BYRON FOREST PRESERVE DISTRICT

MINUTES OF MEETING

FEBRUARY 26, 2024

Commissioners present: Baker, Remhof, and Vincer.

Commissioners absent: Breen and Patterson.

Staff present: Brown, Brunner, Dahlberg, deOliveira, Gerke, McCammond, Tucker, and Wombacher.

Guests present: none.

The meeting was called to order at 6 pm.

Director Tucker suggested removing Agenda Items 14A-14C Executive Session.

REMHOF MOVED AND BAKER SECONDED A MOTION TO APPROVE THE AGENDA AS AMENDED. BREEN – ABSENT, PATTERSON – ABSENT, REMHOF – YES, BAKER – YES, AND VINCER – YES.

REMHOF MOVED AND BAKER SECONDED A MOTION TO APPROVE THE REGULAR MEETING MINUTES OF JANUARY 22, 2024. PATTERSON – ABSENT, REMHOF – YES, BAKER – YES, BREEN – ABSENT, AND VINCER – YES.

President Vincer opened the floor to Shawn McCammond to discuss the Financial Reports. Brief discussion followed.

REMHOF MOVED AND BAKER SECONDED A MOTION TO APPROVE THE FINANCIAL REPORTS FOR JANUARY 2024. REMHOF – YES, BAKER – YES, BREEN – ABSENT, PATTERSON – YES, AND VINCER – YES.

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President Vincer reported that he spoke to board and staff members of other districts at state conference regarding hiring a new director. They agreed that utilizing IAPD’s director search service was a good idea.

He also reported that the City of Byron is in discussion again with Constellation Energy regarding the sewer line expansion from the power plant. Their tentative date of construction will be in 2025. Discussion followed regarding how many District buildings should be connected to the new line and the budgeting required for it.

President Vincer then reminded the board and staff of the Efficiency Committee meeting coming up on Monday, April 15, 2024, at 5pm, just before the board meeting at 6pm.

President Vincer opened the floor to District Department Heads to present their Staff Reports.

Todd Tucker, Administration Department-6:20-6:26 pm-He reviewed his report with the board. Janet Dahlberg, Education Department-6:26-6:31pm-She reviewed her report and photos with the board.

Russell Brunner, Restoration/Maintenance Department-6:31-6:50pm-He reviewed his report and photos with the board. He reported that he will be purchasing a bat locator that was demonstrated at the IACD conference. Bats are diminishing due to a fungus, so he wants to see how many bats are in our area. Commissioner Remhof thanked Russ and his crew for their work on the trails regarding a race in which he participated last weekend at Bald Hill.

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Scott deOliveira and Jason Wombacher, Golf Operations-6:50-7:03pm-Scott informed the board that the course would be opening on March 2, 2024, due to the unseasonably warm weather. He reported that the driving range software is being updated.

Mike Brown, Golf Maintenance Department-He reported on attending the Golf Show in Arizona recently. It was very beneficial that Tyler, Keith, and Todd also attended. Everyone seemed to get a lot out of it. Larry Collins of EC Design Group in Iowa will be our consultant regarding the irrigation system replacement project. The bid will be let out this fall with installation to be in fall of 2025. Commissioner Remhof asked about how many holes will close on the course as the system is installed. Mike explained that his understanding is the system will be installed among the golfers and close maybe two holes at a time over four to five weeks. He reviewed his photos with the board.

BAKER MOVED AND REMHOF SECONDED A MOTION TO APPROVE THE REVISION OF EMPLOYEE HANDBOOK – 6.8 DRESS CODE-APPEARANCE POLICY AS PRESENTED. BAKER – YES, BREEN – ABSENT, PATTERSON – ABSENT, REMHOF – YES, AND VINCER – YES.

President Vincer stated that no action is needed on the IAPD Director Search at this time.

Director Tucker informed the board that the Jarrett Prairie Center Patio and Landscaping Bid came in over budget. His recommendation was to do a fund balance reduction in the General Fund. The current surplus is $530,000. The project came in at $348,300. Commissioner Remhof asked about sealcoating parking lots. Director Tucker stated that will be completed in 2025. President Vincer stated that this is the best time to complete this project since we have an existing agreement with Exelon. Brief discussion followed.

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VINCER MOVED AND REMHOF SECONDED A MOTION TO AWARD THE JARRETT PRAIRIE CENTER PATIO AND LANDSCAPING BID TO O’BRIEN CIVIL WORKS IN MT. MORRIS IL IN THE AMOUNT OF $348,300 TO BE PAID USING A FUND BALANCE REDUCTION IN THE GENERAL FUND. BREEN – ABSENT, PATTERSON – ABSENT, REMHOF – YES, BAKER – YES, AND VINCER – YES.

BAKER MOVED AND REMHOF SECONDED A MOTION TO ADD JON BARGEN TO MIKE BROWN’S DISTRICT CREDIT CARD AND TO ADD SCOTT KRUGER AND REMOVE AUSTIN WEBB FROM RUSSELL BRUNNER’S DISTRICT CREDIT CARD. PATTERSON – ABSENT, REMHOF – YES, BAKER – YES, BREEN – ABSENT, AND VINCER – YES.

BAKER MOVED AND REMHOF SECONDED A MOTION TO DECLARE THE CLUBHOUSE KITCHEN EQUIPMENT AND PATIO FURNITURE AS SURPLUS. REMHOF – YES, BAKER – YES, BREEN – ABSENT, PATTERSON – ABSENT, AND VINCER – YES.

BAKER MOVED AND REMHOF SECONDED A MOTION AT 7:36PM TO ADJOURN THE MEETING. BAKER – YES, BREEN – ABSENT, PATTERSON – ABSENT, REMHOF – YES, AND VINCER – YES.

Respectfully submitted,

Chris Remhof, Secretary

Board of Commissioners

CR/mg