and as such official do further certify that on the day of, 2023, there was filed in my office a duly certified copy of Ordinance No. 23-4 entitled:		
THE COMBINED BUDGET AND APPROPRIATION ORDINANCE OF THE BYRON FOREST PRESERVE DISTRICT, OGLE COUNTY, ILLINOIS FOR THE YEAR BEGINNING ON THE 1ST DAY OF JANUARY, 2024 AND ENDING ON THE 31ST DAY OF DECEMBER, 2024.		
duly passed by the Board of Commissioners of the Byron Forest Preserve District, Ogle County, Illinois, on the 20th day of November, 2023, and that the same had been deposited in the officials files and records of my office.		
GIVEN under my hand and the seal of said Ogle County, Illinois this day of, 2023.		
County Clerk of The County of Ogle, Illinois		

[SEAL]

## CERTIFIED ESTIMATE OF REVENUES BY SOURCE

The undersigned, Chief Fiscal Officer of the Byron Forest Preserve District, Ogle County, Illinois, does hereby certify that the estimate of revenues by source, and anticipated to be received by said taxing district, are set forth in the Annual Budget And Appropriation Ordinance as "Estimated Revenues", and is a true statement of said estimates.

This certification is made and filed pursuant to the requirements of Public Act 83-881 (35 ILCS 205/162) and on behalf of the Byron Forest Preserve District, Ogle County, Illinois.

Date this \_\_20th day of November, 2023

## EXHIBIT A

### BRYON FOREST PRESERVE DISTRICT

# CERTIFIED ESTIMATE OF REVENUES BY SOURCE

January 1, 2024 - December 31, 2024

CORPORATE FUND		
Property Taxes	405,000	
Gift Shop Income	1,200	
Concessions	1,000	
Interest	13,500	
Food Service Beverages	22,000	
Education Programs Fees	166,100	
Property Rental/Lease	139,250	
Blaze Sponsors	-	
Other Income	18,300	
Total Corporate Fund		766,350
GOLF COURSE ENTERPRISE FUND		
Golf interest income	8,000	
Pro Shop	120,000	
Green fees	400,000	
Playday green fees	135,000	
Assoc. golf fees	1,000	
Rental fees (carts, clubs)	10,000	
Golf lessons	15,000	
Concessions	280,000	
Playday concessions	75,000	
Cart rental	235,000	
Driving range	20,000	
Bay Rental - PrairieFire	525,000	
Club Rental - PrairieFire	10,000	
Concessions - PrairieFire	640,000	
Merchandise - PrairieFire	9,000	
Lessons - PrairieFire	5,000	
Other Income	33,000	
Total Golf Course Enterprise Fund		2,521,000
ILLINOIS MUNICIPAL RETIREMENT FUND		
	405.000	
Property Taxes Interest	125,000	
	2,000	407.000
Total Illinois Municipal Retirement Fund		127,000

Property Taxes 150,000 Insurance Claims Paid 5,000 Interest 1,200	
Total Liability Insurance Fund	156,200
UNEMPLOYMENT INSURANCE FUND  Property Taxes 10,000 Interest 2,000 Total Unemployment Insurance Fund	12,000
WORKER'S COMPENSATION FUND Property Taxes 45,000 Interest 1,000 Total Worker's Compensation Fund	46,000
SOCIAL SECURITY FUND Property Taxes 140,000 Interest Total Social Security Fund	140,000
AUDIT FUND Property Taxes 18,000 Interest 300 Total Audit Fund	18,300
DEBT SERVICE FUND           Property Taxes         2,343,750           Interest         9,000           Total Debt Service Fund         2,343,750	352,750
CAPITAL PROJECTS FUND         Bond Proceeds       1,757,500         BAB Refund       14,000         Other Income       20,000         Interest       8,500         Transfers       166,000         Total Capital Projects Fund       1,500	966,000
LAND ACQUISITION FUND  Bond Proceeds - Rental Property Income - Interest 350 Total Land Acquisition Fund	350_
Total revenues all funds \$8,	105,950